

Autumnwood Property Owners Association

2022 Annual Meeting Minutes

Location: Reddick Library

Date: 09/19/2022

All Board Members Present: Duane Lockas, Kim Czyz, James Smith, Lori Kimes, Jim Carlson

Total present for meeting 14 (*Attendee list available upon request.*)

- I. Meeting called to order 7:00 PM by President Duane Lockas
- II. Annual report & overview presented by Secretary Jim Smith
 - i. The basin area and dam for the water egress/detention area from Autumnwood continues being maintained by a licensed and bonded service and kept in check.
 - ii. Occasional expenses included entrance sign maintenance, administration costs and legal fees.
 - iii. Property assessments 2022 have all been received. Thank you everyone.
 - iv. To date some have completed the sidewalks on their lot, and some have not. It remains the responsibility of the lot owners to complete and maintain the walkways on their lots.
 - v. Park area continues to be maintained/mowed by Brian Bressner.
- b. Financial overview for 2021 and 2022 YTD along with YOY expense summary provided to property owners available for review on the website. <https://autumnwoodpoa.com/>
- III. Treasurer's update has been corrected to reflect account decrease of \$2.40 due to a ledger entry error in the check register. Check number #156 was mistakenly entered at \$45.60 for postage. The correct amount for Check #156 was \$48.00. The amount on this report accurately reflects the bank balance at the end of August with two (2) outstanding checks (#158 & #159) which had not yet cleared the account.

○ Paid Assessments to Date	\$9,100.00
○ Special events fund	\$200.00
○ Savings	\$25.04
○ Checking	\$19,085.13 \$19,082.93
➤ Total Cash on hand	\$19,310.37 \$19,307.97
○ 2022 Expenses paid through 8/31/2022	\$5,334.30
○ Estimated Unpaid 2022 Expenses	\$1,500.00
Total 2022 actual & anticipated expenses	\$6,834.30

Itemized details available upon request

- **2023 Proposed Budget**

Lawn care/maintenance, (<i>grass cutting, cul de sac, etc.</i>)	\$2,400.00
Weed Prevention	\$600.00
Ravine Maintenance	\$2,400.00
Insurance	\$700.00
Legal Fees	\$1,000.00
Postage	\$175.00
Post Office Box Rental	\$150.00
Secretary of State Filing Fee	\$10.00
Miscellaneous expenses	<u>\$500.00</u>
Total estimated expenses	\$7,935.00

- **Treasurer's report and proposed budget**
 - Motion to approve made by Hans Andrews and 2nd by Barb Lyons, approved w/no objections

- IV. New business discussions
- a. Elimination of the entrance sign to open access was decided to leave as is and not change.
 - b. Suggestion and discussion regarding the adding of a baseball back stop to the park. Property owners decided to move forward again with the petition to the city to take control of the green space. Perhaps we could work together with the city to erect playground equipment etc. Biggest concern is liability, and the APOA did not wish to take on that cost and believes the city would be in a better position to carry that liability. The green space was originally required by the city planners in the development of Autumnwood.
 - i. The board will draft the petition. Having all the property owners as signers of the petition may give us more leverage with the city.
 - c. Discussion regarding the fence on the ravine/dam area ensued. Property owners present determined both sides of the walks at the top of the ravine should be fenced and completion of the existing fence for improved safety should be bid out.
 - i. **Motion made by Ted Fultz and 2nd Steve Carr for the board to pursue proposals and decide work. Motion passed without objection.**
 - d. There are some trees in the Cul-de-sacs which require removal. The city is aware of this and are supposed to be coordinating the removal of the trees.
 - e. Update on Autumnwood Drive road construction project. Per Kim Czyz, IDOT awarded the contract to Big D Construction who has yet to order the drain tile/pipes. It will take approximately three (3) to four (4) weeks for the pipe to arrive. Sounds like Big D may be ordering the pipes this week. Once the pipe is delivered, we can expect the excavation and construction to begin shortly after that. The utility work is ongoing and the construction work is expected to continue through the winter.
 - f. Lori and Kevin Kimes informed attendees of the recent incident with Yellow Jacket Bees and the swarm that attacked their dog and Kevin and covered them with literally hundreds of bees. Recommended to lot owners who have lots near wooded or vacant lots to be aware and look to bring in an exterminator for their own protection.
 - g. Issue raised about the speed limits and the number of drivers speeding through the neighborhood and out past the subdivision on Autumnwood Drive. The city has had the Ottawa Police Department monitor the neighborhood for a period last fall. During their presence the Police did not observe anyone exceeding the 25 MPH limits in the neighborhood. Of course, it was pointed out that this was while the squad car was visible. Discussion centered on possibly sending out notification by way of a postcard to all residents reminding them to "Please drive slowly" through the neighborhood. The board will put together the mailing and post notice on the website.
- V. **Motion to adjourn by Kim Czyz and 2nd Steve Carr, no objections meeting adjourned 7:50 PM**