



**CONSTITUTION AND RULES OF THE NORFOLK
COUNTY NETBALL ASSOCIATION
UPDATED 19th JUNE 2023**



1. NAME

The Association shall be called the Norfolk County Netball Association (NCNA).

2. AIMS

To promote and foster the game of Netball in the County. Sports equity is about **fairness in sport**, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

3. MEMBERSHIP

Members of the NCNA are individuals or organisations who have affiliated 1st claim to England Netball (All England Netball Association Ltd) through the county of Norfolk.

4. PRESIDENT

The President shall be elected annually at the Annual General Meeting.

5. GOVERNMENT

The Association will be governed by the elected officers supported by the Norfolk Netball Development Officer (NDO).

6. OFFICERS

Officers comprising of the Executive Committee and holding 1 vote each shall be:

- 6.1. Chairman
- 6.2. Vice-Chairman
- 6.3. Hon-Secretary
- 6.4. Hon-Treasurer
- 6.5. President
- 6.6. Vice President

Other Committee / Technical Support Group (TSG) Officers also holding 1 vote each are:

- 6.7. Officiating TSG Lead
- 6.8. Competition Lead
- 6.9. County Player Development Lead
- 6.10. Coaching Lead
- 6.11. Schools TSG Lead
- 6.12. Publicity Officer
- 6.13. Officiating Mentor Lead

All these Officers shall be elected annually at the Annual General Meeting. Officers standing for election must be affiliated to Norfolk.

Officers standing for re-election do not require re-nominations, but, nominations for new Officers must be sent in writing to the Hon- Secretary 28 days before the Annual General Meeting, together with names of proposers and seconders. The sanction of the nominees must have been obtained. The Executive Committee shall have the power to fill any vacancy that may occur during the year. If this involves filling an elected position, then that person must offer themselves for election at the next Annual General Meeting following their initial appointment. Five officers should form a Quorum. Each voting member present shall have one vote. In the event of a tie of votes, the Chairman shall have a



second and casting vote. It is recommended that Officers attend at least 2 committee meetings per year, unless otherwise agreed by the Exec Committee.

7. MEMBERS OF THE COMMITTEE

Other members of the Committee, who do not hold a vote are:

- 7.1. Netball Development Officer (NDO).
- 7.2. Area Representatives
 - 7.2.1 East Norfolk
 - 7.2.2 North Norfolk
 - 7.2.3 Norwich
 - 7.2.4 South Norfolk
 - 7.2.5 West Norfolk

Co-opted persons who have been invited onto the Committee do not have to be affiliated.

8. TECHNICAL SUPPORT GROUPS

There could be a Technical Support Group formed in respect of the following areas:

- 8.1. Officiating
- 8.2. Competition
- 8.3. Coaching
- 8.4. Performance
- 8.5. Schools

Each Lead of the Technical Support Group will be an Officer of the Committee and attend a recommended 2 Committee meetings (or send a representative from the Technical Support Group if formed). Each Technical Support Group will meet as considered necessary by the Technical Support Group Lead in order to further their objectives. The quorum of any Technical Support Group shall be two thirds of its membership.

9. ANNUAL GENERAL MEETING

An Annual General Meeting shall be held in every calendar year on a date to be fixed by the County Committee:

- To receive reports and balance sheets for the year.
- To appoint Officers and Committee for the ensuing year.
- To elect a Scrutineer for voting processes.
- To consider alterations in the Constitution and Rules of the Association.
- It is recommended that a representative from each club attends the AGM in order to understand the aims and activities of the County Association and to give all members equal opportunity to guide the association in the future development of Norfolk Netball.
- The Netball East Long Service Awards and any other awards will be presented at the AGM.
- Those umpires who wish to remain active at County events will be required to attend any refresher/update as defined by the County and hold a minimum of a C award qualification, or a talent identified into.

Changes in the affiliation fee paid by the Clubs and Schools to the Association should be discussed and voted on at the AGM. All suggestions for the alteration or addition to the Constitution and Rules of the Association should be sent in writing to the Hon-Secretary 28 days before the Annual General Meeting. Each Affiliated Club is entitled to 1 vote and 1 vote per committee officer (12).



10. SPECIAL GENERAL MEETING

The Hon-Secretary shall convene a special general meeting at any time by order of the Committee signed by 8 voting members. Such a meeting shall be convened within one month from the date of the receipt of such a request. Fourteen days' notice of all special general meetings and of resolutions to be proposed there at, shall be given to all affiliated Clubs.

11. ALTERATION OF CONSTITUTION AND RULES OF THE ASSOCIATION

No alterations shall be made in the Constitution and Rules of the Association except at General Meetings: such alterations can be carried only if voted for by a majority of those present. The decision of the Committee on all other matters shall be final.

12. FINANCE GENERAL

The Financial year shall end on 30th April. A formal audit will be undertaken every 3 years (the next formal audit will be 2024). Account balances will be provided at all meetings and a full report with profit and loss and balance sheet will be provided at the Annual General Meeting.

13. DISCIPLINARY POWERS, PROCEDURES & APPEALS

Refer to England Netball Disciplinary Regulations, see website – www.norfolkcountynetball.com
However in the first instance contact the Hon-Secretary of the Committee in writing regarding any grievance.

14. DISSOLUTION

Procedures covering the dissolution of the organisation must be settled. In the event of funds remaining after debts have been settled, members may wish to specify that such funds should be given to some associated organisation e.g. the governing body of the sport or another local organisation.

15. FURTHER MEETINGS

Annual General Meeting (AGM) or/and future meetings can be held in person or virtually on any appropriate online facility.