

SHIMP FOR PRESIDENT 2028

DIRECTOR OF STRATEGIC INTELLIGENCE & RESEARCH

SENIOR CAMPAIGN RESEARCH & ANALYSIS OFFICER — DETAILED POSITION DESCRIPTION

Department	Strategic Intelligence & Research
Reports To	Presidential Candidate and Chief of Staff
Employment	Full-Time, Senior Campaign Leadership Position
Classification	Director / Department Head
Annual Wage	\$ <u>\$110,000.00</u>
Primary Mission	Build and lead the campaign's lawful research and strategic-information capability; collect, verify, analyze, and synthesize information from legitimate sources; identify developments affecting the campaign; and provide timely, evidence-based briefings to senior leadership.

Position Summary

The Director of Strategic Intelligence & Research is the campaign's senior official for lawful information collection, research, verification, analysis, and strategic briefing. The Director develops an organized research capability that gives campaign leadership reliable situational awareness concerning political, policy, media, electoral, organizational, reputational, and international developments relevant to the campaign.

The Director is expected to distinguish verified facts from allegations, inference, opinion, and unresolved reporting, and to communicate uncertainty clearly. This is a private campaign research position and does not confer governmental, intelligence-agency, police, investigative, subpoena, surveillance, or classified-information authority.

Strategic Research Leadership

Develop and maintain the campaign's research priorities in consultation with the Candidate and Chief of Staff.

Assign research projects, establish source and verification standards, supervise research personnel, maintain briefing schedules, and ensure major findings are presented in a concise and decision-useful format.

Build procedures for rapid research during breaking developments while preserving accuracy, sourcing, legal compliance, and appropriate review.

Open-Source Intelligence & Public Information

Lead systematic research using lawful open sources such as government publications, public records, official databases, court records available to the public, legislative materials, regulatory records, election data, corporate disclosures, academic research, reputable journalism, public speeches, public websites, and publicly accessible social-media content.

Develop source-evaluation practices that consider provenance, reliability, corroboration, recency, context, manipulation risk, and potential bias.

Maintain source citations and research notes sufficient for significant factual conclusions to be independently reviewed.

Political & Electoral Research

Monitor political developments, elections, candidate activity, public statements, endorsements, major organizations, ballot and filing developments, polling where methodologically appropriate, and issues likely to affect campaign strategy.

Prepare comparative analyses of competing policy positions and public records while separating factual findings from campaign messaging recommendations.

Identify emerging issues requiring attention by communications, policy, legal, fundraising, scheduling, or senior leadership.

Opposition & Accountability Research

Conduct lawful, fact-based research concerning political opponents, influential public actors, organizations, and claims relevant to the campaign using public or otherwise legally obtained information.

Research may include voting records, public statements, campaign-finance records, government actions, litigation records, business disclosures, published interviews, and other legitimate sources.

Material intended for public use should be documented and verified. The department must not fabricate evidence, knowingly circulate false information, impersonate individuals, unlawfully obtain private information, or direct others to do so.

Policy & Government Research

Provide research support concerning federal and state law, proposed legislation, agency actions, budgets, regulations, executive-branch activity, economic indicators, public programs, and other governmental matters relevant to campaign policy.

Coordinate with policy and legal personnel when interpretation requires specialized legal, economic, scientific, technical, or professional expertise.

Media & Information Environment Monitoring

Monitor major news coverage, public narratives, significant interviews, relevant online discussions, misinformation affecting the campaign, and rapidly developing stories.

Identify material inaccuracies or emerging narratives and provide sourced findings to Communications so the campaign can determine whether and how to respond.

Distinguish credible reporting from unverified claims, manipulated media, satire, anonymous assertions, and coordinated or deceptive content.

International & Geopolitical Research

Monitor foreign-policy and geopolitical developments relevant to the candidate's agenda, international travel, public statements, or campaign decision-making.

Use reputable public sources, official foreign and U.S. government information, academic and policy research, and other lawful sources to prepare country, issue, and event briefings.

Coordinate with campaign counsel and appropriate security personnel when foreign contacts, foreign travel, foreign-national restrictions, sanctions, or other legal concerns arise.

Strategic Briefings

Prepare daily, weekly, event-specific, and issue-specific briefings for the Candidate, Chief of Staff, and authorized senior personnel.

Briefings should clearly identify key facts, source quality, unresolved questions, relevant context, potential campaign implications, and recommended areas for additional research.

Urgent findings involving credible safety concerns, serious legal exposure, major reputational risk, or rapidly developing events should be escalated without waiting for the normal briefing cycle.

Fact-Checking & Verification

Establish a campaign-wide research verification function capable of checking factual claims before speeches, advertisements, press statements, policy documents, social-media posts, and other significant public communications.

Require important factual assertions to be supported by reliable evidence and flag claims that are disputed, incomplete, outdated, misleading without context, or not adequately substantiated.

Maintain correction procedures so material research errors can be addressed promptly.

Public Records & Records Research

Coordinate lawful requests for public records where appropriate and track requests, responses, deadlines, fees, appeals, and document review.

