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FEES AND RELATED INFORMATION

FEES Standard fee for first session: \$250 per 45 minute counseling session. Standard fee for subsequent 45 minute sessions: \$200. First 15 minutes following 45 minutes: \$40, thereafter, each 15 minute segment: \$30. Report preparation: \$200 per hour required to complete report. No reports will be prepared on your behalf if an overdue balance remains.

PAYMENTS Payment in full is due at time of service. Personal checks, money orders and cash are accepted.

CANCELLATIONS Every attempt will be made to accommodate you if you cannot make your scheduled appointment, however, if you fail to cancel a scheduled appointment within 24 hours you will be billed for the entire cost of your missed appointment. A full fee is charged for missed appointments or no show cancellations with less than 24 hours' notice unless due to illness or emergency.

INSURANCE You are responsible to obtain pre-authorization when your insurance company requires it. Your insurance policy is a contract between you and your insurance company. Charges incurred are your responsibility. This service provider cannot guarantee that your insurance company will pay your claim.

CONFIDENTIALITY & PERMISSION TO RELEASE INFORMATION Information you provide during counseling is confidential except where disclosure is required by law. These exceptions, usually involving a **threat of harm** to self or others, will be identified as such should situations arise. On occasion, your therapy may be assisted by requesting information from or sharing information with other professionals. No such contact will be made without your written permission.