



### **PLAQUE OR NAMEPLATE ELIGIBILITY, CRITERIA & GUIDANCE**

(12"W x 8"H laser-etched, polished granite Plaque OR 3"W x 2"H Nameplate)

**The following provides basic requirements and limitations for an appropriate plaque or nameplate and is provided to help honor the veteran. Adherence to these guidelines is both required and appreciated.**

#### **Veteran**

All Veterans of the U. S. Armed Services, including the U.S. Coast Guard, and U.S. Merchant Marine with veteran status, living or deceased, who have been honorably discharged, retired, or died while serving are eligible for a plaque on the Memorial Wall or riser nameplate.

A veteran may only have one (1) plaque or one (1) nameplate in the park at any one time, excepting a veteran named on a Multi-Name Family Plaque may also have an individual plaque.

*Note: If, subsequent to the purchase or installation of a plaque, it is discovered and confirmed that the individual was not/is not a veteran; or, that the veteran was discharged or separated from military service under anything other than honorable conditions, the plaque shall be removed and destroyed.*

#### **Documentation**

The DD Form 214 or other official documentation of service shall be provided with the purchase order; or, other acceptable documentation, as determined by the SVMPA. If the DD Form 214 is not accessible, family members may go to the government website:

[www.archives.gov/veterans/militaryservice-records/y-s](http://www.archives.gov/veterans/militaryservice-records/y-s)

for research help. Acceptability of documentation of service is solely vested in the Sidney Veterans Memorial Park Association (SVMPA).

#### **Individual or Husband and Wife Plaque**

Honors the individual veteran; or, if both husband and wife served, then both may be on the same plaque.

### **Service Specific Riser Nameplate**

Only name, highest grade/rank, inclusive years served and "MIA", "KIA" or "Died While Serving" and war (ex: WWI, WWII, Korea, Viet Nam, Iraq, Afghanistan, etc) included.

### **Multi-Name Family Plaque**

The number of pictures/names and information on the plaque will be limited by available space. View family plaque samples on the SVMPA website at [www.sidneyveteransmemorialpark.org](http://www.sidneyveteransmemorialpark.org). From the "Home" page click on the red "Honors" button; then, on the "Honor a Vet" page, click on the red "Questions, Answers & Samples" button to view the link. As an example, the plaque may be titled "Fowler Family Veterans" or "Fowler War Veterans". Pricing is the same as an individual plaque.

### **Plaque Design**

Assistance is provided by SVMPA at no cost for research and design service and to ensure adherence to currently established eligibility, criteria and guidelines.

- **Plaque References**

Highest grade/rank held is listed. Names, photos, recognition, etc., of relatives or friends, hometowns, marriages, recruit training, schools, and service schools are not permitted with the exception of a military service academy and date of such graduation. References to before or after service occupations, etcetera and the word deceased are also not permitted.

- **Plaque Dates**

Dates of "KIA," "MIA," "POW" or "Died while serving" in direct combat and/or important battle dates in which the veteran was involved that "tell the story of the veteran" are permitted. Also acceptable are ENL (for enlistment) COM (for commissioning), DISCH (for discharged) or RET (for retired) dates.

- **Photographs**

Any size photo in color or black and white is acceptable. Original, clear photos reproduce best. If e-mailed, send as attachment in .jpeg format (200-600 dpi). Preferably, photo should show the veteran in military uniform, in military aircraft, aboard ship, in action, etc. Print name on the back of original photos as they will be returned. For eligible veteran husband and wife as described in Individual or Husband and Wife Plaque section above, photos may be together or separate.

- **Medals and Ribbons**

Optional, but when pictured or listed they will be in proper sequence and, if listed, will be preceded by the notation "Medals & Ribbons." Special or prestigious "other" awards may be included, as approved by the Sidney Veterans Memorial Park Association.

- **Logos and Patches**

Within space limitations, the veterans Corps, Division, Battalion, Wing, Squadron, ship(s) and hull number(s), aircraft, tanks, patches, logos, etc. may be included. One veteran support organization symbol or logo (e.g. American Legion, VFW, Disabled American Veterans, IAVA, etc.) may also be included as well as one religious symbol. Names, logos or references to non-military organizations/affiliations are not allowed.

- **Veteran Service Statement**

This statement is strongly encouraged but optional. If used, the statement should not exceed 50-75 words and must be directed to the veteran's war or service record which "tells the story of the veteran." SVMPA reserves the right to edit or limit this based on veterans service record and/or plaque space availability.

### **Plaque/Nameplate Approval, Placement and Installation**

Final plaque or nameplate acceptability, approval, placement on wall(s) or risers, and date of installation is solely vested with the Sidney Veterans Memorial Park Association.

### **Contact Us For Further Information**

Contact the Sidney Veterans Memorial Park Association, P.O. Box 632, Sidney, New York 13838-0632; OR, at our website at [www.sidneyveteranspark.org](http://www.sidneyveteranspark.org). Go to and click on the menu (three horizontal bars in upper right corner of the Home Page), click on "Links" then click on "Contact Us" and then send us a message using the form with your question/comment - a SVMPA member will contact you.

**THANK YOU**