

**TOWN OF MERRIMACK, NH  
PARKS & RECREATION  
NATURE / STEM ACTIVITY SPECIALIST**

**JOB TITLE:**

NATURE ACTIVITY SPECIALIST / STEM

**JOB SUMMARY:**

To Coordinate and lead the Nature/Environmental Education program at Naticook Day Camp, and to help maintain standards that lead to a quality program.

**SUPERVISION RECEIVED:**

Works under the general supervision of the Day Camp Director

**EXAMPLES OF DUTIES:**

- Develop, plan and lead the Summer Nature/Environmental Education Program
- Develop different projects that will fit into allotted time period
- Assist in conducting initial and end-of-season inventory, storing, and keeping equipment in good condition.
- Assist in teaching staff their responsibilities in activity during staff training
- Conduct daily check of facilities and equipment in program area for safety, cleanliness and good repair
- Submit orders for equipment and supplies when needed
- Teach and monitor proper use of equipment
- Assist in packing all materials and supplies at end of the season
- Evaluate current season and make recommendations for following season
- Other duties may be assigned and required

**KNOWLEDGE, SKILLS & ABILITIES REQUIRED:**

- Training and experience in Nature/Environmental Education
- Ability to create lesson plans for campers of all ages
- Desire and ability to work with children outdoors
- Good character, integrity, and adaptability
- Enthusiasm, sense of humor, patience, and self-control
- Abilities to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Ability to work with different age and skill levels.

**MINIMUM QUALIFICATIONS REQUIRED:**

High School graduate or equivalent, or at least 18 years of age  
Current CPR and First Aid Certifications preferred

**WORKING CONDITIONS:**

Position work indoors & outdoors on a daily basis

**COGNITIVE & SENSORY REQUIREMENTS:**

Talking: Necessary for effect communicating with others.

Hearing: Necessary for effective communications with others.

Sight: Necessary for performing the job effectively and correctly.

**DURING AN 8 HOUR DAY, EMPLOYEE IS REQUIRED TO:**

Consecutive Hours

Sit 12345678

Stand 12345678

Walk 12345678

**ENVIRONMENT:**

Inside: 20% Outside: 80%

**EQUIPMENT USED:**

Specialist is responsible for using available materials to teach children about the natural world.

**HAND MANIPULATION:**

Grasping: frequently

Handling: frequently

Torquing: occasionally

Fingering: frequently

**LICENSURE/CERTIFICATION REQUIREMENTS:**

None

**OTHER TRAINING, SKILLS, & EXPERIENCE REQUIREMENTS:**

**Specific Vocational Preparation Requirements:**

1. Short demonstration only.

2. Any beyond short demonstration up to and including 30 days.

3. 30-90 days.

4. 91-180 days

5. 181 days to 1 year.

- ( ) 6. 1 to 2 years.
- ( ) 7. 2 to 4 years.
- ( ) 8. 4-10 years
- ( ) 9. Over 10 years.

**PHYSICAL ACTIVITY REQUIREMENTS:**

**PRIMARY PHYSICAL REQUIREMENTS:**

LIFT up to 10 lbs.: frequently required  
LIFT 11 to 25 lbs.: occasionally required  
LIFT 26 to 50 lbs.: occasionally required  
LIFT over 50 lbs.: seldom required

CARRY up to 10 lbs.: frequently required  
CARRY 11 to 25 lbs.: occasionally required  
CARRY 26 to 50 lbs.: occasionally required  
CARRY over 50 lbs.: seldom required

REACH above shoulder height: seldom required  
REACH at shoulder height: frequently required  
REACH below shoulder height: frequently required

PUSH/PULL: seldom required

**OTHER PHYSICAL CONSIDERATIONS:**

Twisting: required  
Bending: required  
Crawling: not required  
Squatting required  
Kneeling: required  
Crouching: required  
Climbing: not required  
Balancing: seldom required

**WORK SURFACE(S):**

Indoors & outdoors