Organize large document productions and identify information relevant to campaign objectives while respecting legally protected, sealed, restricted, or inadvertently disclosed information.

Consult campaign counsel before using information where legality, privilege, confidentiality, privacy, or publication risk is uncertain.

Research Database & Knowledge Management

Maintain a structured internal research repository for source materials, reports, timelines, profiles, issue files, citations, public records, and prior briefings.

Use naming, version-control, source-linking, access-control, and retention practices that allow authorized personnel to find and verify research efficiently.

Sensitive campaign research must be limited to personnel with a legitimate need to know.

Coordination with Security

Maintain a defined liaison with the Director of Presidential Campaign Security & Protective Operations for information that may indicate a credible threat to the candidate, campaign personnel, facilities, or events.

The research department may collect and assess lawfully available threat-related information, but physical protection, emergency response, and security operations remain under the security department.

Credible threats or suspected crimes should be referred to appropriate law-enforcement authorities through established campaign procedures.

Coordination with Legal & Compliance

Coordinate with campaign counsel when research involves significant privacy questions, defamation risk, copyrighted material, confidential information, public-record restrictions, foreign contacts, election-law concerns, or other legal issues.

Comply with campaign-finance rules concerning paid research, vendors, coordination, in-kind contributions, and other matters as directed by the Treasurer and counsel.

Do not acquire or use information when there is reason to believe it was obtained through hacking, theft, unlawful interception, unauthorized account access, bribery, or other illegal conduct.

Research Ethics & Legal Boundaries

All research activities must be lawful and professionally defensible. Prohibited practices include hacking; credential theft; unauthorized access to private accounts or systems; unlawful wiretapping or interception; trespass; impersonation for unlawful access; purchasing stolen credentials or hacked data; coercion; threats; bribery; and knowingly soliciting illegally obtained information.

Research personnel must respect constitutional rights, lawful journalism, peaceful political activity, and legitimate privacy interests. Political disagreement alone is not evidence of wrongdoing or a security threat.

When the legality or provenance of information is uncertain, collection or use should stop until reviewed by campaign counsel.

Human Sources & Interviews

The Director may obtain information through lawful interviews, voluntary conversations, expert consultations, and other legitimate human sources.

Researchers must accurately represent themselves where required by law and campaign policy and must not use coercion, threats, bribery, or fraudulent access methods.

Important information from human sources should be corroborated where reasonably possible and documented with appropriate attention to reliability and confidentiality.

Research Staff Management

Recruit, train, supervise, and evaluate researchers, analysts, fact-checkers, records researchers, and authorized research contractors as campaign resources permit.

Establish standards for sourcing, written analysis, confidentiality, information security, conflicts of interest, research ethics, documentation, and escalation of sensitive findings.

Ensure staff understand that the campaign's research function is not a law-enforcement or government intelligence service.

Information Security & Confidentiality

Work with qualified cybersecurity personnel to protect research files, source information, campaign credentials, briefing materials, and sensitive internal analysis.

Apply need-to-know access controls and promptly report suspected compromise, phishing, unauthorized access, data loss, or other security incidents.

Do not attempt offensive cyber operations or unauthorized technical access as part of campaign research.

Minimum Qualifications

A strong candidate should have substantial experience in investigative research, political research, journalism, public-record research, intelligence analysis, military intelligence, government analysis, due diligence, risk analysis, policy research, academic research, or another closely related discipline.

The individual should demonstrate exceptional analytical judgment, source evaluation, writing ability, discretion, attention to detail, intellectual curiosity, information organization, and the ability to work rapidly without sacrificing accuracy.

Experience managing sensitive information and producing concise executive-level briefings is strongly preferred.

Preferred Qualifications

Preferred qualifications may include prior military or government analytical experience; political opposition research; investigative journalism; public-records expertise; geopolitical analysis; research-team management; foreign-language capability; data analysis; and experience briefing senior executives or public officials.

Professional experience must be accompanied by a demonstrated commitment to lawful methods, factual accuracy, source integrity, and responsible handling of sensitive information.

Authority

The Director serves as the campaign's senior research and strategic-information executive and may direct research personnel and projects within authority and budgets approved by campaign leadership.

The Director may recommend additional investigation, fact-checking, legal review, security escalation, or communications action based on documented findings.

Major expenditures, sensitive external engagements, investigative methods presenting legal risk, and matters outside delegated authority require appropriate campaign approval.

Standard of Performance

Success is measured by accuracy, timeliness, source quality, analytical clarity, useful strategic insight, effective verification, secure information handling, professional research management, lawful conduct, and the ability to provide campaign leadership with reliable information before important decisions are made.

FIND THE FACTS. VERIFY THE SOURCES. IDENTIFY WHAT MATTERS. BRIEF LEADERSHIP EARLY. PROTECT THE CAMPAIGN'S INTEGRITY. GATHER INFORMATION LAWFULLY AND RESPONSIBLY.

Approved By: _____ Date: _____

Director Acknowledgment: _____ Date: _____