

# Autumnwood Property Owners Association

## Autumnwood Property Owners Association

### Board Agenda

Date: 06/29/2020

Board Members Present: Duane Lockas, Kim Czyz, Lori Kimes, John Nelson, Jim Smith

### June 29, 2020 Board Discussion Items

- I. Meeting began at 6:00 PM
- II. Meeting minutes review and approval from June 1, 2020 meeting.
  - a. Minutes motion to approve Lori Kimes, seconded Kim Czyz, motion carried
- III. Treasurer's update Kim Czyz
  - a. Current balance as of 6/29 15,417.40, Savings \$25.40 (See treasurer report attached Exhibit B)
  - b. Complete copy of ledger tying 2019 and 2020 on file accounting of balance.
- IV. Property owners' 2020 assessments
  - a. As of 6/29 we have received \$6,200 and have \$1,800 outstanding.
  - b. Kim will send reminder notices to delinquent assessment property owners in the next week.
  - c. Discussed out lot issue and comments considering changing/lowering assessment fees. Discussion centered around holding since we will not realize the return on our costs for reassigning to property owners for a few years. Also cost to maintain the basin will most likely replace the cost to maintain the out lots going forward. We will keep an eye on this and if it looks in the future like we could reduce the assessment fees it will be considered.
- V. Outlot proposal and ballot Update
  - a. Holloway property whistle in the ditch that is damaged resolution status.
    - i. Work has now been completed and the flow of water run off is no longer an issue.
- VI. Water Basin Maintenance proposals needed for ongoing maintenance.
  - a. Requests for bid to "The Tree Guy, Larry Fleming". Never received.
  - b. Bid from Felix Landscaping received. \$1300 this year. Next year \$350 per service estimate 4 times per season to keep under control. Motion made by Jim S. 2<sup>nd</sup> by Duane L. approved. Jim will contact Felix and get this work done.
    - i. **Motion:** The board approves and contracts the services of Felix Landscaping for the remainder of the 2020 season to maintain both sides of the dam of the basin. The board will designate \$1300 from the budget for the 2020 season as a not to exceed cost for the year. Prior to the beginning of any work, Felix Landscaping will provide documents showing their business is licensed and bonded for this work. (Docs attached Exhibit A)
- VII. Sidewalk letter to Property Owners, draft for discussion and decision on mailing.
  - a. Draft of the letter was discussed and mailing to the affected property owners will be done. Copy of draft letter attached (Exhibit C). Board agreed that encouraging property owner to complete sidewalks to enhance neighborhood and improve pedestrian safety best approach to appeal to owners.

VIII. New Business

IX. Additional items for consideration

- a. Autumnwood Block Party planning committee met June 16
  - i. (tentative date Sept. 12 and rain date Sept. 19)
  - ii. Katie Nelson and Carmen Reyes-Smith committee chair persons
    - 1. Looking for additional committee persons
      - a. Adding Lori Kimes and Jerry and Sandra McConville

X. Adjourn meeting Motion to adjourn Lori Kimes, seconded John Nelson 6:30 PM

Felix Landscaping Exhibit A



Autumnwood Property Owners Association

**Treasurer's summary report Exhibit B**

**Treasurer report**

2020 Revenue and Expenses as of 6/29/2020

1/1/2020 checkbook balance brought forward		\$11,852.61
1/1/2020 savings balance	25.04	
2020 Assessments Deposited to date	\$6,200.00	
2020 Assessments received-not yet deposited	\$1,000.00	
NOTE: Assessments outstanding	\$1,800.00	
Designs & Signs entrance sign repair	\$227.00	
Tru Green annual service	\$1,007.25	
Secretary of State Annual Corporation filing	\$10.00	
Etscheid Duttlinger engineering survey-ditch	\$500.00	
Stohr's landscape clean up/mowing	\$1,270.00	
First Federal Insurance Commercial/director policies	\$538.00	
U.S. Post Office postage	\$53.00	
Kim Cxyz postage reimbursement	\$55.00	
2020 Expenses as of 6/29/2020	\$3,660.25	\$19,077.65
Cash on hand as of 6/29/2020		\$15,417.40

*Autumnwood Property Owners Association*



June 15, 2020

Dear Autumnwood Property Owners,

As a result of the recent pandemic shut down of our Nation, many found themselves confined to their homes and neighborhoods. As the weather broke, and spring approached we found ourselves spending time outdoors walking around the neighborhood. It was great to see everyone getting out of their homes and into the fresh air.

As a result of these casual strolls, many neighbors have brought to the attention of the Board that the sidewalks around the neighborhood are incomplete.

Following a review of the sidewalk concerns by the Board, several variables regarding sidewalks exists.

1. Some vacant lots have not yet begun construction and remain without sidewalks.
2. Some home owners have purchased adjacent lots and have not completed sidewalks on their expanded property.

When the neighborhood was rapidly building homes this sidewalk completion was not at the forefront of concern due of probable damage to the walkway during construction. Now, years later, the neighborhood is more mature even though there are still available lots which can be built upon.

For the safety of our neighbors, children, elderly and handicap the Board believes the completion of the sidewalks throughout the neighborhood is important and is encouraging the property owners to complete the sidewalks on their properties.

Sincerely;

The APOA Board of Directors

Monday, June 15, 2020

autumnwood sidewalk notification letter ver3.docx