



**RM of Paddockwood No 520**

**Meeting Minutes**

**February 16, 2022 - Regular Meeting of Council - 09:00 AM**

**1. CALL MEETING TO ORDER**

Reeve Lance Fehr called the meeting to order at 9:00 am

Present: Reeve Lance Fehr, Councilor Division 1 Garry Sumlic, Councilor Division 2 Wendy Waugh, Councilor Division 3 Lionel Lavoie, Councilor Division 4 Cliff Aspvik, Councilor Division 5 Leslie Blacklock, Councilor Division 6 Louise Corriveau, Administrator Naomi Hrischuk

**2. AGENDA**

**2.1 Additions**

**2.2 Adoption of Agenda**

Louise Corriveau

That we adopt the agenda as presented.

Name	For	Against	Abstained	Absent
Clifford Aspvik				✓
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

**CARRIED**

**3. MINUTES**

**3.1 Minutes January 19, 2022 Regular Meeting**

Leslie Blacklock

That we accept the minutes of the January 19, 2022 regular meeting minutes as amended.

Name	For	Against	Abstained	Absent
Clifford Aspvik				✓
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

**CARRIED**

**4. BUSINESS ARISING FROM MINUTES**

**5. DELEGATIONS**

11:10 am Gerald Hoey joined the meeting

**5.1 11:00 am Gerald Hoey - Road Concerns**

11:25 pm Gerald Hoey left the meeting

11:32 am Jesse from ConX joined the meeting

**5.2 11:30 ConX Text 2 Car - GPS Units**

11:55 am Jesse from ConX left the meeting

2022-0024

2022-0025

**6. FINANCIAL REPORTS**

2022-0026

**6.1 Statement of Financial Activities January 31,2022**

Lionel Lavoie

That the Statement of Financial Activities for the period ending January 31, 2022, be accepted as presented.

Name	For	Against	Abstained	Absent
Clifford Aspvik				✓
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

**CARRIED**

2022-0027

**6.2 Bank Statement/Reconciliation**

Wendy Waugh

That the January 2022 bank statement and bank reconciliation be accepted as presented.

Name	For	Against	Abstained	Absent
Clifford Aspvik				✓
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

**CARRIED**

**7. ACCOUNTS**

2022-0028

**7.1 List of Accounts for Approval**

Leslie Blacklock

That the List of Accounts for Approval including cheques 8266 to 8309 and manual payments of 220017 to 220037 totaling \$163,952.77, payroll deposits of \$25,488.84 and Skidsteer loan #29 of \$1,755.00; CAT 2020 grader loan #24 of \$10,042.00; Western Star loan #23 of \$1,754.00 and Gravel Crushing loan #22 of \$2,894.92 be accepted for payment.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

**CARRIED**

2022-0029

**7.2 Councillor Remuneration**

Garry Sumlic

That we approve the following remuneration as listed:

**Division One – Garry Sumlic**

FEBRUARY meetings	\$450.00		
FEBRUARY reimbursement/mileage	\$150.00	<b>\$600.00</b>	
		<b>\$600.00</b>	

**Division Two – Wendy Waugh**

FEBRUARY meetings	\$481.00		
FEBRUARY reimbursement/mileage	\$165.90	<b>\$646.90</b>	
2021 CPP & February		(121.94)	
		<b>\$524.96</b>	

**Division Three – Lionel Lavoie**

FEBRUARY meetings	\$481.00		
FEBRUARY reimbursement/mileage 2020 & 2021 CPP & February	\$161.66	<b>\$642.66</b> (253.95)	<b>\$388.71</b>
<b>Division Four - Cliff Aspvik</b>			
FEBRUARY meetings	\$481.00		
FEBRUARY reimbursement/mileage <b>Health &amp; Dental repayment</b> CPP 2021 & February	\$169.61	<b>\$650.61</b> <b>(123.00)</b> (125.70)	<b>\$401.91</b>
<b>Division Five - Leslie Blacklock</b>			
FEBRUARY meetings	\$496.50		
FEBRUARY reimbursement/mileage 2021 CPP & February	\$174.38	\$670.88 (131.76)	<b>\$539.12</b>
<b>Division Six - Louise Corriveau</b>			
FEBRUARY meetings	\$481.00		
FEBRUARY reimbursement/mileage <b>Health &amp; Dental repayment</b>	\$171.20	<b>\$667.70</b> <b>(50.00)</b>	<b>\$617.70</b>
<b>Reeve – Lance Fehr</b>			
FEBRUARY meetings	\$616.00		
FEBRUARY reimbursement/mileage <b>Health &amp; Dental repayment</b> 2021 CPP & February	\$186.04	<b>\$802.04</b> <b>(120.00)</b> (220.47)	<b>\$461.57</b>

