

BYLAW 5/16

OF THE RURAL MUNICIPALITY OF PADDOCKWOOD NO 520 IN THE PROVINCE OF SASKATCHEWAN

A BYLAW TO REGULATE THE OPERATION OF SEASONAL CAMPGROUNDS WITHIN THE RURAL MUNICIPALITY OF PADDOCKWOOD NO 520 AND PROVIDE FOR THE APPLICATION OF A SERVICE/LICENSE FEE TO SEASONAL CAMPGROUNDS AND RV PARKS.

The Council of the Rural Municipality of Paddockwood No 520 in the Province of Saskatchewan enacts as follows:

DEFINITIONS:

1. a) Accessory Building shall mean a storage building not exceeding one hundred (100) square feet, with walls not exceeding eight (8) feet and a roof peak not exceeding twelve (12) feet.
 - b) Administrator shall mean the Administrator for the Rural Municipality of Paddockwood No 520.
 - c) Arizona Room shall mean a roof structure with three (3) or four (4) screened or structured walls, abutting the recreation vehicle, with a deck as the floor of the structure and with no permanent electrical wiring.
 - d) Deck shall mean a floor structure, at ground level or raised, with or without railing, constructed of any material except cement, or rubber patio blocks.
 - e) Municipality shall mean the Rural Municipality of Paddockwood No 520.
 - f) Operator shall mean the owner or manager of a Seasonal Campground, as permitted to operate a Seasonal Campground within the RM of Paddockwood.
 - g) Park Model Trailer shall mean a seasonal dwelling mobile home that cannot be licensed as a recreation vehicle, has no brakes or tail lights or must be permitted to be transported on a public highway, the park model trailer being a maximum width of twelve (12) feet, excluding bay windows, and a maximum box length of forty-four (44) feet (forty-five (45) feet with a bay window), the total square footage at or below the maximum of five hundred and thirty-eight (538) feet, as specified in CSA Code Z241.
 - h) Recreation Vehicle shall mean a vehicle intended to provide temporary living accommodation, built as part of or to be towed by a motor vehicle, and includes truck campers, motor homes and travel trailers.
 - i) Seasonal Campground shall mean a seasonal campground designated for the purpose of leasing sites to accommodate recreation vehicles.
 - j) RV Trailer shall mean a recreation vehicle or park model trailer.
 - k) Site shall mean an area designated as a camp site for no more than one (1) RV Trailer.
 - l) Site coverage shall mean the total area of a site that is occupied by a Recreation Vehicle, deck or accessory Building.
2. No person shall operate a Seasonal Campground within the boundaries of the municipality without first obtaining an permit to operate a Seasonal Campground from the Administrator. (Schedule A)

3. Upon application for a permit, the Operator of a Seasonal Campground shall provide the Administrator with a plan of the Seasonal Campground, indicating location and dimensions of sites, all roadways and buildings, with street names, where applicable, and site numbers clearly indicated, together with a record of the occupants of each site.
4. There shall be no expiration date on the permit issued, however, a change in ownership of the Seasonal Campground shall invalidate the permit and require a permit application by the new owner. The Municipality may revoke a license for non-compliance with this Bylaw. The Municipality may rescind or revoke the permit at its discretion upon 60 days notice to the trailer park/campground owner.
5. There shall be no charge for the permit to operate a seasonal campground.
6. Minimum site size shall be one hundred and fifty square (150) meters per site unless the site is restricted to tents only where the minimum area shall be sixty (60) square metres, and shall have its corners clearly marked upon the ground.
7. Each site shall have direct and convenient access to a developed roadway.
8. There shall be a minimum buffer of fifteen (15) feet between each RV trailer, each site shall have dimensions sufficient to allow such location of trailers.
9. Accessory Buildings, up to a maximum size of one hundred (100) square feet, shall be permitted as follows:
 - i.) on sites under twenty-five hundred (2500) square feet, a maximum of one (1) accessory building shall be permitted;
 - ii) on sites over twenty-five hundred (2500) square feet, a maximum of two (2) accessory buildings shall be permitted;
 - iii) no accessory buildings in excess of one hundred (100) square feet shall be permitted on any site;
 - iv) accessory building are for storage use only and no overnight habitation of the shed is permitted.
 - v) Arizona Rooms are not permitted; and
 - vi) CSA approved steel frame gazebo packages are permitted.
10. Decks shall be permitted as follows:
 - i.) lots under 2500 square feet: the deck may not exceed a width of 12 feet by the length of the travel trailer, park model or RV
 - ii) lots over 2500 square feet: the deck may not exceed a width of 16 feet by the length of the travel trailer, park model or RV
 - iii) decks over 100 square feet or over 18 inches in height require a Building and Development Permit from the Rural Municipality and a site plan.
 - iv) decks are not permitted to “wraparound” the RV trailer. Decks can be built on only one side of the RV trailer and must be directly adjacent to the trailer; and
 - v) only one deck is permitted per lot.
 - vi) anyone building a deck is required to obtain a valid building permit from the Municipality this permit is subject to the current building permit fees as set by the Municipality.
11. There shall be a minimum of one parking spot on each site.
12. All Seasonal Campgrounds shall have a minimum of two exits.
13. All Roadways shall be a minimum of 7.5 meters in width and 15 metres in width where the road way is located between RV trailer sites.
14. An Seasonal Campground shall have within its boundaries a buffer area abutting the boundary of not less than 4.5 meters.
15. No portion of any site shall be located within a roadway or required buffer area.

