

Sign Up Process

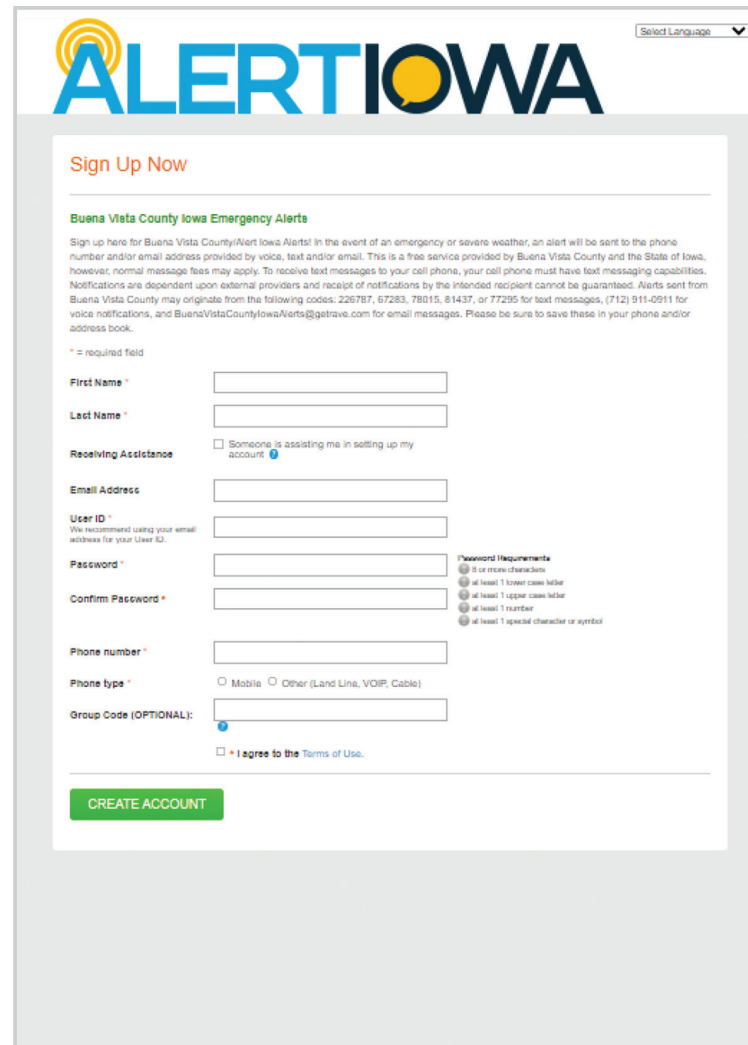
Residents can sign up for Alert Iowa online through by going to the [Pottawattamie County EMA](#) webpage.

Once you are at the sign up page you will be asked to create an account.

You must provide:

- Your name
- Phone Number
- And create a username and password
- Your email address

If you are unable to do so, the system also allows you to designate someone who will provide assistance in setting you up and managing your account. If you choose this option the person assisting will get reminders to help update your information on an annual basis.



The screenshot shows the 'Sign Up Now' page for Alert Iowa. At the top is the 'ALERT IOWA' logo with a yellow speech bubble icon. Below the logo is a 'Select Language' dropdown menu. The main heading is 'Sign Up Now'. Underneath is a section titled 'Buena Vista County Iowa Emergency Alerts' with a paragraph of text explaining the service. Below this is a form with various fields: 'First Name *', 'Last Name *', 'Receiving Assistance' (with a checkbox for 'Someone is assisting me in setting up my account'), 'Email Address', 'User ID *' (with a note 'We recommend using your email address for your User ID'), 'Password *' (with a 'Password Requirements' list: 8 or more characters, at least 1 lower case letter, at least 1 upper case letter, at least 1 number, at least 1 special character or symbol), 'Confirm Password *', 'Phone number *', 'Phone type *' (with radio buttons for 'Mobile' and 'Other (Land Line, VOIP, Cable)'), and 'Group Code (OPTIONAL):'. At the bottom of the form is a checkbox for 'I agree to the Terms of Use.' and a green 'CREATE ACCOUNT' button.



ALERTIOWA Select Language Already have an account? SIGN IN

Do you want to provide an Email address?

