

**WESTON COMMUNITY HOUSING, INC.**  
**23 Village Road**  
**Weston, MA 02493**  
**781-891-7010**

**Application for Residence in Merriam Village**

Weston Community Housing, Inc. (Merriam Village) does not discriminate on the basis of race, creed, religion, gender, country of origin, or on the basis of an applicant being a member of any other protected class.

Persons may apply who at the time of signing of the lease:

- Are 60 years of age or older and
- Have an annual income not exceeding \$75,825 for a single applicant and \$86,625 for a couple.

In the case of an applicant couple, each person shall sign this application. For married applicant couples, only one person needs to be at least 60 years of age. For non-married applicant couples, each person must be at least 60 years of age. **“Attachment A, Confidential Supplement to Application”** must be filled out by the couple for married couples and must be filled out by each person for non-married couples. If the couple’s application is accepted, each person shall also sign the lease.

Merriam Village does not allow pets to be maintained in the buildings. Merriam Village does admit applicants with appropriately documented Service Animals. That documentation must be provided with this application.

Merriam Village residents must be able to live independently.

Preference will be given to Weston residents, parents of Weston residents, and others who have a past or present relationship to Weston.

TO WESTON COMMUNITY HOUSING, INC.:

In the case of a couple, “I” shall be understood to mean “we” and “me” shall be understood to mean “our”.)

I, \_\_\_\_\_, hereby apply for occupancy in one of the apartments at Merriam Village, Weston Massachusetts, and represent that when I sign the lease:

- I will be 60 years of age or older
- That my annual income does not exceed the applicable amount set forth at that time and
- That I am physically and mentally fit to live independently (without any assistance).

At the time I am notified of the availability of an apartment I will submit a letter based upon a medical examination from my physician which will state that in the professional opinion of the physician I am mentally and physically able to live independent of any assistance. I will submit the letter within 14 days of such notification. I understand that Merriam Village may request me to undergo, at Merriam Village’s expense, a further physical examination by a physician designated by Merriam Village.

By signing this application I agree that I have read the current Merriam Village Residential Handbook (which may be modified from time to time per the rental agreement) and agree to abide by its terms.

If I accept an offered apartment I will promptly deposit first month's rent and will enter into Merriam Village's standard lease agreement.

In recognition of the non-profit, tax-free status of Merriam Village and the adjustment of rent from year to year to cover costs, I understand that each resident must cooperate within his/her/their ability to conserve heat and other utilities and to assist in the care of the building and grounds adjacent to his/her/their apartment.

I also understand that I may terminate the Lease Agreement at any time for any reason by giving 120 days prior notice in writing. Merriam Village may terminate my tenancy as described in the lease.

I, or we in the case of non-married couples, enclose herewith a completed application(s) entitled "**Attachment A, Confidential Supplement to Application**" that provides information relating to my/(our) current residence, my age and health, and my/(our) financial resources.

Merriam Village reserves the right to require updated financial information at any time after residency.

I acknowledge receipt of a copy of the current lease used by Merriam Village, and understand that the form may change prior to signing.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

PLEASE NOTE: Separate wait lists will be kept for each type of apartment. Indicate all lists you would like to be on. You will not be considered for those apartments in which you have not expressed an interest.

\_\_\_\_\_ One bedroom, first floor cottage

\_\_\_\_\_ Two bedroom, first floor

\_\_\_\_\_ Two bedroom, second floor, walk-up

\_\_\_\_\_ One bedroom with den, first floor or elevator access

\_\_\_\_\_ One bedroom handicap-equipped

# Attachment A

## Confidential Supplement to Application For Residence in Merriam Village

This application must be filled out by the couple for married couples and must be filled out separately by each person for non-married couples

1. Name \_\_\_\_\_ Name \_\_\_\_\_  
SS# \_\_\_\_\_ SS# \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Email \_\_\_\_\_  
Former Names or Aliases (list all): \_\_\_\_\_  
\_\_\_\_\_

2. Check one: Single \_\_\_\_\_; Married Couple \_\_\_\_\_; Non-Married Couple \_\_\_\_\_;

3. In this part of the Attachment, you are required to list all of your financial resources including expenses along with appropriate documentation for that resource or expense. In addition to this information, you must include a copy of your two most recent Federal tax returns if you have filed any Federal tax returns in the last five (5) years.

