

## **Latta Construction & Remodeling Construction Hiring Form**

### **Applicant Information**

Full Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Are you eligible to work in the United States?

☐ Yes ☐ No

### **Position Applied For**

(Please select the position you're applying for)

☐ Laborer

☐ Carpenter

☐ Concrete Worker

☐ Electrician

☐ Plumber

☐ Equipment Operator

☐ Project Manager

☐ Other (Please specify): \_\_\_\_\_

**Availability**

Available Start Date: \_\_\_\_\_

Preferred Work Schedule:

☐ Full-Time

☐ Part-Time

☐ Temporary/Seasonal

☐ Night Shifts

☐ Weekends

☐ On-call

**Work Experience**

1. Most Recent Job Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ to \_\_\_\_\_

Responsibilities:

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Reason for Leaving: \_\_\_\_\_

2. Previous Job Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ to \_\_\_\_\_

Responsibilities:

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Reason for Leaving: \_\_\_\_\_

## **Skills & Certifications**

Relevant Skills (Check all that apply):

- ☐ Blueprint reading
- ☐ Heavy equipment operation
- ☐ Welding
- ☐ Concrete mixing/forming
- ☐ Electrical work
- ☐ Plumbing
- ☐ Framing
- ☐ Roofing
- ☐ Drywall installation
- ☐ Tile/Flooring
- ☐ Project management
- ☐ Other (Please specify): \_\_\_\_\_

### **Certifications/Licenses:**

- ☐ OSHA Certified
- ☐ First Aid/CPR
- ☐ Driver's License (Class \_\_\_\_)
- ☐ Other (Please specify): \_\_\_\_\_

## Education

Highest Level of Education:

- ☐ High School
- ☐ GED
- ☐ Associate's Degree
- ☐ Bachelor's Degree
- ☐ Trade School / Certification
- ☐ Other (Please specify): \_\_\_\_\_

School Name: \_\_\_\_\_

Degree/Certification: \_\_\_\_\_

Graduation Year: \_\_\_\_\_

## References

(Please provide at least two professional references)

1. Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

2. Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

## Additional Information

Why do you want to work for Latta Construction & Remodeling?

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Are you able to lift heavy objects (up to [60] lbs)?

☐ Yes ☐ No

Do you have reliable transportation to and from job sites?

☐ Yes ☐ No

Do you have any restrictions that may affect your ability to perform the duties of the job?

☐ Yes ☐ No

If yes, please explain: \_\_\_\_\_

## Disclaimer and Signature

I hereby certify that the information provided on this application is true and accurate to the best of my knowledge. I understand that any false or misleading information may result in disqualification from consideration or termination of employment if hired.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**For Internal Use Only**

Application Received By: \_\_\_\_\_

Date Received: \_\_\_\_\_

Interview Scheduled\*\*: ☐ Yes ☐ No

Interview Date: \_\_\_\_\_

Notes: \_\_\_\_\_

Latta Construction & Remodeling is an Equal Opportunity Employer and does not discriminate against any applicant based on race, color, religion, gender, sexual orientation, gender identity, national origin, disability, or any other characteristic protected by law.