

# **Practice Makes Perfect Music Studio LLC Student Handbook**

Updated: 03/11/2022

This contract is an agreement that the student(s) who participate in the Practice Makes Perfect Music Studio will adhere and follow the studio policies. Each Practice Makes Perfect instructors will sign an instructor contract following same laws under the state of Pa. All instructors will be required to obtain each of their Child Abuse, FBI, and Fingerprint clearances and will follow those Pa guidelines.

Welcome! [L]  
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Welcome to Practice Makes Perfect Music Studio LLC! The studio is set for in person lessons for people around the Greensburg/Hempfield/Latrobe/Connellsville area. We offer in person lessons at the instructor's home, instructors will travel to student's homes, certain days and times at the Green Beacon Gallery, the Connellsville Rec Center, and we offer virtual lessons through Zoom. Depending on where you are and where our instructors are, we can do virtual anywhere and in person in the surrounding areas. We are excited to grow as a studio and to grow with the surrounding communities. Our goal is to create a safe and welcoming space for all students and instructors. We are black owned, LGBTQIA+ owned, and woman owned as well. We are all very excited for each new student that desires to create music and to build relationship with their music, the instructors, and with their community. We can't wait to build and create music with you!

Thank you, [L]  
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Co-owners: Aaron Gray and Sam Specht-Burns.

## Mission Statement:

With our most knowledgeable and dedicated educators, we thrive on creation, innovation, and musicianship. Our goal is to craft a safe, caring, and welcoming space for all of our students and teachers. Together, we are building a better musician.

PMP students and parent/guardian(s) are obligated to:

- Promptly arrive to lessons on time if no absence notice is given <sup>[L]</sup><sub>[SEP]</sub>
- Have a commitment to practice and to themselves in the learning process <sup>[L]</sup><sub>[SEP]</sub>
- Pay and keep up with the invoice on time <sup>[L]</sup><sub>[SEP]</sub>
- Use MyMusicStaff to keep up with the schedule and to submit payments (or other ways you and your instructor agree upon) <sup>[L]</sup><sub>[SEP]</sub>
- Keep effective communication between students/parents and instructor <sup>[L]</sup><sub>[SEP]</sub>
- Parents must stay in the same building with students being taught who are under the age of 18 <sup>[L]</sup><sub>[SEP]</sub>
- Enjoy creating and learning music!

## Equipment:

We do require for parents/students to pay for their own books (usually \$7- \$20) about every 3 months or depending on how fast they get through the book. (the cost of voice lesson does include sheet music) The parents/adult students will also need to obtain their own instruments either through purchase or rent. If you have financial conflicts with achieving any of these resources, you can contact your assigned instructor or the co-owners, Aaron Gray or Sam Specht-Burns. If you are traveling to the instructor's home, they will provide seating, music stands, and equipment if your lessons need it.

## Prices and Payments:

A student can sign up for weekly or bi weekly lessons. For a half-hour lesson, Practice Makes Perfect lessons start a \$25 dollars and for an hour, it is \$45. The prices may vary with the instructor's level of education. Practice Makes Perfect uses MyMusicStaff for invoicing and payment methods. Parents and adult students can also use credit card, paypal, check, or Venmo. This will be an agreement between the student/parent and Practice Makes Perfect. You may pay weekly, bi-weekly, or monthly. Students cannot continue lessons if there is a left over balance in their invoice from the prior month.

If your invoice is unpaid for 6 days AFTER the due date (the day before your next scheduled lesson) you will be charged a 1.5% late fee on that invoice AND will be unable to attend lessons. Meaning you has at least a month and 6 days to pay your invoice in full before getting the late fee. After this is paid, you may continue your scheduled lesson.

Parents and adult students agree that their invoice will be paid fully by the end of each month. If there are financial conflicts,

then the payment maker can contact their assigned instructor or co- owners Aaron Gray or Sam Specht-Burns to discuss.

