

2023 ISCA Awards

Application Forms – EXTENDED ENTRY DATE

The Board of Directors of the Illinois Sister Cities Association invites all ISCA member organizations to consider applying for our two state-wide annual awards:   
  
 Illinois Sister City of the Year andChampion of Youth

Covering events held in **2022** (Youth Award may include events held during the regular school calendar year).

Applications will be available on the ISCA website: <https://www.iscatoday.org>   
 or by contacting:   
Award Committee Chairman Dennis Roberts: [awardschair@iscatoday.org](mailto:awardschair@iscatoday.org)

(217) 344-0069

This is a great way to generate program recognition among volunteers and elected officials. Awards will be *announced* at ISCA’s Annual Meeting in 2023, and *officially* *presented* at the Illinois Municipal League Annual Conference in Chicago, in September 2023. No program is too small to be considered for this honor.

We encourage organizations to have a knowledgeable member complete the application, be as informative as possible, and submit any support materials that illustrate the quality of your program.

*Applicants winning an award must wait out one year before tendering a new application.*

Application Extended Deadline: **Wednesday April 5, 2023**

Illinois Sister Cities Association – 2023 Awards – https://www.iscatoday.org



General Instructions

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

All applications will be submitted digitally this year. We will need from each award applicant:

1.) All applicants submit completed and signed 3-page General Application (pages 1– 3)

2.) Sister City of the Year applicants – *shall also* complete pages 4 – 5 of the form  
  
  
 3.) Champion of Youth applicants – *shall also* complete pages 6 –7 of the form

4.) Supporting Materials:

Supporting materials may be submitted digitally as pdf files:

a. Photos of your program / events

b. Newspaper articles, press releases  
 c. The URL of your association’s website

d. Organization newsletter relating to your application

e. Any other supporting materials

5.) Send completed application(s) in by the deadline for consideration

6.) Submit forms to: awardschair@iscatoday.org

REMEMBER:   
   
 Application Deadline is: **April 5, 2023**

Award winners will be announced during the ISCA Annual Meeting in 2023 and   
 Award Certificates issued. We encourage you to register for the ISCA Conference

in 2023 at <https://www.iscatoday.org>. The ISCA Board will make the formal presentation   
to each winner at the Illinois Municipal League Annual Meeting in September, 2023.

Illinois Sister Cities Association – 2023 Awards – https://www.iscatoday.org

Illinois Sister Cities Association / **General Application** Form / **p. 1.**  
**GENERAL APPLICATION FORM** (All Applicants) **2023 ISCA Awards**

Questions? call Dennis Roberts: 217 344-0069 / Email: [awardschair@iscatoday.org](mailto:awardschair@iscatoday.org)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Provide Information covering your activities between **January 1, 2022** and **December 31, 2022**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Applicant Information**

|  |
| --- |
| On behalf of City: |
| Name of City Mayor or Administrator: |
| Community population: |

|  |  |  |  |
| --- | --- | --- | --- |
| Sister City Organization making application: | | | |
| Name of Organization’s President: | | | |
| Organization’s contact address: | | | |
| City: | | State: | Zip Code: |
|  | | | |
| Phone contact: | Cell Phone: | | |
| E-mail contact: | | | |

**How long have you been a Sister Cities organization?**

|  |
| --- |
|  |
|  |
|  |

**Sister Cities Partnerships**

|  |  |
| --- | --- |
| Please tell us the names and location of each partnership (attach additional partnerships on separate paper) | |
| 1.| Sister City Partner: | |
| Province /Country: | Year founded: |
|  | |
| 2.| Sister City Partner: | |
| Province /Country: | Year founded: |
|  | |
| 3.| Sister City Partner: | |
| Province /Country: | Year founded: |
|  | |
| 4.| Sister City Partner: | |
| Province /Country: | Year founded: |

