



# MARS PLANET FOUNDATION

## September 19<sup>th</sup>, 2023 Meeting Minutes

Board Members	Present	Ambassadors	Present
Beth Ziegler – President	x	Diana Jacoby	
Carol Knox – Vice President	x	Jenn Giesler	
Amy Riggio – Treasurer	x	Bethany Ratcliffe	
Tricia Holland – Secretary		Robin Parsons	
Kevin Hagen	x		
Liz Porco	x		
Lee Ann Riner	x		
Jenn Stuber	x	<b>MASD Admin</b>	
Doug Wolf	x	Dr. Elizabeth McMahon	
Vickie Zaccari	x	<b>Alternate School Board Member</b>	
		Nicole Thurner	

**The meeting was called to order at 6:35 pm.**

### **Teacher Grant Presentation – Wallop Island Presentation**

- ❖ Field trip to Marine Science Consortium in Chincoteague Island, Virginia offered to Mars Area High School students April 24-27, 2024
- ❖ Trip includes transportation, housing and meals
- ❖ Agenda of Educational experiences include: Oceanography lab and cruise preparation, Oceanography research cruise, Intertidal studies, Micro & Macro Organism lab, Dune ecology, Wetland ecology and Maritime Forest lectures and field studies
- ❖ Video presentation of previous trips to Wallop Island
- ❖ Mr. Peter Black is requesting \$8,000 to fulfill this grant (which will help reduce costs to the student)

### **Teacher Grant Discussion – Wallop Island Presentation**

- ❖ All present board members discussed the grant submission
- ❖ Doug Wolf motioned to fund the grant as presented. The grant will be paid from the EITC fund. The motion was seconded by Kevin Hagen. The grant was unanimously approved

**Meeting Minutes** – The Meeting Minutes from August 15<sup>th</sup>, 2023, were discussed.

- ❖ Lee Ann Riner motioned to approve the minutes as presented, seconded by Doug Wolf. The meeting minutes were unanimously approved.

### **Board Member Election**

- ❖ Prospective board member Maura DiGioia presented and voiced her interest in joining the MPF board. Resume and letter of interest was previously sent to all board members for review.
- ❖ Carol Knox motioned to approve Maura DiGioia as a new MPF board member, Jenn Stuber seconded the motion. The motion was unanimously approved.

**Treasurer Report** – Presented by Amy Riggio

- ❖ The Foundation financial report was sent via e-mail
- ❖ Athletic ticket sales revenue were added to this fiscal year in the amount of \$3,167.25
- ❖ \$10,870 remains available in the general fund budget for this year's teacher grants
- ❖ Budgeted EITC fund is \$18,155; actual funds have not yet been received

- ❖ Awaiting response from Mrs. Hatch regarding the scholarship funds for the Hatch Scholarship

#### **Scholarship Report – Presented by Lee Ann Riner**

- ❖ Lee Ann Riner, Vickie Zaccari and Amy Riggio will be present at the MAHS College & Career Fair on 9/20/2023 to hand out materials and encourage MAHS seniors to apply for various scholarships
- ❖ An email will be sent next month to all donors explaining the new application process timeline and when scholarship payments are due to the MPF

#### **Fundraising Report - Presented by Beth Ziegler and Carol Knox**

- ❖ Walk Around Mars: Special meeting is set for Oct 25, 2023 at 6:30pm to discuss future plans for the Walk Around Mars fundraiser.
- ❖ Potential Dance-A-Thon Fundraiser: Carol Knox met with Dr Karski and Spokane’s staff to discuss a sponsored dance-a-thon. Beth Ziegler presented information regarding various vendors that could assist in running a dance-a-thon or color run. After further discussion amongst all board members, Beth Ziegler will check with PC/MAE principals regarding the feasibility of conducting a MPF fundraiser during the school day at these buildings before going further.
- ❖ Scoreboard:
  - Jenn Stuber stated the new scoreboard signs will be done at the end of next week. Jenn Stuber instructed to notify Beth Ziegler the day/time of installation so MASD athletic director, Mr. Matusak, can be notified.
  - Vickie Zaccari to contact Geyer Construction and First Choice Mortgage re: potential scoreboard sponsorship for 2024-2025.
  - Doug Wolf reported that Eat’n Park agreed to be a small sign scoreboard sponsor for 2024-2025. Amy Riggio to invoice Eat’n Park.
- ❖ Banners:
  - Recent MASD School Board action was taken to prohibit the MPF from charging SAOs above the MPF cost for any banner that the MPF produces on behalf of a SAO.
  - The board discussed how much time it takes to manage banner production on behalf of other SAOs. Given that any time spent managing this process on behalf of other SAOs is time that cannot be spent furthering the purposes and goals of the MPF, the board determined that it is not in the best interest of the MPF to provide banner production and installation services at cost for other SAOs.
  - Beth Ziegler motioned that (1) the MPF will not produce banners “at cost” for other SAOs and (2) if any SAOs contact the MPF for an advertising banner, the MPF will direct such SAO to contact District administration until such time that the various policies (Policy 915, et al) are updated. Carol Knox seconded the motion. The motion was unanimously approved.

#### **EITC Report – Presented by Doug Wolf**

- ❖ No update.

#### **Technology Report – Presented by Kevin Hagen**

- ❖ Kevin Hagen will add new board member, Maura DiGioia, to the website

#### **Communications Report – Presented by Jenn Stuber**

- ❖ Social media
  - Post for Elevate fundraiser for 9/24 to be made earlier in the week.
- ❖ Newsletter

- Next newsletter scheduled for January

**New Business**

- ❖ Discussion of January's reorganization meeting re: (1) possible Fundraising co-chairs, (2) possible co-Treasurers and (3) possible update to Bylaws to remove Alternate School Board Member position

Carol Knox motioned to adjourn the meeting, seconded by Liz Porco. The meeting adjourned at 8:20 pm. The next meeting will be Tuesday, October 24<sup>th</sup> 2023 at 6:30pm in the Board Room at the MASD admin building.

Respectfully submitted by,

Lee Ann Riner and Kevin Hagen