



## RM of Paddockwood No 520

### Meeting Minutes

January 24, 2024 - Regular Council Meeting - 09:00 AM

Regular Meeting of Council of the Rural Municipality of Paddockwood No.520  
held on Wednesday, January 24, 2024 at 40-1 St. North in the Council Chambers at Paddockwood, Saskatchewan.

#### 1. CALL MEETING TO ORDER

Reeve Lance Fehr called the meeting to order at 9:00 am

Present: Reeve Lance Fehr, Councilor Division 1 Garry Sumlic, Councilor Division 2 Adam Mazurkewich, Councilor Division 3 Lionel Lavoie, Councilor Division 4 Brand Valkenburg by telephone, Councillor Division 5 Leslie Blacklock, Councilor Division 6 Elwin Brons, Administrator Naomi Hrischuk

#### 2. AGENDA

#### 3. MINUTES

2024-0001

##### 3.1 Minutes December 20, 2023 Regular Meeting

Leslie Blacklock

That we accept the minutes of the December 20, 2023 regular meeting minutes as amended.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

#### 4. FINANCIAL REPORTS

2024-0002

##### 4.1 Statement of Financial Activities December 31, 2023

Lionel Lavoie

That the Statement of Financial Activities for the period ending December 31, 2023, be accepted as presented.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			

Elwin Brons	✓
Lance Fehr	✓
Lionel Lavoie	✓
Adam Mazurkewich	✓
Garry Sumlic	✓
Brand Valkenburg	✓

**CARRIED**

2024-0003

**4.2 Bank Statement/Reconciliation**

Brand Valkenburg

That the December 2023 bank statement and bank reconciliation be accepted as presented.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

**5. ACCOUNTS**

2024-0004

**5.1 List of Accounts for Approval**

Adam Mazurkewich

That the List of Accounts for Approval including cheques 9270 to 9307 and manual payments of 2023-275 to 2023-289 and 2024-001 to 2024-2024-010 totaling \$349,742.73, payroll deposits of \$20,590.49 and Gravel Crushing 2nd loan #14 of \$14,248.42 and CAT 2023 grader loan #4 of \$9,155.79.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

2024-0005

**5.2 Councillor Remuneration**

Elwin Brons

That we approve the following remuneration as listed:

**Division One – Garry Sumlic**

JANUARY meetings/reimbursement/mileage

**\$600.00**

<b>Division Two – Adam Mazurkewich</b> JANUARY meetings/reimbursement/mileage	<b>\$590.58</b>
<b>Division Three – Lionel Lavoie</b> JANUARY meetings/reimbursement/mileage	<b>\$590.58</b>
<b>Division Four - Brand Valkenburg</b> JANUARY meetings/reimbursement/mileage	<b>\$442.90</b>
<b>Division Five - Leslie Blacklock</b> JANUARY meetings/reimbursement/mileage	<b>\$590.58</b>
<b>Division Six - Elwin Brons</b> JANUARY meetings/reimbursement/mileage	<b>\$600.00</b>
<b>Reeve – Lance Fehr</b> JANUARY meetings/reimbursement/mileage	<b>\$577.90</b>

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

**6. ADMINISTRATION REPORT**

**6.1 Naomi Hrischuk – Administrator**

**6.1.1 update on liability insurance**

**6.1.2 RMAA Spring workshop April 4, 2024**

**6.1.3 LDPS Update**

**6.2 Noise Bylaw**

**6.3 Update on Office Renovation**

**7. PLANNING AND DEVELOPMENT**

**7.1 Sub. Application Updates**

**7.1.1 Aspen Ridge Phase 2 Approval SUBD-000205-2022**

Lionel Lavoie

That we approve subdivision application for SUBD-000205-2022.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			

2024-0006

Adam Mazurkewich	✓
Garry Sumlic	✓
Brand Valkenburg	✓

**CARRIED**

**7.2 Service Agreements**

2024-0007

**7.2.1 Aspen Ridge Phase 2 Service Agreement Amended**

Elwin Brons

That the Aspen Ridge Phase 2 Servicing Agreement for SUBD-000205-2022 be approved as amended.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

