

## MINUTES OF THE NCNA ANNUAL GENERAL MEETING

held on

**FRIDAY 27 JUNE 2025**

**Diamond Centre, Sprowston, Norwich Nr7 8TR**

<b>Present:</b>	Mandy Carrick	President
	Sheelagh Redpath	Vice President
	Anne Harper	Chairperson
	Sue Howard	Hon Treasurer
	Karen Mobbs	Hon Secretary
	Sophie Pike	County Officiating Lead
	Jill Masdin	Schools Rep (& Premier NC)
	Jo Walton	West Rep
	Shelly James	Competition Lead (& Venus NC)
	Babara Rogers	Junior Representative (Cliff Park NC)
<b>Clubs Present:</b>	Sue Collins	Thetford
	Gill Alexander	Thetford
	Myra Hawtree	Wrens
	Cat Putt	Dragons
	Helen Rowe	Knights
	Izzy Allison	Jets
	Fliiss Von Christian	Trailblazers (& Norfolk County NDO)
	John Webb	Norfolk United
	Niall Sweeney	Norfolk United
	Barney Webb	Norfolk United
	Amber Robertson	SuperNovas
	Kerry Lincoln	Thoroughbreds
	Steve Rogers	Cliff Park
	Ros Russell	Trowse
	Nikki Belcher-Brown	
	Courtney Nash	
<b>Apologies:</b>	Gemma Ashton	Player Development Lead
	Sue Brown	Umpiring Mentor Lead
	Lorraine Narbarro	Tournament Secretary
	Gill Jennings	South Norfolk Rep
	Karen Oakley	East Norfolk Rep
	Vicki Franklin Brown	Junior Rep
	Nikki Read	Kookaburras NC
	Emily Moore	Jaguars NC
	Karen Last	Knights
	Becky Davis	Pink Panthers NC
	Simone Nuccoll	Nightingales NC

### 1. OPENING OF THE MEETING

Anne Harper, chairperson, opened the meeting and welcomed all present. It was noted that there were 19 voting members in attendance.

### 2. APOLOGIES

Apologies received were noted.

### **3. MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING**

The minutes of the Annual General meeting held on 21 June 2024 were received and accepted. Proposed by Sophie Pike and seconded by Jill Masdin All in favour.

### **4. MINUTES OF THE EXTRAORDING GENERAL MEETING**

The minutes of the Extraordinary General meeting held on 24 July 2024 were received and accepted. Proposed by Fliss von Christian and seconded by Catt Putt All in favour

### **5. MATTERS ARISING**

#### **5.1 Insurance**

The NCNA were aware of the Insurance covers provided by being a member of England Netball – namely Liability Insurance (Employers, Public & Products Liability) and Personal Accident cover.

However, it was felt that clarification was required regarding Tournaments that were being organised and where some participants were not EN members. This was put to EN who advised that this would be considered to be an informal competition – which would mean that as long as signed and dated attendance records for these players were kept – the organisers would be covered for Liability covers re the actions of the non-members. The non members will not be covered for Personal Accident.

It is important to ensure that the tournament complies with the minimum Operating Standards as set out by England Netball on their website

#### **5.2 Accounts / Membership**

The Membership Secretary includes the membership figures in every committee meeting report. However there is still the issue of being able to find the full breakdown between clubs and schools and whether all members have linked to their local league and also to Norfolk County (The latter has an implication on whether the County are receiving all the money they should). This is an ongoing issue that the Executive Team are trying to resolve.

#### **5.3 Committee**

The action to ascertain if BTec students could take up one or more of the roles on the committee as part of their course was not pursued as the post was filled. Vacancies were published on social media platforms.

#### **5.4 Juniors**

It was noted that Helen Rowe was trying to establish a junior club but a CAPS accreditation was required. It was noted that the CAPS scheme is currently paused.

#### **5.5 Coaching**

Anne Harper confirmed that the level 2 coaching training course consists of three virtual sessions of three hours spread over three different dates. There are two days of face to face delivery and one virtual professional discussion on a different date, lasting for an hour.

### **6. TO RECEIVE AND ADOPT THE ANNUAL REPORT**

The annual report was received and accepted. Proposed by Jill Masdin and seconded by Shelley James. All in favour.

The Chair added that the skills matrix regarding the required strengths and skills for the committee as set by EN was difficult to fulfil as the committee is run by volunteers.

## 7. TO RECEIVE AND ADOPT THE ACCOUNTS

The year end accounts were received and accepted. Proposed by Izzy Allison and seconded by Helen Rowe. All in favour.

The Treasurer stated that the year-end position is encouraging, up £2,000 from last year, due to funds received from the organised tournaments. The County has paid out £1,000 in funding support, and the school's affiliation has now been reconciled; £2,204 has been paid to schools. [NB: this figure included all payments from 219 including 2024/25.] Funds have been transferred to the high interest account which should generate more income for the following year. Umpiring and mentoring fees have increased during the year and the cost of the NDO is increasing by 3.5%.

The main income is from the affiliation fees received from EN. At present, there is no easy mechanism to match the monies received with the listed number of members on the Engage system. This is an ongoing issue as previously noted in point 5.2.