16. All streets shall have street signs, where applicable, and site numbers shall be signed, corresponding with the site plan provided.
17. The Operator shall enforce 'no parking' on the roadways within the seasonal Campground.
18. The Operator shall be responsible for collection and disposal of the Seasonal Campground's solid and liquid waste, as approved by Public Health regulations and guidelines.
19. The Council of the Rural Municipality of Paddockwood No. 520 shall impose fees for services including administration, policing, lagoon fees, fire protection, garbage disposal and recreation fees within and for the municipality.
20. The Operator of the Seasonal Campground licensed under this bylaw is hereby authorized and required to collect from the occupant of any travel trailer, RV or Park Model situated within the confines of of the Seasonal campground a license fee of two hundred and sixty dollars (\$260.00) per site per year.
21. The service fee shall be due and paid no later than July 31 of the year in which the fees are imposed. Fees not remitted to the RM by September 30 of the current year shall be added to the tax card of the Owner of the Seasonal Campground and will form part of their tax arrears and be subject to a penalty of 24% per annum.
22. It shall be the responsibility of the Operator to register each trailer, RV or Park Model located therein a proper record maintained for that purpose showing the name of the occupant and contact information. Any fees collected under section 21 of this bylaw shall also be recorded opposite the name of the registered occupant, together with the date of collection.
23. The Operator shall advise the Administrator of all occupant changes and the effective date of the change.
24. This bylaw shall be applicable to all Seasonal Campgrounds and RV Parks that may be developed in the future.
25. An Operator who contravenes any of the provisions of this Bylaw is guilty of an offence and liable on summary conviction to the penalties provided in the General Penalties Bylaw of the Municipality.
26. If a Court of competent jurisdiction should declare any section of the Bylaw to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the Bylaw and it is hereby declared that the remainder of the Bylaw shall be valid and remain in force and effect.
27. Bylaw 9/13 is hereby repealed.

This bylaw shall come into force and take effect on _____, 2016.

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REEVE

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ADMINISTRATOR

Adopted by resolution of Council of the Rural Municipality of Paddockwood No 520 at a duly Assembled meeting held this day of, 20_____.

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ADMINISTRATOR

BYLAW NO. 5/16

SEASONAL CAMPGROUND AND RV PARK PERMIT

SCHEDULE "A"

..... has received permission from the Rural Municipality of Paddockwood No. 520 to operate a seasonal campground or RV park within the boundaries of the Rural Municipality of Paddockwood No 520, in the Province of Saskatchewan.

It is understood that all fees and applicable penalties as applied are to be paid in full prior to July 31 in the year that the license fees are levied.

This permit shall remain in effect from the date of issue and continue forthwith from year to year.

The Rural Municipality of Paddockwood No 520 may rescind or revoke the permit at its discretion upon 60 days notice to the trailer park/campground owner.

Dated this day of, 20__.

(SEAL)

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ADMINISTRATOR