Illinois Sister Cities Association /**General Application** Form / **p. 2.**   
  
**General Application Form** *(cont.)*    
  
 Questions? call Dennis Roberts: 217 344-0069 / Email: [awardschair@iscatoday.org](mailto:awardschair@iscatoday.org)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tell Us About Your Sister City Organization**

|  |
| --- |
| Are you an independent 501(c)3 ? \_\_\_\_\_\_ Yes \_\_\_\_\_\_ No |
| **OR** Are you part of the City’s administration? \_\_\_\_\_\_ Yes \_\_\_\_\_\_ No |
| Does an elected official and/or paid staff person serve on the committee? \_\_\_\_\_\_ Yes \_\_\_\_\_\_ No  If “YES ,” what is their name and title? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Budget**

|  |  |
| --- | --- |
| What is your annual budget? \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Does your city provide funding? \_\_\_\_\_\_ Yes \_\_\_\_\_\_ No | **If so,** what % of your budget? \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Other sources of your funding? | |

**Membership**

|  |  |
| --- | --- |
| How many members do you have? \_\_\_\_\_\_\_\_\_ | Does your membership pay dues? \_\_\_\_\_\_ Yes \_\_\_\_\_\_ No |

**Communications and Outreach**

|  |  |
| --- | --- |
| Do you publish a brochure? \_\_\_\_\_\_ Yes \_\_\_\_\_\_ No | A newsletter? \_\_\_\_\_\_ Yes \_\_\_\_\_\_ No |
| Do you maintain a web site? \_\_\_\_\_\_ Yes \_\_\_\_\_\_ No  What is the URL? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| What other types of Social Media or advertising do you use? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| How have you remained active during the Covid-19 pandemic restrictions?  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Other information you wish to share:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

Illinois Sister Cities Association /**General Application** Form / **p. 3.**   
  
**General Application Form** *(cont.)*    
  
 Questions? call Dennis Roberts: 217 344-0069 / Email: [awardschair@iscatoday.org](mailto:awardschair@iscatoday.org)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IMPORTANT:** If selected to receive this award, a plaque will be presented to your city. Please provide the following information, which ISCA will use to prepare the award plaque.

The ISCA Board expects to be able to make the presentation at the 2023 Illinois Municipal League (IML) Annual Meeting. (Errors or incorrect information at submission will be corrected at cost to the award recipient, including shipping – so please fill in your information with care.)

**Plaque Information**

|  |
| --- |
| Name of City: |
| Name of your Sister City organization: |
| Name and title of Mayor or City leader (Mayor, Village President, Trustee, etc.): |
| Name and Title of other individual (President of your Sister Cities Organization): |

-- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- -- **General Application Form Completion**

**Signature of Applicant:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Officer’s Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Officer’s Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date Submitted:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Application Extended Deadline is **April 5, 2023**   
 Illinois Sister Cities Association / **Sister City of the Year** /**Application** Form / **p. 4.**  
 **APPLICATION FORM:  
2023 Sister City of the Year (Extended Deadline)**    
For activities between **January 1, 2022** and **December 31, 2022**

Questions? call Dennis Roberts: 217 344-0069 / Email: [awardschair@iscatoday.org](mailto:awardschair@iscatoday.org)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
For consideration to be chosen Illinois Sister City Association’s **“Sister City of the Year,”** please answer the following Questions and submit them along with the completed General Application Form.

A “Sister City of the Year” shows an outstanding level of energy, commitment, and success which makes it an excellent example of the goals and mission of the Sister Cities International program. It may exhibit a high profile within the community and exhibit active participation at the municipal, academic, humanitarian, or community service level.