The accounts will be examined by Accountants T C Farnell Clarke Ltd based at Icen Court, Norwich.

## 8. TO RECEIVE REPORTS

The reports by the County Committee members were received and accepted. Proposed by Sophie Pike and seconded by Jo Walton. All in favour.

## 9. AFFILIATION FEES

EN have now confirmed their increase in fees and affiliation is now

- Over 18            £41.30
- Under 18         £19.04
- Under 14         £10.20
- Under 11         £7.40

Unfortunately, these figures were released after the NCNA papers were published. The treasurer has reviewed the figures; taking in to account the increase in NDO fees and the difficulties trying to reconcile the membership data, and proposed an increase of 50p increase for the Over 18's. Therefore, the total fee for over 18's would rise £49.

It was noted that the East Region do not proposed to increase their fees this year.

Following a full debate a vote was taken and the motion carried to increase the fees to:

Over 18's	50p increase	Total affiliation fee	£49
Under 18's	£1.26 increase	Total affiliation fee	£25
Under 14's	40p increase	Total affiliation fee	£12.50
Under 11's	60p increase	Total affiliation fee	£8

Proposed by Kerry Lincoln and seconded by Jon Webb. All in favour.

The Treasurer will update the EN website and these fees will be effective from 1<sup>st</sup> September 2025.

## 10. CONSTITUTION

Several minor grammatical changes had been put forward for approval. In addition, the wording of point 10; umpiring at County Events was amended:

Those umpires who wish to remain active at County events will be required to attend any refresher/update as defined by the County and hold a minimum C award qualification, ~~or a talent identified into~~ or a recommended progressing IOA.

Proposed by Sophie Pike and seconded by Jon Webb. All in favour.

It was noted that Paul Clark had reviewed the current County Constitution and had made some recommendations to bring it inline with the EN constitution. A working party will be formed post-AGM to review the suggestions and the final proposal will be submitted at the AGM 2026 for approval.

## 11. FUNDING

Several funding applications have been received and approved; individual requests and requests for equipment by groups (West Norfolk League and Norwich League). The application form is being updated. Any one wishing further information should contact the treasurer direct.

## 12. ELECTION OF OFFICERS & COMMITTEE MEMBERS

### 12.1 Current Committee

President	Mandy Carrick
Vice President	Sheelagh Redpath
Chair	Anne Harper
Hon Treasurer	Sue Howard
Hon Secretary	Karen Mobbs
County Officiating Lead	Sophie Pike
Umpiring Mentor Lead	Sue Brown
Competition Lead	Michelle James
Membership Secretary	Sheelagh Redpath
Tournament Secretary	Lorraine Narbarro
Schools Representative	Jilly Masdin
Player Development Lead	Gemma Ashton
Development Officer	Fliss Von Christian
Junior Representatives	Barbara Rogers & Vicki Franklin-Brown
Norwich League Representative	Vicky Askew
North Norfolk Representative	Sarah Feeney
South Norfolk Representative	Gill Jennings
East Norfolk Representative	Karen Oakley
West Norfolk Representative	Jo Walton

Unfortunately, since the publication of the agenda, Sarah Feeney, North Norfolk Representative, has resigned and this post is now vacant.

Proposed by Ros Russell and seconded by Jon Webb, the Committee were approved. All in favour.

*PostScript: since the AGM Karen Oakley has resigned as East Norfolk Representative and this post is now vacant.*

### **12.2 Nominations received for**

Coaching Lead	Helen Rowe
Publicity Officer	Izzy Allison
Resolution Officer	Karen Last
Safeguarding Officer	Nicola Gedge
Belongings & Inclusion Officer	Nikki Belcher Brown

The nominated people were voted in en-bloc. Proposed by Jill Masdin and seconded by Cat Putt. All in favour.

Nominations were invited for the posts of Vice Chair and Youth Representative. None were received

### **12.3 Co-opted Member**

To assist the treasurer, which is a time consuming role, Jane Smith has agreed to assist Sue Howard as a non-voting assistant treasurer. It was proposed that Jane was co-opted onto the committee as an non-voting member. Proposed by Jill Masdin and seconded by Helen Rowe. All in favour.

## **13. ANY OTHER BUSINESS**

### **13.1 Donation**

Trowse Netball Team have provided teams of players for the last three years to assist with the mentoring of up and coming umpires. A small donation of £50 was made to Kim Mackie, by Sophie Pike on behalf of the County, in appreciation of their help.

## **14. EAST REGION LONG SERVICE AWARDS**

In recognition of their service and dedication to netball, long service awards were presented by the President, Mandy Carrick, and Chair, Anne Harper, to Gill Alexander and Sue Collins from Thetford NC.

Over the coming weeks further awards will be given to Jeanne Thurgill and Rob and Sharon Lincoln, Thoroughbreds NC, who sadly could not attend the meeting.

## **15. DATE OF THE NEXT MEETING**

The next annual general meeting will be held on Friday 3 July 2026.

Future annual general meetings will be held:

2 July 2027

There being no further business to discuss the meeting closed at 8:20pm