**8. COMMITTEE REPORTS**

10:00 am Glen Jones and Jason Antoine joined the meeting

**8.1 Roads/Equipment Committee**

10:30 am Glen Jones and Jason Antoine left the meeting

**8.1.1 Gravel update**

**8.1.2 grass cutting policy**

**8.1.3 Bridge Inspection Reports**

2024-0008

**8.1.4 Quote Mulcher Teeth**

Elwin Brons

That we approve the purchase of mulcher teeth from Brandt for \$3639.90.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

2024-0009

**8.1.5 Quote Grader Blades**

Garry Sumlic

That we approve the purchase of Grader blades from Brandt for \$8820.00.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

2024-0010

**8.1.6 Skidsteer Seal and Window/Door quote**

Lionel Lavoie

That we approve the purchase of a Skidsteer front window and seal from Finning for \$1499.85.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

2024-0011

**8.1.7 Skidsteer Track Quote**

Adam Mazurkewich

That we approve the purchase of new tracks for the Skidsteer from Brandt for \$5314.79.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

2024-0012

**8.1.8 Tire quote F350**

Elwin Brons

That we approve the purchase of tires from Fountain Tire for \$1922.88.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

### 8.1.9 Equipment Hours listing 2023

### 8.1.10 Fuel Usage 2023

2024-0013

### 8.1.11 Baseline Rangeline/Montreal Trail Intersections Signage Change

Leslie Blacklock

That the yield signs at Township Road 530 and intersections with Range Roads 2250 and 2252 2 be changed to stop signs with stop sign ahead signage.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

2024-0014

### 8.1.12 Gravel Crushing Tender 2024

Adam Mazurkewich

That we tender gravel crushing for 50,000 yards of mixed gravel types with the potential to crush more yardage, if material and time allow, on SK tenders.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

## 8.2 Labour, Policy and OH&S

**8.2.1 Foreman, Assistant Foreman's Contracts SGEU negotiations, Administrator and Assistant Administrator contracts**

**9. APPOINTMENTS**

2024-0015

**9.1 2024 Appointments**

Adam Mazurkewich

That the following appointments be approved for 2024:

ADD Board – Lionel Lavoie

Emergency Measures – Dave Davies, Adam Mazurkewich, Adrienne Lavoie, Naomi Hrischuk

Finance Committee – Lance Fehr, Garry Sumlic, Brand Valkenburg, Elwin Brons

Fire Committee: Lance Fehr

Great Blue Heron Park – Lance Fehr

Labour Committee - Lance Fehr, Lionel Lavoie, Elwin Brons, Adam Mazurkewich

Occupational Health and Safety Committee: Elwin Brons, Foreman, and Staff

Paddockwood Rec Board – Garry Sumlic

Roads Committee – Council of the whole, Assistant Foreman, Foreman, Naomi Hrischuk

Shore Gold - Garry Sumlic

Wapiti Library – Elwin Brons

Assessor – Naomi Hrischuk

Appraiser – Saskatchewan Assessment Management Agency

Auditor – Grant Thornton LLP

Banking Service Provider – Affinity Credit Union - Christopher Lake Branch

Building Official – BuildTech : Ryan Shepherd BOL-3 #BOL360, Chris Gates BOL-3 #BOL105 ,

Karly Heatcoat BOL-3 #BOL421, Ben McLeod BOL-2R #BOL805, Norbert Leblanc BOL-1

#BOL774, Jerry Wintonyk BOL-1 #BOL142, Raymond Hemeney BOL-2R # BOL635, Dale

Wagner BOL-3R #BOL379, Dwayne Williams BOL-2 #BOL122, Dan Knutson BOL-3 #BOL112

Deputy Reeve – Elwin Brons

Fire Chief – Chris McShannock

Pest Control Officer – Lloyd Slonski, Chelsea Neuberger, Katey Makohoniuk, Lynn Roszell,

