



RM of Paddockwood No 520

Meeting Minutes

November 17, 2021 - Regular Meeting of Council - 09:00 AM

1. CALL MEETING TO ORDER

Reeve Lance Fehr called the meeting to order at 9:00 am

Reeve Lance Fehr, Councilor Division 1 Garry Sumlic, Councilor Division 3 Lionel Lavoie, Councilor Division 4 Cliff Aspvik, Councillor Division 5 Leslie Blacklock, Councilor Division 6 Louise Corriveau, Administrator Naomi Hrischuk

Regrets: Councilor Division 2 Wendy Waugh

2. AGENDA

2.1 Additions

2021-212

2.2 Adoption of Agenda

Louise Corriveau

That we adopt the agenda as presented.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

CARRIED

3. MINUTES

2021-213

3.1 Minutes October 20, 2021 Regular Meeting

Leslie Blacklock

That we accept the minutes of the October 20, 2021 regular meeting minutes as presented.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			

Lance Fehr	✓	
Lionel Lavoie	✓	
Garry Sumlic	✓	
Wendy Waugh		✓

CARRIED

4. BUSINESS ARISING FROM MINUTES

5. DELEGATIONS

10:17 am left the meeting

5.1 11:00 am Leon or Vince Sorenson

6. FINANCIAL REPORTS

2021-214

6.1 Statement of Financial Activities October 31, 2021

Lionel Lavoie

That the Statement of Financial Activities for the period ending October 31, 2021, be accepted as presented.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

2021-215

6.2 Bank Statement/Reconciliation

Clifford Aspvik

That the October 2021 bank statement and bank reconciliation be accepted as presented.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

CARRIED

7. ACCOUNTS

2021-216

7.1 List of Accounts for Approval

Leslie Blacklock

That the List of Accounts for Approval including cheques 8138 to 8175 and manual payments of

210222 to 210241 totaling \$108,207.26, payroll deposits of \$32,087.92 and Loader loan #34 of \$4,605.00; Skidsteer loan #26 of \$1,755.00; CAT 2020 grader loan #21 of \$10,042.00; Western Star loan #20 of \$1,754.00 and Gravel Crushing loan #19 of \$2,894.92 be accepted for payment.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

CARRIED

2021-217

7.2 Councillor Remuneration

Clifford Aspvik

That we approve the following remuneration as listed:

Division One – Garry Sumlic

NOVEMBER meetings	\$527.50	
NOVEMBER reimbursement/mileage	\$184.98	\$712.48
		\$712.48

Division Two – Wendy Waugh

NOVEMBER meetings	\$527.50	
NOVEMBER reimbursement/mileage	\$165.90	\$693.40
		\$693.40

Division Three – Lionel Lavoie

NOVEMBER meetings	\$527.50	
NOVEMBER reimbursement/mileage	\$161.66	\$689.16
		\$689.16

Division Four - Cliff Aspvik

NOVEMBER meetings	\$527.50	
NOVEMBER reimbursement/mileage	\$156.89	\$684.39
Health & Dental repayment		(96.00)
		\$588.39

Division Five - Leslie Blacklock

SARM convention	\$70.88	
NOVEMBER meetings	\$527.50	
NOVEMBER reimbursement/mileage	\$174.38	\$772.76
		\$772.76

Division Six - Louise Corriveau

SARM convention	\$83.20	
NOVEMBER meetings	\$527.50	
NOVEMBER reimbursement/mileage	\$171.20	\$781.90
Health & Dental repayment		(79.00)
		\$702.90

Reeve – Lance Fehr			
SARM convention		\$98.04	
NOVEMBER meetings		\$662.50	
NOVEMBER reimbursement/mileage		\$186.04	\$946.58
Health & Dental repayment			(115.00)
			\$831.58

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

CARRIED

8. ADMINISTRATION REPORT

8.1 Naomi Hrischuk – Administrator

8.1.1 Christmas days closed Dec 24th and 27th

8.1.2 Photocopier - Service Contract expiry

8.1.3 Christmas closure dates, Dec 24th and 27th

8.1.4 Christmas Party alternative

2021-218

Clifford Aspvik

That we purchase fifty dollar gift cards from the Paddockwood Coop for the staff in lieu of a Christmas party.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

CARRIED

2021

9. PLANNING AND DEVELOPMENT

9.1 Strategic Planning - in camera

2021-219

Lance Fehr

That we enter an in camera session to discuss strategic planning

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

CARRIED

2021-220

9.1.1 Draft Plan

Lance Fehr

That we exit the in camera session

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

CARRIED

2021-221

9.1.2 Draft strategic plan

Leslie Blacklock

That we approve the draft strategic plan.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