We see you did not provide an Email address. We will only use your Email address to remind you to keep your account up-to-date and help you retrieve a forgotten User ID or Password. Which of the following applies to you?

I want to provide an Email address.
Add your Email address now and continue.
Email Address
CONTINUE

I'd like to skip this step
Continue without providing an Email Address.
[Skip](#)

Adding an Email

Once you create your account the next few pages will review your personal information.

If you include an email you will be asked to verify, and if you entered in a mobile number you will be asked to verify the carrier by a call.

Adding an Address

You will then be asked to enter in an address. This is needed to confirm what alerts you will be offered.

Note: You can add multiple addresses (home, work, school, etc.) in your profile in a later step.

ALERTIOWA Select Language Already have an account? SIGN IN

Enter Address

Please enter your address below. This helps us determine which services are available in your area.
* = required field

Address Type * - Select Address Type -

Street * Street address only - no PO box.

City *

State * Select a State

Zip *

CONTINUE

ALERTIOWA Select Language

Hi, Allie | Sign Out

Profile Account Settings FAQ

Alerts

Please set your preferences by checking all options that you wish to enable.

Notification Preferences

Select the notification(s) you want to receive. We recommend you select all provided communication methods, as not all alerts will be sent via all methods or preferred languages.

Select the contacts you want to receive alerts. I prefer to receive alerts in:

☒ 562 826-3704 (Mobile) English

Notification	Text	Voice	Email
<input checked="" type="checkbox"/> Emergency Notifications from Madison County Alerts	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Excessive Heat Warning	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Severe Thunderstorm Warning	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Winter Storm Warning	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Tornado Warning	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Wind Chill Warning	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Flash Flood Warnings	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Bridge Festival Receive emergency alerts during the Madison County Covered Bridge Festival.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Bevington Community Opt-in Select to receive non-weather related alerts from this community.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Earlham Opt-in List Select to receive non-weather related alerts from this community.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> East Peru Opt-in List Select to receive non-weather related alerts from this community.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Macksburg opt-in List Select to receive non-weather related alerts from this community.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Patterson Opt-in List Select to receive non-weather related alerts from this community.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> St Charles opt-in List Select to receive non-weather related alerts from this community.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Truro Opt-in list Select to receive non-weather related alerts from this community.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Winterset opt-in list Select to receive non-weather related alerts from this community.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Hinterland Receive emergency alerts during the Hinterland Musical Festival.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> MadisonCOEMP Madison County Employee Notification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Big Country Bash	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

SAVE CANCEL

Alerts

Once you verify your address, the next screen will display the alerts available in Pottawattamie County.

Note: The system automatically subscribes you to all alerts. To opt out, you can click on the blue check box next to the alert you do not want.

Selecting Your Language

You can also choose the language of your choice for alerts. Pottawattamie County translates their messages and you can receive messages in your preferred language. By default, messages will be delivered in English unless a change is made here.

Refining Your Alerts

You can also uncheck the box next to the first alert category and it will deselect all at once, and you can select the alerts and modes you prefer.

ALERTIOWA Select Language

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SAVE CANCEL

People & Medical Information

You can add multiple people under one account, making this a great way to sign up a whole household. If you opt-in to provide your personal information, such as personal medical and access and functional needs information the emergency management agency can use information to better plan for special assistance and to send preemptive messaging to groups who may need extra time to evacuate, or rely on generators.

Account Settings

You can update your password, profile update reminders, and account assistant information in the Account Settings tab.