### Cancellation Policy:

The studio has a **24-hour cancellation policy**. Students/parents must give 24 hours notice in the event of a cancellation or pay the full lesson price. However, we understand that things happen and sometimes, same day cancellations are unavoidable. Illnesses, car trouble, emergencies, and other unexpected occurrences are all excused absences and you will not have to pay for that lesson, but it is left up to the teacher's discretion. Please notify your instructor as soon as possible in this situation.

### Programs and Discounts:

Practice Makes Perfect does offer a referral program. If you refer a student to the studio and the referred student signs up for lessons your next lesson will be free. Referrals can be as easy as tagging one of our teachers on our page in a post on Facebook or Instagram. Have the referred student put your name in the online sign- up sheet to get credited! We currently offer violin, viola, cello, clarinet, flute, oboe, bassoon, guitar, saxophone, ukulele, piano, voice, trumpet, trombone, euphonium and organ lessons, with the possibility for more instruments in the future. We also offer musical theater and acting lessons. There are also frequent contests on our social media pages for free lessons, discounts, gift cards and merchandise. PMP also offers sibling discount. Students are registered under their own 30 minute or 60 minute block. The first student will be full price and each additional student after the first will be 10% off. <sup>[L]</sup><sub>SEP</sub> We also offer a review discount, you can leave reviews on our Facebook, Thumbtack or Google

pages and each review gets you \$5 for that invoice. We consistently promote contests and other ways to receive a discounts on our social media pages and website so follow our pages for updated events and offers.

### Group Classes:

Any student, in or outside of the studio may participate and sign up for our various group classes. The group class sign up will be on the website. For payment of the group class, half of the total payment must be paid 24 hours after the sign up and the last half must be paid before the first class. For attendance, we still follow the attendance policy.

### Anti-Discrimination Policy:

Anti-discrimination laws based on race, skin color, ethnicity, gender, sexual orientation, religious beliefs, and any exceptional needs also protect the instructors and instrumentalists in the studio from both students and parents. In return, all PMP instructors will follow and adhere to the same policy. Instructors will not participate in discrimination of any kind. This also includes ignorance or lack of using correct pronouns by the student or instructor. This is a zero tolerance policy and any acts of discrimination from either side will result in termination from the studio effective immediately.

### Photo Release Forms:

There are photo release forms that can be found on the last page of the Handbook. An instructor can also give these out during the lesson. These are not required but left up to the discretion of the parent/adult student. All photos and videos if used, will posted on Practice Makes Perfect's website and social media pages.

Where to Find Us: <sup>[L]</sup><sub>[SEP]</sub>

Website: <http://pmpmusicstudio.com/>

Facebook: <http://www.facebook.com/pmpmusicstudio><sup>[L]</sup><sub>[SEP]</sub>

Instagram: <http://www.instagram.com/pmpmusicstudio/><sup>[L]</sup><sub>[SEP]</sub>

Twitter: <https://twitter.com/Practic07817386><sup>[L]</sup><sub>[SEP]</sub>

Youtube:

[https://www.youtube.com/channel/UCeoPBF9IpcLUTPDskwg  
i78Q](https://www.youtube.com/channel/UCeoPBF9IpcLUTPDskwg<br/>i78Q)

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Below, the student (if 18+) or parent/guardian will sign the agreement of this contract. By signing, then you are agreeing to the terms and policies above. If one cannot sign or chooses not to sign, then Practice Makes Perfect cannot provide its services.

Student:\_\_\_\_\_

Date:\_\_\_\_\_



Parent/Guardian (if student is not 18 or not paying):

\_\_\_\_\_

Date:\_\_\_\_\_



Thank you for choosing Practice Makes Perfect Music Studio

## PHOTO/VIDEO RELEASE FORM

I hereby give permission for images of my child, captured through video, photo and digital camera, to be used solely for the purposes of <sup>[ ]</sup><sub>SEP</sub> Practice Makes Perfect promotional material and publications, and waive any rights of compensation or ownership thereto.

Name of Participant (please print):

\_\_\_\_\_ Age: \_\_\_\_\_

Name of Parent/Guardian (please print):

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Parent/Guardian's Signature:

\_\_\_\_\_

Date: \_\_\_\_\_