

Mars Planet Foundation Board Meeting Minutes

May 22, 2018

Board Members Present: Dr. Pettigrew, Wyatt Lee, Becky Brown, Cara Schultz, Jackie Fennel, John Kennedy

Ambassadors Present: Dayle Ferguson, Rita Dorsch

Absent Members: Vicki Zaccari, Carol Knox, Kevin Hagen, Bonnie Weaver, Rochelle Seideneck, Andrea Bowser, John Neuhror, Paula Hooper, Megan Lenz, Dr. McMahon

President Dr. Pettigrew called the meeting to order at 6:35 p.m.

Academic Awards Banquet

Becky Brown gave a recap on the Banquet and discussed the scholarship presentations and Alumni Speaker

Treasurers Report

Jackie Fennel gave the Treasurers Report. The Paypal account is officially activated. Jackie has \$5,107 in the MPF Checking account attached to the Paypal and Jackie (and Cara) opened a new Money Market account to hold the remaining MPF funds of \$77,000 separate from the Paypal.

Pittsburgh Foundation Update:

Jackie contacted the Pittsburgh Foundation to discuss possibly opening another account to put general grant funds in and inquire about the existing scholarship fund. Jackie learned that the funds MPF put into the scholarship fund were deemed a gift and we are only entitled to the annual grant/distributions they provide which have been running about \$2,000 a year. The \$84,680 MPF deposited into the account plus all the investment income is considered "principal" and MPF does not have access to the funds. Jackie was told MPF could petition the Pittsburgh Foundation and request the funds to be moved into "grant making" but they aren't obligated to move the funds based on the agreement that was signed in June 2013 by Holly Wetherholt. The MPF board voted to have Dr. P contact Tom King to review the Pittsburgh Foundation account and determine our options.

Communications Report

Cara Schultz has compiled a local mailing list with the help of Vicky, Andrea, and Megan. MPF has added 150 local business contacts to the previous mailing list that was on file. The Golf Outing Donation Mailers were presented. Cara asked for each person to take several to mail to local friends and contacts who would like to support MPF. All of the return envelopes will be collected through the PO Box by Weaver Homes / Cara Schultz and Cara will handle the mailings of the Window Clings from the card donations. The board voted to approve payment for the printing of Golf Outing Donation mailer in the amount of \$185 to Minute Man Press in Cranberry.

On behalf of Vicki Zaccari, Cara reported that the 2018 Graduate Information cards are in progress for the Alumni data base.

Golf Outing

Wyatt Lee provided an update to include: (23 of 25) foursomes, (10) Tee Sponsors, 1 golf cart sponsor

Food Items: We are in need of a confirmation from Rochelle Seideneck on items to be donated and price quote for catered lunch.

Rita Dorsch reviewed the Golf Outing Assignments:

Team Bags: Becky will assemble

Registration: Bonnie & Jackie

Basket Raffle: Cara

Baskets: John will assemble

50/50 Raffle: Dayle

Food Servers: Vicki, Becky, John, +1 needed

Hole #2: Cara

Skins / Mulligans: Wyatt

Prizes: The board agreed to utilize the 84 Lumber / Mystic Rock donation for winning foursome. Dr. P will secure gift cards for remaining prizes (6) needed. MPF will not award glassware this year.

Supplies: The board agreed to review a "Supplies Needed" list in the June meeting when more members are present

EITC

Dayle Ferguson provided an update on the EITC Applications. MPF was required to submit a grant for the year skipped for EITC funding. After the approval, the upcoming application will be submitted. Two of the four programs were not approved for EITC funding: Flex Seating & Rachel's Challenge. National Math Science Initiative and STEAM are approved for the 2018 application.

Secretary Notes:

MPF is in need of group (public) meeting space during the summer months. Cara Schultz will contact Adams Township Building for community room and if not available, Wyatt Lee will contact Adams Ridge Clubhouse. Summer meeting dates: June 19th, July 10th, & July 31st at 6:30pm.

Cara Schultz will schedule MASD Board Room for 2018-2019 school year meetings.

The meeting was adjourned at 7:55pm

The next meeting will be June 19, 2018 at 6:30pm - location TBA

Submitted by;

Cara Schultz

Mars Planet Foundation