



MARS PLANET FOUNDATION

May 20, 2025 Meeting Minutes

Board Members	Present	Ambassadors	Present
Beth Ziegler - President	X	Jennifer Antonio	
Amanda Webster– Vice President		Helianna Galvis-Orr	
Kim Vandall - Treasurer	X	Tricia Holland	
Kelly Dunn - Secretary	X	Robin Parsons	
Jeannie Irwin	X	Lee Ann Riner	X
Sandy Page	X		
Amy Riggio	X	MASD Admin	
Aaron Rose	X	Dr. Samantha Flanhofer	
Vickie Zaccari	X	Mr. Travis Mineard	X
		Mr. Douglas Skelley	

The meeting was called to order at 6:33 pm.

Meeting Minutes – The Meeting Minutes from May 2025 were discussed.

- ❖ Vickie Zaccari motioned to approve the minutes as presented, seconded by Kim Vandall. The meeting minutes were unanimously approved.

Teacher Grant Presentation

- ❖ Mr. Black – Wallop’s Island Trip
 - Grant request for funding of a coastal ecology trip for any high school student to attend. The trip involves busing students from Mars Area High School to Wallop’s Island, Virginia, for a three-day event in April. Hands-on learning of the coastal ecological environment is done through classroom experiments and on-site exploration. Estimating attendance of 40 students, as the trip was completed 2 years ago with great success and feedback.
 - Mr. Black is looking for a grant of \$8,000 to help offset the cost for each student. The total trip will cost about \$19,000 for 40 students. Each student is responsible for paying their way and can fundraise to help reduce costs. The \$8,000 grant would be spread among the students, reducing each one’s assessment for the trip.

Teacher Grant Presentation Discussion

- ❖ Wallop’s Island Trip- Grant discussion
 - Beth Ziegler motioned to vote on the grant for \$8,000 by way of a roll call vote. Vickie Zaccari seconded the motion.
 - Kelly Dunn – No
 - Jeannie Irwin – No
 - Sandy Page – No
 - Amy Riggio – No
 - Aaron Rose - No
 - Kim Vandall – No
 - Vickie Zaccari – No
 - Beth Ziegler – No
 - The grant request was unanimously denied.

President Report – Presented by Beth Ziegler

- ❖ No July Meeting – only business is renewal of insurance, which can be done by email. The next meeting will be on Monday, August 18th, in the admin board room. Travis Mineard will provide Josh Schwoebel with all scheduled meeting minutes for the 2025 – 2026 school year through January 2026.

Treasurer Report – Presented by Kim Vandall

- ❖ All invoices for grants have been received from the district, except for fitness equipment.

Scholarship Report – Presented by Vickie Zaccari

- ❖ McCleary scholarship had an applicant and was awarded

Fundraising Reports – Presented by Beth Ziegler

- ❖ Two new scoreboard panels will be installed by the end of July. Still need Fidium payment for one of the panels

EITC Report – Beth Ziegler

- ❖ Amy was asked to work on the performance report over the summer.

Technology Report – Presented by Beth Ziegler

- ❖ Jeannie Irwin has edited the webpage and will post meeting minutes approved after each monthly meeting to the webpage.

Communications Report – Presented by Beth Ziegler – Same topic as last month

- ❖ Social Media
 - Need Communications Chair Volunteer
- ❖ Newsletter
 - Beth Ziegler has completed the newsletter, and it will be distributed soon.

New Business

- ❖ Kim Vandall mentioned the possibility of meeting with a freelance grant writer who has worked for Pine Richland successfully.
- ❖ Kim Vandall opened the conversation on whether the Mars Planet Foundation should be open to accepting restricted donations. Currently, the bylaws don't state that restricted donations are permitted. Discussion was had regarding restricted donations, and the agreement was to leave the bylaws as they are presently and vote upon any submitted restricted donation as it comes.

Vicki Zaccari motioned to adjourn the meeting, which Kim Vandall seconded. Meeting adjourned at 8:15 pm.

The next meeting will be Monday, August 18th, 2025, in the Board Room at the MASD Admin building.

Respectfully submitted by,

Kelly Dunn