

Due Diligence Checklist

Property Name					
Property Address					
Item	Date Requested		Date Received	Date	Comments
Buyer Obligations					
Inspection		<input type="checkbox"/>		<input type="checkbox"/>	
List of Repairs		<input type="checkbox"/>		<input type="checkbox"/>	
Cost to Cure		<input type="checkbox"/>		<input type="checkbox"/>	
Utility Quotes		<input type="checkbox"/>		<input type="checkbox"/>	
Insurance Quotes		<input type="checkbox"/>		<input type="checkbox"/>	
Mortgage Conditional Commitment		<input type="checkbox"/>		<input type="checkbox"/>	
Down Payment		<input type="checkbox"/>		<input type="checkbox"/>	
Tenant Survey		<input type="checkbox"/>		<input type="checkbox"/>	
		<input type="checkbox"/>		<input type="checkbox"/>	
		<input type="checkbox"/>		<input type="checkbox"/>	
Seller Obligation					
Current Leases		<input type="checkbox"/>		<input type="checkbox"/>	
Current Rent Rolls		<input type="checkbox"/>		<input type="checkbox"/>	
Current Security Deposits		<input type="checkbox"/>		<input type="checkbox"/>	
Annual Financial Statements		<input type="checkbox"/>		<input type="checkbox"/>	
Utility Verification		<input type="checkbox"/>		<input type="checkbox"/>	
List of Repairs		<input type="checkbox"/>		<input type="checkbox"/>	
Tax Statement		<input type="checkbox"/>		<input type="checkbox"/>	
Insurance Statement		<input type="checkbox"/>		<input type="checkbox"/>	
Inventory		<input type="checkbox"/>		<input type="checkbox"/>	
Legal Description		<input type="checkbox"/>		<input type="checkbox"/>	
Survey		<input type="checkbox"/>		<input type="checkbox"/>	
Transferrable Warranties		<input type="checkbox"/>		<input type="checkbox"/>	
Building Plans		<input type="checkbox"/>		<input type="checkbox"/>	
Landscaping		<input type="checkbox"/>		<input type="checkbox"/>	
Snow Removal		<input type="checkbox"/>		<input type="checkbox"/>	
Pest Control		<input type="checkbox"/>		<input type="checkbox"/>	
Laundry		<input type="checkbox"/>		<input type="checkbox"/>	
Security		<input type="checkbox"/>		<input type="checkbox"/>	
Cable/internet contract		<input type="checkbox"/>		<input type="checkbox"/>	
Pest Control		<input type="checkbox"/>		<input type="checkbox"/>	
Vending		<input type="checkbox"/>		<input type="checkbox"/>	
Pool Service		<input type="checkbox"/>		<input type="checkbox"/>	
		<input type="checkbox"/>		<input type="checkbox"/>	
		<input type="checkbox"/>		<input type="checkbox"/>	
		<input type="checkbox"/>		<input type="checkbox"/>	
		<input type="checkbox"/>		<input type="checkbox"/>	