



RM of Paddockwood No 520

Meeting Minutes

January 24, 2024 - Regular Council Meeting - 09:00 AM

Regular Meeting of Council of the Rural Municipality of Paddockwood No.520
held on Wednesday, January 24, 2024 at 40-1 St. North in the Council Chambers at Paddockwood, Saskatchewan.

1. CALL MEETING TO ORDER

Reeve Lance Fehr called the meeting to order at 9:00 am

Present: Reeve Lance Fehr, Councilor Division 1 Garry Sumlic, Councilor Division 2 Adam Mazurkewich, Councilor Division 3 Lionel Lavoie, Councilor Division 4 Brand Valkenburg by telephone, Councillor Division 5 Leslie Blacklock, Councilor Division 6 Elwin Brons, Administrator Naomi Hrischuk

2. AGENDA

3. MINUTES

2024-0001 3.1 Minutes December 20, 2023 Regular Meeting

Leslie Blacklock

That we accept the minutes of the December 20, 2023 regular meeting minutes as amended.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

4. FINANCIAL REPORTS

2024-0002 4.1 Statement of Financial Activities December 31, 2023

Lionel Lavoie

That the Statement of Financial Activities for the period ending December 31, 2023, be accepted as presented.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			

Elwin Brons	✓
Lance Fehr	✓
Lionel Lavoie	✓
Adam Mazurkewich	✓
Garry Sumlic	✓
Brand Valkenburg	✓

CARRIED

2024-0003

4.2 Bank Statement/Reconciliation

Brand Valkenburg

That the December 2023 bank statement and bank reconciliation be accepted as presented.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

5. ACCOUNTS

2024-0004

5.1 List of Accounts for Approval

Adam Mazurkewich

That the List of Accounts for Approval including cheques 9270 to 9307 and manual payments of 2023-275 to 2023-289 and 2024-001 to 2024-2024-010 totaling \$349,742.73, payroll deposits of \$20,590.49 and Gravel Crushing 2nd loan #14 of \$14,248.42 and CAT 2023 grader loan #4 of \$9,155.79.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

2024-0005

5.2 Councillor Remuneration

Elwin Brons

That we approve the following remuneration as listed:

Division One – Garry Sumlic

JANUARY meetings/reimbursement/mileage

\$600.00

Division Two – Adam Mazurkewich
JANUARY meetings/reimbursement/mileage **\$590.58**

Division Three – Lionel Lavoie
JANUARY meetings/reimbursement/mileage **\$590.58**

Division Four - Brand Valkenburg
JANUARY meetings/reimbursement/mileage **\$442.90**

Division Five - Leslie Blacklock
JANUARY meetings/reimbursement/mileage **\$590.58**

Division Six - Elwin Brons
JANUARY meetings/reimbursement/mileage **\$600.00**

Reeve – Lance Fehr
JANUARY meetings/reimbursement/mileage **\$577.90**

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

6. ADMINISTRATION REPORT

6.1 Naomi Hrischuk – Administrator

6.1.1 update on liability insurance

6.1.2 RMAA Spring workshop April 4, 2024

6.1.3 LDPS Update

6.2 Noise Bylaw

6.3 Update on Office Renovation

7. PLANNING AND DEVELOPMENT

7.1 Sub. Application Updates

2024-0006

7.1.1 Aspen Ridge Phase 2 Approval SUBD-000205-2022

Lionel Lavoie

That we approve subdivision application for SUBD-000205-2022.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			

Adam Mazurkewich	✓
Garry Sumlic	✓
Brand Valkenburg	✓

CARRIED

7.2 Service Agreements

2024-0007

7.2.1 Aspen Ridge Phase 2 Service Agreement Amended

Elwin Brons

That the Aspen Ridge Phase 2 Servicing Agreement for SUBD-000205-2022 be approved as amended.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

