



MARS PLANET FOUNDATION

March 18, 2025 Meeting Minutes

Board Members	Present	Ambassadors	Present
Beth Ziegler - President	X	Jennifer Antonio	
Amanda Webster– Vice President	X	Amanda Benninger	
Kim Vandall - Treasurer	X	Helianna Galvis-Orr	
Kelly Dunn - Secretary	X	Tricia Holland	
Sandy Page	X	Robin Parsons	
Amy Riggio	X	Lee Ann Riner	X
Aaron Rose			
Vickie Zaccari	X	MASD Admin	
		Dr. Samantha Flanhofer	
		Mr. Travis Mineard	
		Mr. Douglas Skelley	

The meeting was called to order at 6:30pm.

Meeting Minutes – The Meeting Minutes from February 2025 were discussed.

- ❖ Amy Riggio motioned to approve the minutes as presented, seconded by Amanda Webster. The meeting minutes were unanimously approved.

Teacher Grant Presentation #1

- ❖ Mr. Schoeffel – CPR Training Equipment
 - Request for 8 adult CPR mannequins and 8 infant CPR mannequins for high school student health class instruction, as well as staff CPR certification and recertification. These mannequins will replace outdated and broken mannequins that are 15 years old. These mannequins are modern systems that can relay instant feedback and metrics to participants with the technology installed. New mannequins will allow for more accurate instruction.
 - Mr. Schoeffel is requesting \$3,286 to fulfill this grant request.

Teacher Grant Presentation Discussion #1

- ❖ CPR TRAINING EQUIPMENT - Grant discussion
 - Amy Riggio motioned to fund CPR Training Equipment Grant for \$3,286 to be funded with EITC Fund, seconded by Vickie Zaccari. Unanimously approved by all present board members.

Teacher Grant Presentation #2

- ❖ Mrs. Frye and Mrs. Hinrichsen – MAE Steel City Showcase
 - Request for funds to host activity stations at the Mars Area Elementary School Steel City Showcase. The showcase will have interactive stations that showcase the activities completed in STEAM and Art classes with a Pittsburgh Theme. Examples include stop-motion video creation with stuffed pickles made in art class and a Pittsburgh Zoo exhibit featuring paper-mâché animals created in art, which are then programmed into animated videos in STEAM class. This evening is a family event that will allow children to teach parents and siblings about the techniques used in both Art and Steam classes with hands-on activities. Funds will be put towards the purchase of all activity station supplies

- Mrs. Frye and Mrs. Hinrichsen are requesting \$2,200 to fulfill this grant request.

Teacher Grant Presentation Discussion #2

- ❖ MAE STEEL CITY SHOWCASE - Grant discussion
 - Sandy Page motioned to fund the MAE Steel City Showcase Grant in the amount of \$2,200, to be funded from the EITC Fund, seconded by Kim Vandall. Unanimously approved by all present board members.

President Report – Presented by Beth Ziegler

- ❖ Accepted resignation of Mara DiGioia from MPF Board
- ❖ Looking to fill Communication Chair and Teacher Grant Chair

Treasurer Report – Presented by Kim Vandall

- ❖ Financial report has been e-mailed.
- ❖ Go Daddy website host has double charged the account and Kim is working to correct with Kevin Hagen, previous Technology Chair.

Scholarship Report – Presented by Vickie Zaccari

- ❖ Mars Hockey has added a scholarship
- ❖ 1st week of April will be the reading of scholarships, and a request for volunteers to read reports was presented. Kelly, Sandy, Kim, Amanda, Beth, and Lee Ann volunteered to read. Amy abstained from reading this year.

Fundraising Reports – Presented by

- ❖ Nothing to Report

EITC Report – Presented by Amy Riggio

- ❖ A balance of \$20,000 remains in the EITC Fund
- ❖ Discussion was held about understanding carry over funds and dates of use. Kim offered to reach out to the appropriate EITC representative for clarification on dates to use and carry-over criteria.

Technology Report – Presented by Aaron Rose

- ❖ No Update – Aaron is not present

Communications Report – Presented by Beth Ziegler

- ❖ Social Media
 - Need Communications Chair Volunteer
- ❖ Newsletter
 - Template is created in Canva and need volunteers to complete

New Business

- ❖ No report.

Kim Vandall motioned to adjourn the meeting, seconded by Kelly Dunn. Meeting adjourned at 8:44pm.

The next meeting will be April 15, 2025, in the Board Room at the MASD Admin building.

Respectfully submitted by,

Kelly Dunn