



MARS PLANET FOUNDATION

October 15th 2024 Meeting Minutes

| Board Members | Present | Ambassadors | Present |
|----------------------------|---------|------------------------|---------|
| Beth Ziegler - President | X | Jennifer Antonio | X |
| Kim Vandall – Treasurer | X | Amanda Benninger | X |
| Tricia Holland – Secretary | X | Helianna Galvis-Orr | |
| Maura DiGioia | | Robin Parsons | |
| Kevin Hagen | X | Sandy Page | X |
| Carol Knox | X | LeeAnn Riner | X |
| Liz Porco | X | Doug Wolf | |
| Amy Riggio | | MASD Admin | |
| Aaron Rose | | Dr. Samantha Flanhofer | |
| Vickie Zaccari | X | Mr. Douglas Skelley | |
| | | Mr. Travis Mineard | X |

The virtual meeting was called to order at 6:31 pm.

Teacher Grant Presentation – Mrs. Huggins

- ❖ The Carnegie Science Center offers inflatable classrooms for the community. The program, “What’s Up,” explores what we can see in the night sky (stars, planets, and the Moon). The program is geared towards K-2nd grade. There is an experienced presenter for each session. The topic is currently being covered in our new Science curriculum, Mystery Science. Mrs. Huggins would like to have the inflatable classroom brought to our school for all of the first graders. Each class would enter an inflatable dome that has the stars, planets, and the Moon projected on the top so that it looks just like the night sky. All classes will be covered in three (3) days.
- ❖ Mrs. Huggins is requesting \$1,740 to implement this grant, which covers the presenter and all twelve (12) classes.

Teacher Grant Discussion – Inflatable Classroom

- ❖ All present board members discussed the inflatable classroom grant submission.
- ❖ Kevin Hagen motioned to fund the grant as presented, seconded by Carol Knox.
- ❖ Grant is eligible for EITC funding.

Teacher Grants - General

- ❖ Email will be checked on Tuesdays & Thursdays for new grant requests. Copies of grant requests will be emailed to board and Admin representatives. Liz Porco will reach out to teachers to schedule presentation for the next available board meeting.

Meeting Minutes – The Meeting Minutes from the September 17th 2024 board meeting were discussed.

- ❖ Carol Knox motioned to approve the meeting minutes as presented, seconded by Vickie Zaccari. The meeting minutes were unanimously approved by all present board members.

President’s Report – Presented by Beth Ziegler

- ❖ Baird Paul Purcell “Kids Win!” Grant criteria changed for 2025 – may be opportunities for MASD. Beth Ziegler to circulate information to building principals, MPF admin representatives and District administration

Treasurer Report – Presented by Kim Vandall

- ❖ Financial report has been e-mailed.
- ❖ Income for the month – banner income & interest income.
- ❖ Accounting compilation completed yesterday
- ❖ 2024 Outstanding EITC grants resolved.

Scholarship Report – Presented by Vickie Zaccari

- ❖ Mars Basketball scholarship check has not been cashed by recipient – Vickie to follow-up.
- ❖ Met w/ Mrs. Rosswog and Mr. Varlotta regarding scholarship presentation evening
 - Program will be updated to indicate which scholarships MPF has the responsibility for selecting recipients
 - Students not present will be noted before start of program
 - Invitations to event to be updated to include if a scholarship will be awarded
 - Presentation order to be altered – high GPA to be recognized first
 - MPF info in program to be updated to reflect current collaboration with district
 - May 14, 2025 – Academic Awards / Scholarship Presentation
- ❖ Contacting scholarship providers to determine if award and criteria will remain the same for 2025

Fundraising Reports – Presented by Beth Ziegler

- ❖ Scoreboard update
 - Sponsor of the Game was not announced at each appointed time at the last home game
 - There is one extra home game, so MPF is requesting that the sponsor recognition be repeated
 - District coordination may be needed to have coherent sponsor recognition – Mars QB Club and Mars Cheer Boosters each had lengthy sponsors
- ❖ Poinsettia Sale at Craft Show
 - Quality Gardens will provide certificates for three (3) plant sizes – 6”, 8” and 10”
 - Patrons will purchase a certificate of their choice and redeem at Quality Gardens
 - MPF will have to set pricing for each plant size – waiting on price list from Quality Gardens for guidance
- ❖ Peloton Raffle
 - Jen DiCuccio is donating her barely used Peloton as a raffle prize
 - Tickets to be sold at the Craft Show

EITC Report – Presented by Beth Ziegler

- ❖ Need to shorten time between EITC awards, MASD purchases, MASD invoicing to MPF and MPF payments to MASD
- ❖ New application window should be opening in November – all financial documentation ready for application

Technology Report – Presented by Kevin Hagen

- ❖ Text blast sent out on 10/11 to advertise for open board seats.

Communications Report

- ❖ Social Media
 - Open board seat advertisement
 - Fundraising opportunities to be published when details finalized
- ❖ Newsletter
 - No report.

New Business

- ❖ No report.

Carol Knox motioned to adjourn the meeting, seconded by Vickie Zaccari. Meeting adjourned at 7:42 pm.

The next meeting will be Monday, November 18th 2024 at 6:30pm in the Board Room at the MASD Admin building.

Respectfully submitted by,

