

**INDIAN LAKE IMPROVEMENT ASSOCIATION, INC.**

**BY-LAWS**

As approved by the members at the first special membership meeting on May 16, 1948, and as last amended on July 19, 1987, proposed amendments April 1999.

**ARTICLE I**  
**OFFICERS OF THE BOARD**

**SECTION 1 HOW ELECTED.** The general membership shall elect five officers; President, Vice President, Secretary, Treasurer, and Chairperson of the Membership Committee. All officers shall serve without compensation. Officers shall at all times endeavor to carry out the wishes of the majority of the membership.

**SECTION 2 TERM OF OFFICE.** The Officers of the Board shall be elected in April, to serve 2 years beginning May 1st, unless removed as provided in Article IV, Section 2. In the event of the death or resignation of one or more of the Officers, a new Officer or Officers shall be elected at the next general membership meeting to fill the office for the remainder of the term.

**SECTION 3 OFFICERS.** The President, Vice President, Secretary, Treasurer and Chairperson of the Membership Committee shall serve for two years in those capacities unless re-elected. Their terms of office shall begin on May 1<sup>st</sup> and end April 30th of the following year. The Officers of the Board shall stagger the terms so that two (2) positions, President and Secretary, will be elected during even numbered years and three (3) positions, Vice President, Treasurer, and Chairperson of the Membership Committee will be elected during odd numbered years.

**ARTICLE II**  
**RESPONSIBILITIES OF THE OFFICERS OF THE BOARD**

**SECTION 1 PRESIDENT.** The President shall be chairperson at all general membership meetings and meetings of the Officers of the Board. The President shall have the power to appoint various committees for the betterment of the association. The President shall put into execution such acts voted on by the Officers.

**SECTION 2 VICE PRESIDENT.** In the absence of the President, the Vice President shall fulfill any of the above duties of the Office of the President. Upon the resignation, death or continued absence of the President, the Vice President will automatically become President until such time as the President can assume his duties or until the end of the President's term.

**SECTION 3 SECRETARY.** The Secretary shall keep records, including all minutes of the

Officers of the Board meetings, and Association meetings, and shall be responsible for correspondence necessary to run the Association.

**SECTION 4 TREASURER.** The Treasurer shall be the keeper of all monies and records pertaining to receipts and expenditures of monies. The Treasurer shall disburse by check any expenditures that may be voted on. It shall be necessary for the signature of the Treasurer and that of another Officer on all checks. The Treasurer shall pay bills for the Association only after approval of such bills by the Officers of the Board.

**SECTION 5 MEMBERSHIP CHAIRPERSON.** The Chairperson of the Membership Committee shall have charge of maintaining membership, and maintaining representation among the property owners.

### **ARTICLE III** **ASSOCIATION MEMBERSHIP**

**SECTION 1 ASSOCIATION MEMBERSHIP REQUIREMENTS.** In order to become a member, a person must own property in one of the three Grampian Heights Subdivisions or Indian Lake Subdivision, or own which either has frontage on Indian Lake or an appurtenant easement to Lot 51 of Grampian Heights Subdivision No. 1 (The Association beach lot). Any current members who do not meet the above requirements will continue to have the privilege of maintaining their Association membership, as long as they continue to reside at their present address and pay their dues without interruption; this privilege is not transferable. Revocation of membership will be determined by at least three (3) Officers of the Board. Revocation will be immediate and in effect until such time as application for reinstatement is made and approved by at least three (3) of the Officers of the Board.

**SECTION 2 INITIATION FEES AND DUES.** The initiation fee for new members and the annual membership dues will be determined by the current Officers of the Board by January 1<sup>st</sup> of the current year. These rates can only be changed by amendment of the by-laws. No Referendums and or proposals shall be made except upon the approval of a 2/3-majority vote of the members present at a general membership meeting. Membership dues must be paid by the April meeting or privileges will be suspended. In all general membership meetings, one vote is allowed per property lot. Where a lot is owned by more than one person, they may split their vote into a fraction of one or vote by proxy. Where a person owns more than one lot that would qualify them for membership, they may have more than one vote, but only if they pay separate membership dues and initiation fees for the other property. Absentee votes by paid members will be accepted prior to the meeting date. (Definition of a 'Lot' is not the same as a sidwell).

### **ARTICLE IV** **AMMENDING BY-LAWS**

**SECTION 1 HOW AMENDED.** A proposed amendment to the by-laws must first be drawn up and approved by a majority of the Officers of the Board. Alternatively, a proposed amendment to the by-laws may be presented to the Officers of the Board by a written petition signed by at least 10 currently paid members, but each member must constitute a voting unit,

as defined in Article III, Section 2. A proposed amendment conceived by either of the above two methods shall be presented on the floor at the next general membership meeting and, if adopted by a majority vote, thereafter published in a written newsletter to the last known address of all current members. The proposed amendment will then take effect if it is again passed by a majority vote at the first general membership meeting after publication in the newsletter.

## ARTICLE V IMPEACHMENT

**SECTION 1 METHOD OF IMPEACHING OFFICERS OF THE BOARD.** In order to remove an Officer of the Board from his or her position, it will be first necessary for charges of neglect or malfeasance to be brought against said Officer by at least three other Officers and, upon this being done, there will be a general membership meeting to vote on whether to remove said Officer. A 2/3-majority vote of the members present will be required for the removal. If an Officer is so removed, another Officer may be elected at the same meeting to serve out the term of the removed Officer.

## ARTICLE VI MEETINGS

**SECTION 1 OFFICERS OF THE BOARD MEETINGS.** Officer of the Board meetings shall be held at such times as deemed necessary by the Officers. However, Officers shall meet no less than 3 weeks prior to every general membership meeting. A majority vote of all the Officers shall be required to pass any motion.

**SECTION 2 GENERAL MEMBERSHIP MEETINGS.** General membership meetings shall be held on the last Sundays of April and August. Members will be notified as to the time and place of the meetings. The percentage of members required for a quorum on all voting will be a 2/3 majority of the members present.

**SECTION 3 SPECIAL MEMBERSHIP MEETING.** Special Membership Meetings shall be called as deemed necessary by the Officers of the Board, or upon the petition of a majority of the currently paid general membership.

## ARTICLE VII TRUSTEE

**SECTION 1** A board of three trustees will be elected by the membership at the April general membership meeting to serve for one year. Officers of the Board cannot be elected to the Board of Trustees.

**SECTION 2** The trustees shall check the books and report on the financial status of the Association to the membership at the regular membership meetings.

**ARTICLE VIII**  
**BEACH LOT CLOSURE**

**SECTION 1** Whenever the beach lot is closed for emergency or other extraordinary reasons, a 3/5-majority vote of the Officers of the Board is required and a sign must be posted at the gate regarding the closure.

**Revised 2/11/1999**