



WASHINGTON COUNTY

OREGON

November 18th, 2025

Portland Golf Club
5900 SW Scholls Ferry Rd
Portland, OR 97225

RE: Land Use Violation ENFPDS25-00145: *unpermitted grading & possible tree removal in the floodplain on property located at 5900 SW Scholls Ferry Rd., unincorporated Washington County (Tax Lot 1S113CC04250).*

Hello:

According to records of Washington County's Department of Assessment and Taxation, you are the registered owner(s) of the above-listed property. The County's land use designation is INST (Institutional District), with allowed uses listed in section 330 of the Community Development Code (CDC).

This office has received notice that unpermitted grading has occurred on the property without plan review or permits. These activities must undergo review by the county *prior to initiating work*. For this reason, we have opened a violation casefile on the property. Additionally, it appears that trees were possibly removed within the floodplain. This would have required permits for removal as well.

We realize you may not have been aware of the CDC requirements and are bringing this matter to your attention so that safety of present and future occupants is assured and compliance with the requirements of the CDC is achieved through the permitting review process.

Please contact Kim Allen, Grading Department, about next steps regarding the grading permit and Erik Stout, Floodplain Manager, regarding the tree removal by **December 18th, 2025**. Kim can be reached at kim_allen@washingtoncountyor.gov or 503-846-6733. Erik can be reached at erik_stout@washingtoncountyor.gov or 503-846-8135.

I can be reached at 503-846-3846 or via email at michelle_wilkins@washingtoncountyor.gov

Thank you. Your cooperation resolving this matter promptly is appreciated.

Michelle Wilkins – Code Enforcement Officer

Washington County Land Use & Transportation

**Department of Land Use & Transportation · Planning and Development Services
Code Compliance**

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