

Sun Mountain Ranches Road District
Meeting Minutes of September 14, 2024

Call to Order

The meeting was called to order at 10:11am. Board members Kathleen Stockton, President, Ellen Adams, Secretary, Colleen Horton, Treasurer, and resident Jo Kilmer were present.

Minutes of Previous Meetings

The minutes of the regular June 8, 2024 will be provided at a later date.

Treasurer's Report

Colleen passed out copies of the Fiscal Year budget and a Reconciliation sheet reviewing expenditures since the past board meeting.

Colleen is leaving the Treasurer's position at the end of 2024. She printed up a duties sheet for all to learn what the Treasurer is responsible for quarterly, annually, and seasonally. Jo Kilmer voiced interest in the position. Ellen motioned and Colleen seconded that Jo be accepted as the Road District's new Treasurer.

Other Business

A discussion about what accounting software to use for the district ensued. As Colleen has been using her personal Excel software to keep the district's books it was decided to continue with the same software. Ellen motioned and Kathleen seconded that the district purchase Excel software for Jo's computer. Colleen has agreed to tutor Jo on how to use the software to create the reports currently shared at each meeting.

Ellen is to reach out to one of our neighbors, Cody Frey, for a bid on snow removal within our neighborhood. He must have proof of a certificate of insurance.

Next Meeting

December 14, 2024, 10am @ 18080 3rd Street

Adjourned: 11:21