Unsurpassed Bookkeeping Services LLC operates the www.unsurpassedbookkeepingservices.com website.

This page is used to inform website visitors regarding my policies with the collection, use, and disclosure of Personal Information if anyone decided to use my <u>www.unsurpassedbookkeepingservices.com</u> website.

If you choose to access this website, then you agree to the collection and use of information in relation with this policy. The Personal Information that is collected is used for providing and improving your web page experience. I will not use or share your information with anyone except as described in this Privacy Policy. My Privacy Policy was created with the help of the <u>Privacy Policy</u> <u>Template</u> and the <u>Privacy Policy Generator</u>.

Information Collection and Use

For a better experience while using this website, I may require you to provide certain personally identifiable information, including but not limited to your name, phone number, and postal address. The information that I collect will be used to contact or identify you.

Log Data

I want to inform you that whenever you visit this website, it collects information that your browser sends to me that is called Log Data. This Log Data may include information such as your computer's Internet Protocol ("IP") address, browser version, pages of this website that you visit, the time and date of your visit, the time spent on those pages, and other statistics.

Cookies

Cookies are files with small amount of data that is commonly used an anonymous unique identifier. These are sent to your browser from the website that you visit and are stored on your computer's hard drive.

This website uses these "cookies" to collect information and to improve your website experience. You have the option to either accept or refuse these cookies, and know when a cookie is being sent to your computer. If you choose to refuse these cookies, you may not be able to use some portions of this website.

For more general information on cookies, please read "What Are Cookies".

Service Providers

I may employ third-party companies and individuals due to the following reasons:

- To facilitate this website;
- To provide the website service on my behalf;
- To perform website related services; or
- To assist in analyzing how this website is used.

I want to inform website users that these third parties have access to your Personal Information. The reason is to perform the tasks assigned to them on my behalf. However, they are obligated not to disclose or use the information for any other purpose.

Security

I value your trust in providing me your Personal Information, thus I am striving to use commercially acceptable means of protecting it. But remember that no method of transmission over the internet, or method of electronic storage is 100% secure and reliable, and I cannot guarantee its absolute security.

Links to Other Sites

This website may contain links to other sites. If you click on a third-party link, you will be directed to that site. Note that these external sites are not operated by me. Therefore, I strongly advise you to review the Privacy Policy of these websites. I have no control over, and assume no responsibility for the content, privacy policies, or practices of any third-party sites or services.

Children's Privacy

This website does not address anyone under the age of 13. I do not knowingly collect personal identifiable information from children under 13. In the case I discover that a child under 13 has provided me with personal information, I immediately delete this from my servers. If you are a parent or guardian and you are aware that your child has provided this website with personal information, please contact me so that I will be able to do necessary actions.

Changes to This Privacy Policy

I may update my Privacy Policy from time to time. Thus, I advise you to review this page periodically for any changes. I will notify you of any changes by posting the new Privacy Policy on this page. These changes are effective immediately, after they are posted on this page.

Contact Me

If you have any questions or suggestions about my Privacy Policy, do not hesitate to contact me.