**Arts, Cultural, Recreational, or Other Activities Conducted by Your Organization This Past Year**

(attach additional events on separate paper)

|  |  |
| --- | --- |
| Event: | Date: |
| Number attending: |
| Comments: | |

|  |  |
| --- | --- |
| Event: | Date: |
| Number attending: |
| Comments: | |

|  |  |
| --- | --- |
| Event: | Date: |
| Number attending: |
| Comments: | |

**Remote Events**

Events conducted through Zoom or other social media

|  |  |  |
| --- | --- | --- |
| Have you conducted virtual exchanges through Zoom or other social media? | Yes: | No: |

|  |  |
| --- | --- |
| Event: | Date: |
| Number attending: |
| Comments: | |

|  |  |
| --- | --- |
| Event: | Date: |
| Number attending: |
| Comments: | |

Illinois Sister Cities Association / **Sister City of the Year** /**Application** Form / **p. 5.**

|  |  |
| --- | --- |
| Event: | Date: |
| Number attending: |
| Comments: | |

|  |  |
| --- | --- |
| Event: | Date: |
| Number attending: |
| Comments: | |

|  |  |
| --- | --- |
| Event: | Date: |
| Number attending: |
| Comments: | |

|  |  |
| --- | --- |
| Event: | Date: |
| Number attending: |
| Comments: | |

|  |  |
| --- | --- |
| Event: | Date: |
| Number attending: |
| Comments: | |

|  |  |
| --- | --- |
| Event: | Date: |
| Number attending: |
| Comments: | |

|  |
| --- |
| How do you publicize your Sister Cities and their cultures to your community? |
| Other comments or information here: |

Application Extended Deadline is **April 5, 2023**

Illinois Sister Cities Association / **Champion of Youth** / **Application** Form / **p. 6**.  
  **APPLICATION FORM:  
2023 Champion of Youth (Extended Deadline)**For activities between **January 1, 2022** to **December 31, 2022** (or thepast school calendar year)   
   
 Questions? call Dennis Roberts: 217 344-006 / Email: [awardschair@iscatoday.org](mailto:awardschair@iscatoday.org)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For consideration to become Illinois Sister City Association’s “Champion of Youth,” please answer the following questions and submit them along with the General Application Form.

A “Champion of Youth” award winner initiates, coordinates and otherwise supports a program for youth that   
may include exchanges between Sister Cities partner cities, schools, or family-to-family. It may also support exchanges that are media based via Zoom, Skype, FaceTime, Facebook, Snapchat, E-mail or letter writing.

The Sister Cities program supports youth through Citizen Diplomacy in other ways as well, such as through high schools, churches, and family-to-family activities, or working with other community groups with similar goals. Support is broadly defined and may include fund-raising, providing housing for exchange students, events, etc.

**General Information – Youth Programs**

|  |
| --- |
| How long have you conducted a youth program? |
| How do you attract young members to your Sister Cities program? |
| What are the future plans for your youth activities for the coming year and beyond? |

**Youth-Specific Events (workshops, recreation, educational, arts, etc.)**

(attach additional events on separate paper)

|  |  |
| --- | --- |
| Dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Number of participants: \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Briefly describe the program: | |

|  |  |
| --- | --- |
| Dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Number of participants: \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Briefly describe the program: | |

Illinois Sister Cities Association / **Champion of Youth** / **Application** Form / **p. 7**.

**Remote Events**

|  |  |  |
| --- | --- | --- |
| Have you conducted Virtual Exchanges through Zoom or other social media? | Yes: | No: |
| Comment on your experience conducting these programs: | | |

|  |  |
| --- | --- |
| Dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Number of participants: \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Briefly describe the program: | |

|  |  |
| --- | --- |
| Dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Number of participants: \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Briefly describe the program: | |

|  |  |
| --- | --- |
| Dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Number of participants: \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Briefly describe the program: | |

|  |  |
| --- | --- |
| Dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Number of participants: \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Briefly describe the program: | |

Application Extended Deadline is **April 5, 2023** Illinois Sister Cities Association / **Champion of Youth** / **Application** Form / **p. 8 .**  
***Optional* *Addendum*** (Use if you need additional space)

**2023 Champion of Youth**   
**Exchanges and Events – *Addendum***

For activities between **January 1, 2022** to **December 31, 2022** (or thepast school calendar year)

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Exchange & Exchange Partners** | **Dates** | **No. of Participants** |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |

Application Extended Deadline is **April 5, 2023**