Select Your Preferred Language



Addresses

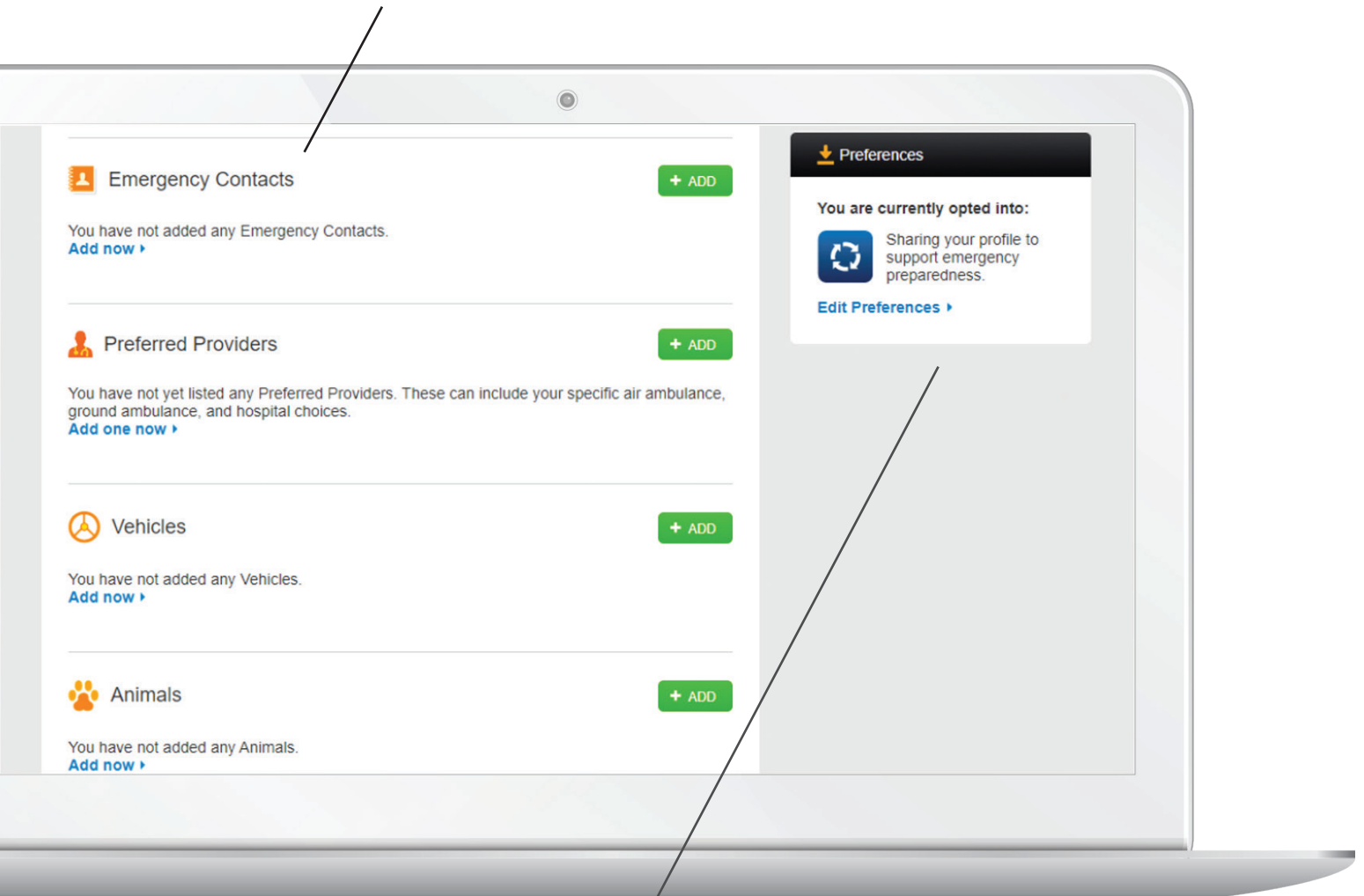
The system allows for multiple addresses for places such as home, work, or schools. They can span across different communities and counties. Addresses will activate which alerts you have the ability to opt into.

Alerts

Your main page also tells you what alerts you are currently subscribed to and what alerts you are eligible to subscribe to. Residents can update their preferences at any time through the Alerts Tab in the toolbar located at the top of the screen. You can also opt-in to provide personal information to assist in disaster response and first responders under preferences.

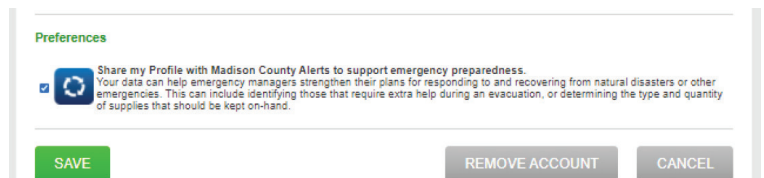
Other Account Information

You can populate information about emergency contacts, preferred providers, vehicles and animals in your household. This information can aid in response and recovery efforts across the county. A few counties can pull this information into their 911 dispatch centers when you place a call. *Note: At this time, Pottawattamie County EMA does not participate in transferring any provided data automatically into the 911 dispatch system.*



