

**FEBRUARY 6, 2019**

The Emergency Management Commission met in a stated meeting at 6:00 PM at Council Bluffs Community Hall, 205 S. Main St., Council Bluffs. The following commissioners and alternates were present:

*Mayor Goodsell – Neola, Mayor Todd – Carson, Councilman Perkins – Oakland, Mayor Lewis – Treynor, Mayor Kay – McClelland, Mayor Bardsley – Underwood, Sheriff Danker – Pottawattamie County, Chief James – Council Bluffs, Supervisor Belt – Pottawattamie County, Mayor Walsh – Council Bluffs, Mayor Zimmerman – Minden, Mayor Larsen – Walnut [conferenced in], Mayor Long – Avoca [conferenced in], Mayor Shea – Crescent [conferenced in], Mayor Miller – Oakland [conferenced in].*

A quorum was determined present. Mayor Bardsley presiding. This meeting was conducted in accordance with Iowa Code Chapter §21.8 *Electronic Meetings*. Prior to the meeting some commissioners reported that they would be unable to drive to the meeting due to the deteriorating weather and road conditions, thus making their physical attendance “impossible or impractical”. The meeting was conducted in compliance with the stated legal requirements for electronic meetings under advisement of the Pottawattamie County Attorney’s Office.

**PLEDGE OF ALLEGIANCE****1. CONSENT AGENDA**

Motion by Goodsell, second by Todd, to approve:

- A. December 20, 2018 minutes as read.
- B. January 20, 2019 minutes as read.
- C. EOC Project updated as read.

UNANIMOUS VOTE. Motion carried.

**2. PUBLIC HEARING**

Motion by Belt, second by Walsh, to open the public hearing regarding the proposed 2019-2020 Emergency Management Commission budget. UNANIMOUS VOTE. Motion carried.

Chairman Bardsley called for any public comment regarding the published 2019-2020 budget proposal. No public attendees were present.

Motion by Belt, second by Shea, to close the public hearing. UNANIMOUS VOTE. Motion carried.

**3. SCHEDULED BUSINESS**

- A. A review and discussion was conducted regarding the proposed 2019-2020 budget. Motion by Larsen, second by Shea, to approve the 2019-2020 budget as proposed and published. UNANIMOUS VOTE. Motion carried.

- B. A review and discussion was conducted regarding the employment contract extension for the Emergency Management Director. Motion by Shea, second by Miller, to approve the employment contract extension for Director Reed. UNANIMOUS VOTE. Motion carried.

#### 4. STUDY SESSION BUSINESS

- A. Director Reed provided additional information supplemental to the EOC project update provided in the consent agenda stating there would be a pre-construction meeting on Monday, 2/11/19. The Director also briefly discussed the agency was prepping to assist with RAGBRAI and that the agency had started a new strategic planning cycle. A draft copy of Iowa Code compliance assessment was made available at the meeting for commissioners to review.
- B. Chief James informed the commission about ongoing discussions seeking additional funding for the upcoming EOC project.

Motion by Zimmerman, second by Todd, to adjourn the meeting. UNANIMOUS VOTE. Motion carried. The commission was adjourned subject to call at 6:24 PM.