**A. Listing of the monthly income that you receive from Social Security, Pensions, Trusts and Annuities:**

<i>Type of Income</i>	<i>Description</i>	<i>Monthly Income</i>
Social Security (Gross Amount)	_____	_____
Pension	_____	_____
Trust	_____	_____
Annuity	_____	_____
<b><i>Total Monthly Income</i></b>		=====

**B. Listing of value of assets that you have in Defined Contribution Plans (401k, 401b, etc.):**

	<i>Description</i>	<i>End of Year Value</i>
401k	_____	_____
401b	_____	_____
IRA	_____	_____
Other	_____	_____
<i>Total of Most Recent Year-End Value</i>		=====

**C. Listing of other assets:**

	<i>Description</i>	<i>End of Year Value</i>
Investment Portfolio(s)	_____	_____
CD's and Bank Deposits	_____	_____
Real Estate less mortgage	_____	_____
Shares of Common Stock	_____	_____
Taxable Bonds	_____	_____
Municipal Bonds	_____	_____
Other	_____	_____
<i>Total of Most Recent Year-End Value</i>		=====

**D. Listing of Social Welfare Benefits:**

	<i>Description</i>	<i>Monthly Benefit</i>
Housing Allowance	_____	_____
Food Stamps	_____	_____
Utility Allowance	_____	_____
Other	_____	_____
<i>Total Monthly Benefit</i>		=====

**E. Listing of Most Recent Year End Earned Income:**

	<i>Description</i>	<i>Annual Income</i>
Employer-Based Income	_____	_____
Self-Employed Income	_____	_____
<i>Total of Most Recent Year-End Income</i>		=====

**F. Listing of Expenses from Loans, Mortgages and Real Estate Taxes:**

<i>Type of Expense</i>	<i>Description &amp; Amount of Loan</i>	<i>Monthly Expense</i>
Loan	_____	_____
Mortgage Payment	_____	_____
Real Estate Tax	_____	_____
Credit Card	_____	_____
Car Loan	_____	_____
Other	_____	_____
<b><i>Total Monthly Expense</i></b>		=====

4. If you indicated earned income in Section 3.E how long do you intend to keep working?

\_\_\_\_\_  
\_\_\_\_\_

5. Please give the names and addresses of two people as references:

\_\_\_\_\_  
\_\_\_\_\_

6. Since preference will be given to Weston residents, parents of Weston residents, and others who have a past or present relationship to Weston, please describe your present or past relationship with Weston, if any.

\_\_\_\_\_  
\_\_\_\_\_

7. If you are renting an apartment, please provide the following information for a reference check with your current landlord. If you have lived there less than 2 years, please also provide information for a reference check with your previous landlord:

Address: \_\_\_\_\_

Landlord name: \_\_\_\_\_

Landlord phone#: \_\_\_\_\_

Years there: \_\_\_\_\_

Monthly rent (if any): \_\_\_\_\_

8. Have you been evicted from any apartment in the last 5 years? \_\_\_\_\_ (yes/no)
9. Have you ever been served a late rent notice? \_\_\_\_\_ (yes/no)
10. Do you smoke (tobacco, marijuana or other substances)? \_\_\_\_\_ (yes/no)
11. How long do you intend to rent the apartment in Merriam Village? \_\_\_\_\_
12. When would you be able to move in? \_\_\_\_\_
13. At this time are you able to independently live in the requested apartment? \_\_\_\_\_ (yes/no)
14. Please list the family members living in the area who could assist you in the event of an emergency. Indicate their names, addresses and phone numbers below.

\_\_\_\_\_  
\_\_\_\_\_

Weston Community Housing, Inc. is registered under the provisions of M.G.L. c.6, § 172 to receive CORI for the purpose of screening applicants for the rental or lease of housing.

As an applicant for the rental or lease of housing, I understand that a CORI check will be submitted for my personal information to the DCJIS. I hereby acknowledge and provide permission to Merriam Village to submit a CORI check for my information to the DCJIS. This authorization is valid for one year from the date of my signature

By signing this application, I provide my consent to a CORI check and affirm that the information provided to process the CORI check is true and accurate.

By signing this application, I provide my consent to run a credit check and that all the information provided regarding my financial information is true and accurate.

From time to time, we may use an imputed rate to determine the annual income amount for the value of the assets listed in Sections 3.B and 3.C. The imputed rate currently used is 3%.

I/We attest that the above statements and any supplemental information and documents provided to Merriam Village are true, accurate, and complete and authorize inquiries for the purpose of verifying all answers.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant