



Website: www.norfolkcountynetball.com

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Annual General Meeting held on Friday 17th June 2022 at 7.30pm at the Jones Room

Diamond Centre, Sprowston, Norwich, NR7 8TR

President:	Mandy Carrick
Vice President:	Sheelagh Redpath
Chairperson:	Anne Harper
Vice Chairperson:	Sue Howard
Hon Treasurer:	Anna Bright
Hon Secretary:	Debbie Sutton

Present

Mandy Carrick (MC) - President
Sheelagh Redpath (SR) - Vice President, Covid Officer & Lowestoft League
Anne Harper (AH) - Chairperson
Sue Howard (SH) - Vice Chair, Oracle Pink
Anna Bright (AB) - Honorary Treasurer
Debbie Sutton (DS) - Honorary Secretary
Jo Walton (JW) - West Norfolk League
Sophie Pike (SP) - Officiating Lead
Victoria Arnull (VA) - Publicity Officer
Jill Masdin (GM) - School Secretary
Gemma Ashton (GA) - County Player Development Lead
Lauren Jordan (LJ) - Safeguarding Officer
Rosalind Russell (RR) - Trowse NC
James Bowman (JB) - Norfolk United NC
Helen Twining (HT) - Stalham NC
Kerry Lincoln (KL) - Thoroughbreds NC
Myra Hawtree (NH) - Wrens NC
Michelle White (MW) - McCarthy Dragons NC
Catherine Putt (CP) - McCarthy Dragons NC
Karen Mobbs (KM) - Independent Umpire
Daniella Kenga Bila (DKB) - UEA NC
Carole Hague (CH) - Norfolk United NC
Adelaide Ottaway (AO) - Slaham NC

1. OPENING OF THE MEETING:

AH opened the meeting at 7.30pm and thanked all for attending.

2. APOLOGIES:

Sue Brown (SB) - Umpire Mentor lead
Gill Jennings (GJ) - South Norfolk League
Andrea Eggleton (AE) - Netball Development Officer



Shelley James (SJ) - North Norfolk League, Tournament Secretary
Jason Gill (JG) - Norwich Netball League
Norwich Medics NC
Thetford NC
Scorpions NC
Starlings NC
Stars NC

3. CONFIRM MINUTES FROM PREVIOUS AGM 2022

Proposed: SP **Seconded:** JM All agreed

4. MATTERS ARISING:

There were no matters arising.

5. RECEIVE AND ADOPT THE ANNUAL REPORT – Chair

No questions were received. **Proposed:** VA **Seconded:** SR All agreed

6. RECEIVE AND ADOPT THE ACCOUNTS – Treasurer

Balance as at: 1st May 2023: £28,249.98

KL asked for clarification around accounts, what the NDO is doing for the County, what the NDO's targets are for EN & County and the cost for the NDO. AB read out her report and spoke in depth about her concerns with finances moving forward and the NDO's role taking over 50% of members fees for this year 2022/2023. All committee members had submitted their budgets for their area of responsibility (where applicable) and AB informed all that there was little money coming in now as all EN courses were on line; pre 2021 the County would run courses of which there would be money coming back into the account, now there is little coming back in. What income does come back into the county account is from Walking Netball. All monies generated from the two county run tournaments go to charity. AH talked briefly about the County run tournaments and asked if the profits between the charity and County could be split allowing some money coming back in to the County. This money could be used to help members e.g. financial support from our funds set aside for our members who ask for assistance. Money could also go towards the salary for our NDO, WN, providing new equipment, replacing old etc.

There was a lot of discussion around funding and SH and LJ have already started to look into this to see where grants can be applied for through the Lottery and Norfolk Community Foundation etc. Also discussed were the coaching fees for the coaching of the West Junior netball run by the NDO and where the monies received from the Junior clubs tournament went to. This was run by the North Norfolk league in Aylsham, we were not aware if expenses for courts, umpires etc were covered by the entry fees.

MH asked for clarity around the mixed netball and ring-fenced money on the balance sheet. AB explained that when Kerry Todd was running some mixed netball sessions in 2021/2022, that money had been ring fenced to support building mixed netball in the future, this is still currently ring fenced.

The Chair reassured attendees that the Exec Committee will be discussing the NDO cost and the objectives, targets and goals for EN and County in the near future with the East and EN and how more money can come back into the County.



In the near future our Chair with the other East Chairs and EN, will be discussing how we can generate more money which we can keep in order to support Norfolk members and not fed back to EN.

The accounts were **Proposed:** JM **Seconded:** SR All accepted

7. AFFILIATION FEES:

EN have increased their fees for 2023/24 as follows:

- Over 18 up by £1.50 to £39.00
 - Under 18 up by £1.00 to £18.00
 - Under 14 up by £1.00 to £10.00
 - Under 11 up by £1.50 to £7.00
 - Social & Supporting up by £1.00 to £15.00
- (All other categories remain the same)

The Current Norfolk fees are: Over 18 - £5.30; U18 - £4.10, U14 - £1.60 (Under 11 - no charge).

East Region had recommended not to increase fees and County had agreed not to put their fees up for 2023/24, however, after discussion with attendees and lack of money coming in to the County account, AH will discuss with East Region if Norfolk fees can be put up.

8. REPORTS WERE RECEIVED FROM:

All reports had been received from County Committee members. AH informed all that the reports were sent out at the correct time of 28 days (plus an additional 5 days) to the County Reps for dissemination to their clubs; could also be found on the County website and asked if attendees had had the opportunity to read all and if there were any questions? None raised. AH requested all reports be voted on block, agreed by all.

Proposed: KH **Seconded:** VA All agreed.

9. PROPOSALS/CHANGES TO THE CONSTITUTION (IF ANY)

6.9 **Delete:** Performance TDG Lead **Insert:** County Player Development Lead – Agreed post meeting; this was an error by the committee when titles changed earlier in the year.

7.2.1 **Delete:** Lowestoft **Insert:** East Norfolk – Agreed

9. **Annual General Meeting Insert:** It is recommended that a representative from each club attends the AGM in order to understand the aims and activities of the County Association and to give all members equal opportunity to guide the association in the future development of Norfolk Netball - Agreed

Insert: The Netball East Long Service Awards and any other awards will be presented at the AGM – Agreed.

Insert: Those umpires who wish to remain active at County events will be required to attend any refresher/update as defined by the County and hold a minimum of a C award qualification, or a talent identified into – Agreed



14. DISSOLUTION Insert: Procedures covering the dissolution of the organisation must be settled. In the event of funds remaining after debts have been settled, members may wish to specify that such funds should be given to some associated organisation to be decided by the NCNA - Agreed

SPORT EQUITY Insert at point 2: Sports equity is about **fairness in sport**, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society - Agreed

10. ELECTION OF OFFICERS / COMMITTEE

AH asked if the following who were all willing to stand be voted in on block

President – Mandy Carrick (MC)

Vice President - Sheelagh Redpath (SR)

Chair - Anne Harper (AH)

Treasurer – Anna Bright (AB)

Officiating Lead – Sophie Pike (SP)

Competition Lead – Shelley James (SJ)

Schools Secretary – Jill Masdin (JM)

Publicity Officer - Vicki Arnall (VA)

Officiating Mentor Lead – Sue Brown (SB)

County Player Development Lead – Gemma Ashton (GA)

Proposed: SR **Seconded:** VA All agreed.

Honorary Secretary: AH thanked DS for her time and efforts whilst appointed as Honorary Secretary and that this year had been particularly difficult with the huge up lift of work required to be completed by EN, but understood that a full time job and keeping up with the secretary duties, was indeed too much.

Covid Officer: It was put forward to remove the Covid Officer role and bring back if required.

Proposed: AH **Seconded:** JM All agreed.

Proposals:

- **Vice Chair:** SH **Proposed:** MC **Seconded:** AB
- **North Norfolk Rep:** SJ **Proposed:** AB **Seconded:** AH
- **Honorary Secretary:** KM **Proposed:** AH **Seconded:** SR
- **Resolution Officer:** To be voted in; MC **Proposed:** SP **Seconded:** JM
- **Safeguarding Officer:** To be voted in; LJ **Proposed:** AH **Seconded:** SR

The following committee member posts remain vacant; AH requested the Secretary to email area Reps the vacant roles for dissemination to clubs and for VA to advertise the roles on the website:

- **Data Protection Officer:** No nomination; left vacant
- **Coaching Lead:** No nomination; left vacant



- **Belongings & Inclusions Officer:** No nomination; left vacant. (Post meeting RR requested further information about the role; secretary to email RR Roles & Responsibilities for consideration to the role).

11. ANY OTHER BUSINESS

- **Website** – Promoting your Club/Team on the NCNA website. VA spoke about her efforts in requesting clubs to get in contact with her in order she could add their club to the website. The aspiration is to have a ‘One stop shop’ so all players who are searching for a club could view. AH emphasised what a good idea this was and encouraged clubs to do this. VA to re-email the electronic form to clubs to complete and email back.
- **Safeguarding** – LJ discussed the new area on the website, whereby any person can report a concern of safeguarding and would be confidential. LJ informed all that every club must have a safeguarding officer and they must be EN DBS checked (all information to complete and gain a DBS was on the EN website). LJ also touched on junior tournaments and the requirement for safeguarding to be in place at the venue. LJ to advise the committee of protocols needed for junior tournaments. Safe guarding must also be in place at the venue so all County run events involving juniors and vulnerable adults follow the correct procedures and protocols. Advice and guidance will be discussed with the committee in order to comply with all safe guarding directives.
- **Code of Conduct** – AH requested the Secretary to send all Reps the ‘Code of Conduct’ and for further dissemination to clubs and this was also displayed on the NCNA website.
- **Long Service Award Presentations** – SR gave a short presentation of this new award. 9 members in Norfolk had been put forward for recognition and dedication to Netball. All recipients must have been involved in any voluntary capacity for at least 20 years. This does not include as a player. The nominations were as follows,

Barbara & Steve Rogers
Carole Hague
Helen Twining
Jackie Jay
Sophie Pike
Sue Brown
Anne Harper
Sheelagh Redpath

Sadly, pin badges and certificates had not arrived in time for the meeting, however, 6 nominees present had a short citation read outlining their commitments over the many years they had been involved and awarded a temporary certificate. Once the pin badges and certificates have been received, they will be presented again at a later date (including those who were not able to make it to the meeting).

12. DATE OF NEXT AGM 21st June 2024

Date of future AGMs:

2025 AGM - 20th June

2026 AGM - 19th June



NORFOLK COUNTY NETBALL ASSOCIATION



2027 AGM - 18th June

AH thanked all for attending the meeting, for their participation and involvement.

The meeting closed at approximately 9.30pm.