Sports4all – Policy Manual POLICY

– TEAM MANAGER POLICY



Effective Date: 2019 Revision

TEAM MANAGER shall mean a person who:

a) Performs oversight and management of a particular team.

b) Arranges schedules according to the master schedule created by the club

c) Creates a communication platform such as, but not limited to; Teamsnap etc. where all communication required for the team takes place

d) Manages ALL game-day processes, such as, game sheets, call up forms, conduct forms, substitution slips and any additional forms required.

e) Arranges permits for travel

f) Selects and works with sub-committee's for the team in order to manage the team in the most productive way

SELECTION of the team manager process is as follows:

a) Team coach selects the manager based on their needs for the team

b) Candidate selected gets approved by the club Technical Director

c) If selection meets the criteria required, announcement made to the team.