Joanne Kwasnicki, Betty Johnson, Colleen Fennig

Pound Keeper – Mike Zechowski

Signing Authority – Lance Fehr, Brand Valkenburg

Weed Inspector – Jim Zemluk

North Central Lakelands Planning District – Lance Fehr, Brand Valkenburg

North Central Transportation and Planning Committee – Garry Sumlic

CPL Recreation – Adam Mazurkewich

School Building Committee: Lionel Lavoie, Naomi Hrischuk

Economic Development: Lance Fehr, Naomi Hrischuk, Brand Valkenburg, Elwin Brons

Strategic Planning and Development Committee: Lance Fehr, Adam Mazurkewich

Forestry - Elwin Brons

Policy Committee - Adam Mazurkewich, Naomi Hrischuk, Elwin Brons

Waste Management - Brand Valkenburg

CPL Recreation Committee: Adam Mazurkewich

Rat Control Technical Advisors: Grant Peeling, Colette Melnychuk

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

**10. TAXATION**

2024-0016

**10.1 Provincial Mediation Board**

Leslie Blacklock

That the list of properties in arrears and as attached be forwarded to the Provincial Mediation Board.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

2024-0017

**10.2 Unpaid Tax Listing**

Lionel Lavoie

That we have reviewed the 2024 unpaid tax listing in accordance with *the Tax Enforcement Act* and proceed with tax enforcement on all properties where arrears exceed \$100.00 or 2 years in arrears.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

**11. NEW BUSINESS - ACTION/MOTION ITEMS**

2024-0018

**11.1 2024 Scheduled Council Meetings**

Garry Sumlic

That we approve the scheduled council meetings for 2024, subject to change with public notice if necessary:

- January 24, 2024
- February 21, 2024
- March 20, 2024
- April 17, 2024
- May 22, 2024
- June 19, 2024
- July 17, 2024
- August 21, 2024
- September 18, 2024
- October 16, 2024
- November 27, 2024
- December 18, 2024



Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

2024-0019

**11.2 Fidelity Bond and Insurance**

Brand Valkenburg

That we accept proof of liability insurance and Fidelity Bonds.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

2024-0020

**11.3 SARM Convention March 13-15 Regina**

Elwin Brons

That Lance Fehr, Elwin Brons, and Adam Mazurkewich attend the SARM Convention in March taking place in Regina.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

2024-0021

**11.4 Records of Retention**

Leslie Blacklock

That the attached list of documents be destroyed in accordance with Bylaw 5/17 Destruction of Documents.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			

Elwin Brons	✓
Lance Fehr	✓
Lionel Lavoie	✓
Adam Mazurkewich	✓
Garry Sumlic	✓
Brand Valkenburg	✓

**CARRIED**

2024-0022

**12. CORRESPONDENCE**

Brand Valkenburg

That we read, file or respond to the following list of correspondence:

- Nipawin RCMP report December 2023
- Federation of Canadian Municipalities Membership
- SAMA Annual General Meeting Saskatoon
- Prince Albert RCMP detachment report December 2023
- SARM Division 5 Director Candidate
- APAS update
- iHunter Annual Sales Report
- Canada Public Works Association
- Municipal Hail Summary
- Plant Health Officer Newsletter
- SARM 2024 Annual Membership Fees letter

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

- 12.1 Nipawin RCMP Report Dec 2023**
- 12.2 FCM Membership**
- 12.3 SAMA AGM Saskatoon**
- 12.4 Prince Albert Policing Report Dec 2023**
- 12.5 Blair Cummins RM of Blucher for SARM Division 5 Director**
- 12.6 APAS update**
- 12.7 iHunter Annual Sales Report 2023**
- 12.8 Canadian Public Works Association CPWA**
- 12.9 Municipal Hail Summary**
- 12.10 Plant Health Officer Newsletter**
- 12.11 SARM 2024 Membership Fees Letter**

**13. COUNCILLOR CONCERNS**

2024-0023

**14. NEXT MEETING DATE**

Lance Fehr

That the next meeting date be set for Wednesday, February 21, 2024 at 9:00 am in Council Chambers at the RM of Paddockwood Offices.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

2024-0024

**15. ADJOURNMENT**

Lance Fehr

That the meeting be adjourned.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

**CARRIED**

11:55 am meeting was adjourned

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Reeve: Lance Fehr

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Administrator: Naomi Hrischuk