



Emergency Management & Homeland Security

MEETING MINUTES

Pottawattamie County Emergency Management Commission
205 S Main St, Council Bluffs, IA 51503
6:00 p.m., Thursday, December 17, 2020

The meeting of the Pottawattamie County Emergency Management Commission was called to order at 6:04 p.m. by Chairman Bardsley. A quorum was determined present with the following commission members in attendance:

Jurisdiction	Name	Position	Attendance
Avoca	Mayor Long	Commissioner	Video conference
Carson	Councilman Houser	Designated Alternate	Video conference
Carter Lake			
Council Bluffs	Mayor Walsh	Commissioner	In-person
	Fire Chief James	Designated Alternate	In-person
	Councilman Hannan	City Council Liaison	Video conference
Crescent	Mayor Hildreth	Commissioner	In-person
Hancock	Josh Billings	Designated Alternate	Video conference
Macedonia			
McClelland			
Minden			
Neola	Mayor Pogge	Commissioner	Video conference
Oakland	Mayor Miller	Commissioner	Video conference
Treynor	Councilman Fisher	Designated Alternate	In-person
Underwood	Mayor Bardsley	Commissioner	In-person
Walnut			
Board of Supervisors	Supervisor Belt	Commissioner	In-person
County Sheriff			

Sheriff Danker called in and advised that he was having technical difficulties and was not able to join the meeting. Additional attendees documented on the meeting sign-in sheet.

1. Motion by Mayor Walsh, second by Mayor Long – To approve minutes of the 2-20-2020 meeting. Unanimous vote – motion carried.
2. Director Reed provided an update regarding 2019 flood recovery and the Covid 19 response efforts. The director also reported on 2020 activities of the agency.
3. Motion by Mayor Miller, second by Mayor Long – To adopt Resolution 2020-01 for the approval of the 2020-2023 Pottawattamie County Emergency Management & Homeland Security Strategic Plan. Roll call vote was taken with unanimous Ayes – motion carried.

4. Motion by Supervisor Belt, second by Fire Chief James – To adopt Resolution 2020-02 for the approval of Pottawattamie County National Incident Management System (NIMS) Implementation Plan. Roll call vote was taken with unanimous Ayes – motion carried.

5. Motion by Fire Chief James, second by Councilman Fisher – To approve Director Reed’s request to apply to the Naval Post Graduate College’s Center for Homeland Defense and Security Executive Leadership Program. Roll call vote was taken with unanimous Ayes – motion carried.

6. Motion by Supervisor Belt, second by Mayor Miller – To approve the recommended commission meeting schedule for 2021. Unanimous voice vote – motion carried.

7. Motion by Councilman Houser, second by Mayor Hildreth – To authorize the Director to acquire a public and first responder smart device application (App) for a 1-year service term for no more than \$8,000 and then re-evaluate its cost-effectiveness and usefulness prior to renewal. Unanimous voice vote – motion carried.

8. Meeting was adjourned at 7:16 p.m.