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

**CARRIED**

**8. ADMINISTRATION REPORT**

**8.1 Naomi Hrischuk – Administrator**

**8.1.1 SARM Convention Cards**

2022-0030

**8.1.1.1 Harassment Policy**

Garry Sumlic

That we engage BrownLee LLP to draft an external violence and harassment policy.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

**CARRIED**

2022-31

**8.1.2 Council Meeting Schedule**

Louise Corriveau

That we accept the council meeting as presented.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			

Louise Corriveau	✓
Lance Fehr	✓
Lionel Lavoie	✓
Garry Sumlic	✓
Wendy Waugh	✓

CARRIED

2022-0032

**8.2 SMHI Voting Delegate**

Louise Corriveau

That we appoint Lance Fehr as the voting delegate for SMHI Annual meeting.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

CARRIED

**9. PLANNING AND DEVELOPMENT**

**9.1 Strategic Planning**

**9.1.1 Candle Lake Master Plan Stakeholder Questions**

**9.2 Appeal**

**9.3 Demolition/Moving Permits**

**9.4 Building Permits**

**9.5 Building Permits Extensions**

9:48 Lance Fehr left the meeting citing pecuniary interest in the following discussion regarding upcoming subdivision application.

**9.6 Subdivision/Rezoning Application Updates**

9:56 Lance Fehr rejoined the meeting

**9.6.1 Evergreen**

**9.7 Approach Applications**

**9.7.1 Approach Application - SE 16 52 23 W2**

Wendy Waugh

That we approve the following approach application subject to Foreman recommendations:  
SE 16 52 23 W2

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

CARRIED

2022-33

**9.8 New Subdivision Applications**

**9.8.1 Aspen Ridge Roadway Subdivision**

Lionel Lavoie

That we notify Community Planning that we have no concerns with the subdivision application for Commnity Planning File number file R0021-22S on SE31 54 22 W2.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			

2022-34

- Louise Corriveau ✓
- Lance Fehr ✓
- Lionel Lavoie ✓
- Garry Sumlic ✓
- Wendy Waugh ✓

**CARRIED**

- 9.9 Consolidation**
- 9.10 Sub. Comments - Zoning Bylaw Discussion**
- 9.10.1 Keystone**
- 9.11 Service Agreements**
- 10. COMMITTEE REPORTS**
- 10.1 School Building**
- 10.1.1 Roof Repair and Downspout Maintenance**

2022-35

Leslie Blacklock

That we hire Delmar Anderson to repair the leaks in the roof of the RM complex building.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

**CARRIED**

10:30 am Assistant Foreman Jason Antoine joined the meeting

**10.2 Roads/Equipment Committee**

11:00 am Assistant Foreman Jason Antoine left the meeting

- 10.2.1 Snow Removal Fuel Budget**
- 10.2.2 Titan GPS**
- 10.2.3 Custom Work Form**
- 10.2.4 Landfill work required**
- 10.2.5 Snow Clearing Policy**

2022-36

Louise Corriveau

That we charge for all road clearing not on all weather roads.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

**CARRIED**

- 10.2.6 Fuel Usage 2021**
- 10.2.7 WCB Contractors**
- 10.2.8 Road Assessment Estimate - Wood**
- 10.2.9 Triple S Transport Dust Proofing Spring Booking**
- 10.2.10 Snow Clearing Map**