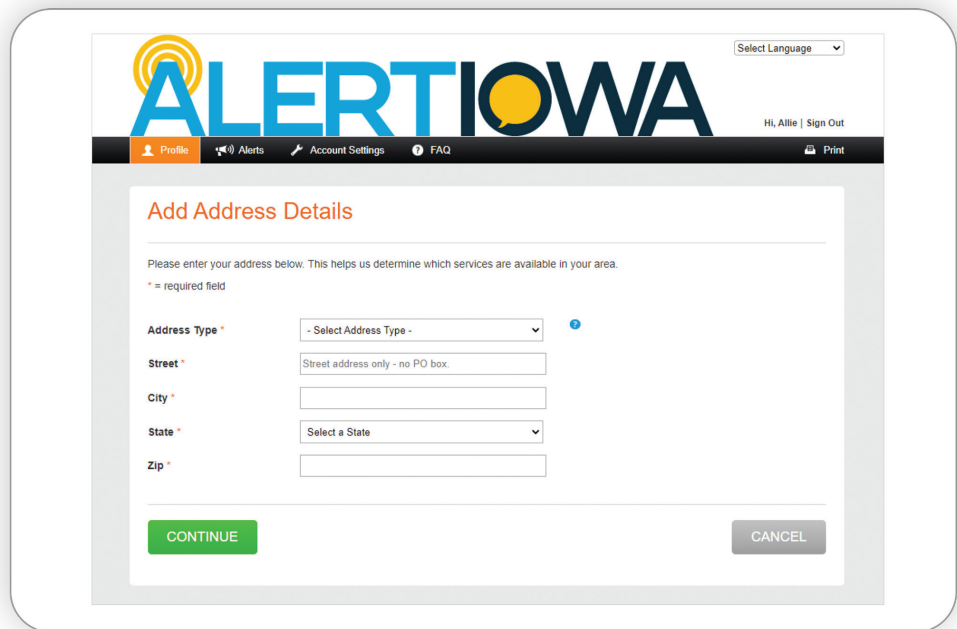
Preferences

You can manage the option to provide personal information to your local emergency management agency to assist them in preparedness, response, evacuation, and recovery efforts under "Preferences".



Additional Information

You can add additional addresses and phone numbers to your profile.



The screenshot shows the 'Add Address Details' form in the ALERT IOWA system. The header includes the ALERT IOWA logo, a language selection dropdown, and user information 'Hi, Allie | Sign Out'. The navigation bar contains links for Profile, Alerts, Account Settings, and FAQ. The form title is 'Add Address Details'. Below the title, a message states: 'Please enter your address below. This helps us determine which services are available in your area.' A note indicates that asterisks (*) denote required fields. The form contains the following fields: 'Address Type' (a dropdown menu with '- Select Address Type -'), 'Street' (a text input field with the placeholder 'Street address only - no PO box.'), 'City' (a text input field), 'State' (a dropdown menu with 'Select a State'), and 'Zip' (a text input field). At the bottom of the form are two buttons: a green 'CONTINUE' button and a grey 'CANCEL' button.



The screenshot shows the 'Add Your Phone' form in the ALERT IOWA system. The header and navigation bar are identical to the previous form. The form title is 'Add Your Phone'. Below the title, a message states: 'Please enter your phone number below. This helps us determine which services are available in your area.' A note indicates that asterisks (*) denote required fields. The form is divided into two sections: 'Phone Details' and 'Associate This Phone'. The 'Phone Details' section includes: 'Phone number' (a text input field), 'Phone type' (radio buttons for 'Mobile' and 'Other (Land Line, VOIP, Cable)'), 'Receive notifications on this phone?' (radio buttons for 'Yes' and 'No'), and 'Receive profile update reminders on this phone?' (radio buttons for 'Yes' and 'No'). The 'Associate This Phone' section includes: 'This phone is usually at:' (a dropdown menu) and 'This number is normally used by:' (a checkbox labeled 'James Doe'). At the bottom of the form are two buttons: a green 'SAVE AND CONTINUE' button and a grey 'CANCEL' button.

pcema-ia.org/alert-iowa

