

**Registration Form**  
**Welcome to Child Care**  
**December 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> 8am – 12pm CT**

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
County: \_\_\_\_\_  
Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Name of Home/Center: \_\_\_\_\_

**Please Check Appropriate Box:**

- Family Child Care Home Provider
- Group Home Provider
- Center Director
- Center Teacher
- Assistant Teacher
- Relative Provider
- Other \_\_\_\_\_

This class is designed to meet the Minimum Standards requirements for NEW EMPLOYEES in child care centers and group homes. If you are newly employed or simply interested in working in the child care profession, this course is for you!

Training Level	CCDF	DHR AMSA	CDA CONTENT AREA	CKA	Target Age Group
Basic	1, 11, 13, 15, 17	ALL	1,2,3,4, 6,8	CGD; HSN; LEE; DIV COA; ICFC; PPD	ALL

**Please read carefully to make sure you understand the expectations for our Zoom Trainings**

- **CCRC Online Registration will be closed on Monday November 23<sup>rd</sup> at 4pm.**
- **Please be sure to provide your correct email address.** If you do not, you will not receive the email for the Zoom training meeting registration, or the Zoom Confirmation email with the Meeting ID or other information related to the training.
- Two days before the online training, you should receive an email with the Zoom Registration link along with a link to the Pre-test for the class. You must register in Zoom by noon the day before the class. The Pre-test must be completed by 4pm the day of the class.
- **Please test your connection at least 1 hour before the training is to begin.** Please make sure in advance that you have the Zoom app on your tablet or phone. If logging in on a computer, the app is not necessary. If you are unable to connect to Zoom, unable to hear the training, or experience other technical difficulties that prevent you from joining in the training, please contact staff associated with the training. The staff contact information will be listed in the Zoom Registration email.
- **You may not enter a Zoom training more than 10 minutes after it begins.**
- **Participants are expected to stay on the entire zoom training. Also, participants must be seen on the Zoom training at all times during the training. A box with your name is not sufficient for participation. If you do not have a webcam, please contact the trainer for accommodations.**
- Please make sure you have allotted time for the Zoom training. Distractions must be kept at a minimum while on the Zoom training. We realize this is sometimes difficult but having other adults, children or pets present during the training can be distracting to other participants.
- **Participants who are driving or attending to other matters while on the Zoom training will not receive a certificate.**
- Before each Zoom training begins, the trainer will let you know if it is going to be recorded. If it is going to be recorded and you stay on the training, you are agreeing to be recorded. Any Zoom training that is recorded MAY be used in future online trainings by CCRC.
- **Pre-assessments, post-assessments, and evaluations must all be completed within 24 hours in order to receive a certificate. Please allow 3-5 days for your certificate to arrive by email.**

FOR CCRC USE ONLY  
Date Received:

**Mail to:**  
**Child Care Resource Center**  
**510 S. 7<sup>th</sup> Street**  
**Opelika, AL 36830**