

**TOWN OF MERRIMACK, NH
PARKS & RECREATION
SPORTS & GAMES ACTIVITY SPECIALIST**

JOB TITLE:

SPORTS & GAMES ACTIVITY SPECIALIST

JOB SUMMARY:

The Sports and Game Specialist is responsible for coordinating and leading the sports program at Naticook Day Camp. The specialist will develop, plan and lead daily sports activities for children aged 5 - 14.

SUPERVISION RECEIVED:

Works under the general supervision of the Day Camp Director

EXAMPLES OF DUTIES:

- Develop, plan & lead daily sports & games for children between the ages of 5 – 14.
- Conduct daily check of facilities and equipment in program area for safety, cleanliness and good repair
- Determine suitable activities by considering: age and abilities, likes / dislikes, and familiarity
- Assist in conducting initial and end-of-season inventory, storing, and keeping equipment in good condition. Continually checking equipment and making repairs.
- Submit orders for equipment and supplies when needed
- Assist in packing all materials and supplies at end of season
- Evaluate current season and make recommendations for following season
- Other duties may be assigned as required

KNOWLEDGE, SKILLS & ABILITIES REQUIRED:

- Training and experience in playing or leading Sports & Games activities
- Ability to teach and direct campers of all ages
- Desire and ability to work with children
- Ability to relate to one's peer group
- Ability to guide and supervise
- Good character, integrity, and adaptability
- Enthusiasm, sense of humor, patience, and self-control

MINIMUM QUALIFICATIONS REQUIRED:

Training and experience in Sports & Games activities

High School graduate or equivalent, or at least 18 years of age

Current CPR and first aid certifications preferred or willing to obtain

WORKING CONDITIONS:

Position works mostly -outdoors on a daily basis

COGNITIVE & SENSORY REQUIREMENTS:

Talking: Necessary for effect communicating with others.

Hearing: Necessary for effective communications with others.

Sight: Necessary for performing the job effectively and correctly.

DURING AN 8 HOUR DAY, EMPLOYEE IS REQUIRED TO:

Consecutive Hours

Sit 12345678

Stand 12345678

Walk 12345678

ENVIRONMENT:

Inside: 10% Outside: 90%

EQUIPMENT USED:

Variety of sports equipment

HAND MANIPULATION:

Grasping: frequently

Handling: frequently

Torquing: occasionally

Fingering: occassionally

LICENSURE/CERTIFICATION REQUIREMENTS:

None

OTHER TRAINING, SKILLS, & EXPERIENCE REQUIREMENTS:

Specific Vocational Preparation Requirements:

1. Short demonstration only.

2. Any beyond short demonstration up to and including 30 days.

3. 30-90 days.

4. 91-180 days

5. 181 days to 1 year.

6. 1 to2 years.

7. 2 to 4 years.

8. 4-10 years

() 9. Over 10 years.

PHYSICAL ACTIVITY REQUIREMENTS:

PRIMARY PHYSICAL REQUIREMENTS:

LIFT up to 10 lbs.: frequently required
LIFT 11 to 25 lbs.: occasionally required
| LIFT 26 to 50 lbs.: occasionally required
LIFT over 50 lbs.: seldom required

CARRY up to 10 lbs.: frequently required
CARRY 11 to 25 lbs.: occasionally required
CARRY 26 to 50 lbs.: occasionally required
CARRY over 50 lbs.: seldom required

REACH above shoulder height: seldom required
REACH at shoulder height: frequently required
REACH below shoulder height: frequently required

PUSH/PULL: seldom required

OTHER PHYSICAL CONSIDERATIONS:

Twisting: required
Bending: required
Crawling: not required
Squatting required
Kneeling: required
Crouching: required
Climbing: not required
Balancing: seldom required

WORK SURFACE(S):

| Indoors & outdoors