12:10 pm break for lunch 12:30 pm reconvene

**10.3 Labour, Policy and OH&S**

- 10.4 Finance Committee
- 10.5 Wapiti Regional Library
- 10.6 NCLPDC
- 10.6.1 BCL Infrastructure Analysis First Draft
- 10.7 CPL Recreation
- 10.7.1 Representative Appointments and Recommendations
- 10.8 Diamond Meeting
- 11. APPOINTMENTS
- 12. TAXATION
- 13. NEW BUSINESS - ACTION/MOTION ITEMS

2022-0037

13.1 Citizen of the Year - Lakeland Rec Board

13.2 Assistant Foreman - Credit Card

Clifford Aspvik

That we apply for a credit card for the Assistant Foreman for \$3000.00

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

**CARRIED**

2022-0038

13.3 Solid Waste Proposals

Leslie Blacklock

That we accept the Proposal from Loraas for a 3 year term for solid waste disposal.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

**CARRIED**

2022-0039

13.4 Board of Revision and Appeals - Western Municipal Planning

Lionel Lavoie

That we appoint Western Municipal Planning as the Board of Revision and Appeals Board for the RM of Paddockwood and pay a retainer fee.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

**CARRIED**

13.5 Vacationland News Cabin Stuffer

14. BYLAWS

2022-0040

14.1 Bylaw 1/2022 Building Bylaw - Second Reading

Louise Corriveau

That we read for a second time Bylaw 1/2022 Building Bylaw.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

CARRIED

2022-0041

**14.1.1 Bylaw 1/2022 Building Bylaw - Third Reading**

Clifford Aspvik

That we read for the third time Bylaw 1/2022 Building Bylaw.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

CARRIED

2022-042

**14.2 Bylaw 2/2022 Municipal Fees Bylaw - Second Reading**

Wendy Waugh

That we read for the second time Bylaw 2/2022 Municipal Fees Bylaw.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

CARRIED

2022-0043

**14.3 Bylaw 2/2022 Municipal Fees Bylaw - Third Reading**

Clifford Aspvik

That we read for the third time Bylaw 2/2022 Municipal Fees Bylaw.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

CARRIED

2022-0044

**14.4 Bylaw 3/2022 A Bylaw To Repeal Previous Bylaws - First Reading**

Garry Sumlic

That we read for the first time Bylaw 3/2022 A Bylaw to Repeal Previous Bylaws

2022-0045

**14.5 Bylaw 3/2022 A Bylaw To Repeal Previous Bylaws - Second Reading**

2022-0046

Wendy Waugh  
That we read for the second time Bylaw 3/2022 a Bylaw to Repeal Previous Bylaws.

**14.5.1 Approval of Third Reading of Bylaw 3/2022**

Clifford Aspvik  
That we approve approve all three readings of Bylaw 3/2022

2022-0047

**14.6 Bylaw 3/2022 A Bylaw To Repeal Previous Bylaws - Third Reading**

Lionel Lavoie  
That we read for the third time Bylaw 3/2022 A Bylaw to Repeal Previous Bylaws

**CARRIED**

2022-0048

**14.7 Rescind motions for Bylaw # 7/2021 Rezoning by Contract Bylaw**

Leslie Blacklock  
That we repeal the following motions: 2021-186, 2021-209 and 2021-231.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh	✓			

**CARRIED**

**15. CORRESPONDENCE**

**15.1 Census Population**

**15.2 Johnson Shoyama Graduate School**

**15.3 Transfer Station Operations Plan and Emergency Response Plan Acceptance**

**15.4 Updated Procurement Thresholds**

**15.5 Household Hazardous Waste Event**

**15.6 Trespass to Property Act Update**

**15.7 Green Aero Drone Services**

**15.8 SAMA Annual Meeting**

**15.9 FCM Membership**

**16. OTHER BUSINESS**

**17. COUNCILLOR CONCERNS**

2022-0049

**18. NEXT MEETING DATE**

Lance Fehr  
That the next meeting date be set for Wednesday, March 23, 2021 at 9:00 am in Council Chambers at the RM of Paddockwood Offices.

**CARRIED**

2022-0050

**19. ADJOURNMENT**

Lance Fehr  
That the meeting be adjourned.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

**CARRIED**



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Reeve: Lance Fehr

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Administrator: Naomi Hrischuk