CARRIED

9.2 Appeal

9.3 Demolition/Moving Permits

9.4 Building Permits

9.5 Building Permits Extensions

9.6 Sub. Application Updates

9.7 Approach Applications

- 9.8 New Subdivision Applications
- 9.9 Consolidation
- 9.10 Sub. Comments - Zoning Bylaw Discussion
- 9.11 Service Agreements
- 9.12 Development proposal updates
- 9.12.1 Golf Course development
- 9.12.2 Myron Derow

10. COMMITTEE REPORTS

10.1 School Building

10:38 am

2021-222

10.2 Roads/Equipment Committee

Lance Fehr

That we enter an in camera session to discuss labour issues.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

CARRIED

10:42am exit session

2021-223

10.2.1 Exit in camera

Lance Fehr

That we exit the in camera discussion

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

CARRIED

2021-224

10.2.2 Drainage Project

Clifford Aspvik

The Rural Municipality of Paddockwood #520 has reviewed the drainage plan E5-105263 Cedric Zoell Overview. The RM approves the conveyance of water across and within RM right of way as shown in the plan E5-105263 and grants approval to the extent that it can grant such permission under it's authority.

10.2.3 Meeting notes

10.3 Labour, Policy and OH&S

10.4 Finance Committee

10.5 Wapiti Regional Library

10.6 NCLPDC

10.7 CPL Recreation

10.8 Diamond Meeting

11. APPOINTMENTS

12. TAXATION

Lance Fehr left the meeting citing pecuniary interest in the following motion

2021-225

12.1 Abatement request Unit 40 Rothenburg

Leslie Blacklock

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr				✓
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

Lance Fehr rejoined the meeting

13. NEW BUSINESS - ACTION/MOTION ITEMS

2021-226

13.1 Municipal Revenue Sharing Grant

Louise Corriveau

The Council of the Rural Municipality of Paddockwood No. 520 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: Submission of the 2020 audited Financial statement to the Ministry of Government Relations; In good standing with respect to reporting and remittance of Education Property Taxes; Adoption of Council Procedures Bylaw; Adoption of Employee Code of Conduct; and all members of council have filed and annually updated their Public Disclosure Statements, as required; and That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock				

	✓	
Louise Corriveau	✓	
Lance Fehr	✓	
Lionel Lavoie	✓	
Garry Sumlic	✓	
Wendy Waugh		✓

CARRIED

2021-227 **13.2 Liability Insurance**

Lionel Lavoie

That we purchase 5 million in liability insurance and 1 million administrative liability for 2022 from SARM.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

2021-228 **13.3 Records of Retention**

Clifford Aspvik

That we destroy the attached list of documents in accordance with Bylaw 11/2013.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

CARRIED

2021-229 **13.4 Submitted snow clearing bill**

Leslie Blacklock

That we pay the submitted bill from Larry Twordik for snow removal.

Name	For	Against	Abstained	Absent
Clifford Aspvik		✓		
Leslie Blacklock		✓		
Louise Corriveau		✓		
Lance Fehr		✓		

Lionel Lavoie	✓	
Garry Sumlic	✓	
Wendy Waugh		✓

DEFEATED

14. BYLAWS

2021-230

14.1 Third Reading Bylaw 02/2021 Administrative Bylaw

Leslie Blacklock

That we read for the second time Bylaw 02/2021 Administrative Bylaw.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

CARRIED

2021-231

14.2 Third Reading Bylaw 7/2021 Zoning Bylaw Amendment Parcel B

Leslie Blacklock

That we read for the third time bylaw 7/2021 Zoning Bylaw amendment Parcel B and authorize the Reeve and Administrator to sign.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

CARRIED

15. CORRESPONDENCE

15.1 Weed Inspector Retirement

16. OTHER BUSINESS

17. COUNCILLOR CONCERNS

2021-232

18. NEXT MEETING DATE

Lance Fehr

That the next meeting date be set for Wednesday, December 15, 2021 at 9:00 am in Council Chambers at the RM of Paddockwood Offices.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

CARRIED

2021-233

19. ADJOURNMENT

Lance Fehr

That the meeting be adjourned.

Name	For	Against	Abstained	Absent
Clifford Aspvik	✓			
Leslie Blacklock	✓			
Louise Corriveau	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Garry Sumlic	✓			
Wendy Waugh				✓

CARRIED

Reeve: Lance Fehr

Administrator: Naomi Hrischuk