

MARS PLANET FOUNDATION Teaching Enrichment Grant Application

Applicant's Name: _____ Position: _____ Date: _____

School: _____ Preferred Phone: _____

Preferred Email: _____ Grade Level(s): _____ #Students Participating: _____

Project Date: _____ Budget Amount Requested: _____ Date Funds Required: _____

Is a deposit required? Yes _____ No _____ If yes, how much \$ _____ Date needed: _____

Title and Summary of Project

Please attach detailed Budget, Project Outline, and Educational Objective to this cover sheet

The Mars Planet Foundation Board reviews applications once a month. Please allow sufficient time for your grant to be processed. You will be required to attend our monthly meeting, in person or virtually, to present your grant proposal and answer any additional questions the Board of Directors may have regarding your application. The Board typically meets the third Tuesday of the month.

By receiving the grant, I understand that the Mars Planet Foundation may share this proposal, and the results of this project, with other educators and the community. I also understand if I receive this grant, I will be required to provide pictures and a written testimonial regarding the impact the grant has had on my students and classroom. This should be provided within 30 days of receipt of my grant.

The following signatures are required as part of the application process:

Applicant: _____ Date: _____

Principal: _____ Date: _____

Superintendent: _____ Date: _____

Please submit completed applications to Dr. Elizabeth McMahon at the Administration Office or via email at emcmahon@mars12.org. The applicant will be contacted via email by Carol Knox, Teaching Enrichment Grant Chairperson, to schedule their presentation to the Board of Directors. The applicant will be notified by email of the Board's decision.

Questions regarding the grant application and/or process are to be directed to Carol Knox at cknox522@yahoo.com.

Note: All recipients of Teaching Enrichment Grants are encouraged to contact Mr. Josh Schwoebel, Mars Area School District Director of Communications at jschwoebel@marsk12.org to arrange event/activity photos, when appropriate. At the discretion of the district, information regarding the event/activity may also be included in the district's weekly newsletter, The eCommunicator, or on the district's website, www.marsk12.org