



MARS PLANET FOUNDATION

June 21st 2022 Meeting Minutes

Board Members	Present	Ambassadors	Present
Kevin Hagen	x	Diana Jacoby	
Tricia Holland	x	Jenn Giesler	
Carol Knox	x	Megan Lenz	
Stacey Palmer	x	Bethany Ratcliffe	
Amy Riggio	x	Robin Parsons	X
LeeAnn Riner	x	Liz Porco	
Rochelle Seideneck			
Jenn Stuber	x	MASD Admin	
Doug Wolf	x	Dr. Elizabeth McMahan	
Vickie Zaccari	x	Alternate School Board Member	
Beth Ziegler	x	Jennifer DiCuccio	

The meeting was called to order at 6:30pm.

Previous Minutes – The Meeting Minutes from May 24th 2022 were discussed.

- ❖ Carol Knox motioned to approve the minutes as presented, seconded by LeeAnn Riner
The meeting minutes were unanimously approved.

Treasurer Report – Presented by Amy Riggio

- ❖ The Foundation financial report has been e-mailed.
- ❖ The Foundation’s tentative 2022-2023 MPF Budget was discussed.
 - Doug Wolf motioned to approve the budget as presented, seconded by Carol Knox.
Unanimously approved by all present board members.
- ❖ Amy Riggio agreed to contact the Pittsburgh Foundation for more information about the Mars Planet Foundation investment.
- ❖ Kevin Hagen discussed a designated donation. The donor has requested the check be returned.

Teacher Grant Report – Presented by Carol Knox

- ❖ Carol Knox is asking for any available Foundation member to attend a Teacher Enrichment Grant meeting on Tuesday July 12th at 6:30pm to discuss/redefine parameters of Teacher grants.

Scholarship Report – Presented by LeeAnn Riner

- ❖ No updates to report.

Fundraising Reports

- ❖ Mars Farmhouse Café - June 22nd – Presented by Kevin Hagen
 - Mars Farmhouse received 10 orders for the fundraiser, and the Foundation received approximately \$100 from the fundraiser.
- ❖ Banners – Presented by Stacey Palmer
 - Kevin Hagen agreed to contact Wyatt Lee about meeting with Stacey about current banner procedures. Stacey Palmer agreed to document and create a project plan to properly define parameters; and coordinate with the sign vendor to streamline the process.
 - Tricia Holland agreed create a generic “Signs” e-mail address for all banner communication.

- ❖ Upcoming Fundraisers
 - Three Back-to-school fundraisers have been planned for September 2022.
 - Flying Squirrels Fundraisers will be held on Sunday September 11th for Primary Care and Sunday September 18th for MAE.
 - The Fun Slides Fundraiser will be held on Sunday September 25th.
 - Lee Ann Riner and Vickie Zaccari will confirm that these dates are available.
 - Tough Tornado Run
 - Stacey Palmer and Carol Knox presented information regarding a “Tough Tornado Run” that Butler’s Education Foundation hosted recently; and discussed hosting a similar event at Adams Township Park—tentatively scheduled for October 2023.

EITC Report – Presented by Beth Ziegler and Doug Wolf

- ❖ Beth Ziegler and Doug Wolf presented two new programs to add to our EITC program list: Career-Readiness Initiatives and Literacy-Related Initiatives. Board Members should review and provide input by the end of the week.

Technology Report – Presented by Kevin Hagen

- ❖ MobileCause
 - Utilized the platform for Mars Farmhouse Café fundraiser.
 - Due to the cost of the application, discussed looking into alternative platforms.
- ❖ Alumni page – Discussed adding year drop-down to be able to capture more Alumni data.

Communications Report – Presented by Jenn Stuber

- ❖ No updates to report.
- ❖ Newsletter was published at the end of May.

Event Reports – Presented by Carol Knox

- ❖ Mars Applefest is scheduled for Saturday October 1st.
 - Discussed selling Martian bracelets for \$2 each.
- ❖ Back to school nights
 - Back-To-School nights have been scheduled for the end of August; and the Foundation will have a table at each event.
- ❖ Carol Knox agreed to contact Mrs. Rosswog about attending the College Fair in October.

Meeting adjourned at 8:00pm.

Respectfully submitted by,

Tricia Holland

MPF Secretary