

IMPORTANT NOTICE
COVID-19 Vaccine Available for Child Care Provider

As you have probably heard, Covid-19 vaccinations have been made available to help in the fight against this deadly virus. East Alabama Medical Center is a vaccination agency. We have been working through the Alabama vaccination allocation plan and are preparing to provide vaccines for childcare workers. There are a limited number of vaccines at this time, but we're expecting more in the coming weeks so we can eventually provide vaccines for all those who want them.

To assist in this effort, EAMC needs you or your representative to serve as a data manager for your organization. The data manager will collect the demographic information on those employees who plan to take the vaccine and enter it into an electronic database/portal. **Please reply to this email to let me know as soon as possible if you are the data manager, or if you are delegating that task to someone else by sending me their name, phone # and email address.** After receiving this information, a representative of our Management Information Systems (MIS) department will email you or your representative with instructions on how to access the portal to enter this information.

Entering this information into the database will give us an estimate of the number of vaccines needed for childcare workers in Lee, Macon and Chambers county. After we have this estimate, I'll be in touch with details on scheduling and the vaccination process.

Attached is a document that can be given to each individual who is interested in receiving the vaccine. It is a fact sheet provided by Pfizer about the COVID-19 vaccine and will need to be reviewed prior to vaccination. They will also be provided an informed consent document to read before taking the vaccine and the recipient will be required to sign a document with the following sentence. *I have received and have been given the chance to review the fact sheet for recipients and caregivers which includes the Emergency Use Authorization for the Pfizer-BioNTech COVID-19 vaccine. By signing this form I consent to receive the Pfizer-BioNTech COVID-19 vaccine. I have been given the chance to ask questions regarding this vaccine and I fully understand the risks/benefits of it.*

Please respond by email kathe.briggs@eamc.org or by calling me at 334-528-6806 to let me know if you are the contact person or, if you are not, please advise me who to contact in your organization. *If you require more than one person to enter the information, just let me know who they are and their contact information so I can notify our MIS department.* Please feel free to reach out to me with any questions by either email or phone.

Thanks for your help to vaccinate essential workers in our area.
Kathe

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