8. COMMITTEE REPORTS

10:00 am Glen Jones and Jason Antoine joined the meeting

8.1 Roads/Equipment Committee

10:30 am Glen Jones and Jason Antoine left the meeting

8.1.1 Gravel update

8.1.2 grass cutting policy

8.1.3 Bridge Inspection Reports

2024-0008

8.1.4 Quote Mulcher Teeth

Elwin Brons

That we approve the purchase of mulcher teeth from Brandt for \$3639.90.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

2024-0009

8.1.5 Quote Grader Blades

Garry Sumlic

That we approve the purchase of Grader blades from Brandt for \$8820.00.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

2024-0010

8.1.6 Skidsteer Seal and Window/Door quote

Lionel Lavoie

That we approve the purchase of a Skidsteer front window and seal from Fanning for \$1499.85.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

2024-0011

8.1.7 Skidsteer Track Quote

Adam Mazurkewich

That we approve the purchase of new tracks for the Skidsteer from Brandt for \$5314.79.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

2024-0012

8.1.8 Tire quote F350

Elwin Brons

That we approve the purchase of tires from Fountain Tire for \$1922.88.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

8.1.9 Equipment Hours listing 2023

8.1.10 Fuel Usage 2023

2024-0013

8.1.11 Baseline Rangeline/Montreal Trail Intersections Signage Change

Leslie Blacklock

That the yield signs at Township Road 530 and intersections with Range Roads 2250 and 2252 2 be changed to stop signs with stop sign ahead signage.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

2024-0014

8.1.12 Gravel Crushing Tender 2024

Adam Mazurkewich

That we tender gravel crushing for 50,000 yards of mixed gravel types with the potential to crush more yardage, if material and time allow, on SK tenders.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

8.2 Labour, Policy and OH&S

8.2.1 Foreman, Assistant Foreman's Contracts SGEU negotiations, Administrator and Assistant Administrator contracts

9. APPOINTMENTS

2024-0015

9.1 2024 Appointments

Adam Mazurkewich

That the following appointments be approved for 2024:

ADD Board – Lionel Lavoie

Emergency Measures – Dave Davies, Adam Mazurkewich, Adrienne Lavoie, Naomi Hrischuk

Finance Committee – Lance Fehr, Garry Sumlic, Brand Valkenburg, Elwin Brons

Fire Committee: Lance Fehr

Great Blue Heron Park – Lance Fehr

Labour Committee - Lance Fehr, Lionel Lavoie, Elwin Brons, Adam Mazurkwich

Occupational Health and Safety Committee: Elwin Brons, Foreman, and Staff

Paddockwood Rec Board – Garry Sumlic

Roads Committee – Council of the whole, Assistant Foreman, Foreman, Naomi Hrischuk

Shore Gold - Garry Sumlic

Wapiti Library – Elwin Brons

Assessor – Naomi Hrischuk

Appraiser – Saskatchewan Assessment Management Agency

Auditor – Grant Thornton LLP

Banking Service Provider – Affinity Credit Union - Christopher Lake Branch

Building Official – BuildTech : Ryan Shepherd BOL-3 #BOL360, Chris Gates BOL-3 #BOL105 ,

Karly Heatcoat BOL-3 #BOL421, Ben McLeod BOL-2R #BOL805, Norbert Leblanc BOL-1

#BOL774, Jerry Wintonyk BOL-1 #BOL142, Raymond Hemeney BOL-2R # BOL635, Dale

Wagner BOL-3R #BOL379, Dwayne Williams BOL-2 #BOL122, Dan Knutson BOL-3 #BOL112

Deputy Reeve – Elwin Brons

Fire Chief – Chris McShannock

Pest Control Officer – Lloyd Slonski, Chelsea Neuberger, Kately Makohoniuk, Lynn Roszell,

Joanne Kwasnicki, Betty Johnson, Colleen Fennig

Pound Keeper – Mike Zechowski

Signing Authority – Lance Fehr, Brand Valkenburg

Weed Inspector – Jim Zemluk

North Central Lakelands Planning District – Lance Fehr, Brand Valkenburg

North Central Transportation and Planning Committee – Garry Sumlic

CPL Recreation – Adam Mazurkewich

School Building Committee: Lionel Lavoie, Naomi Hrischuk

Economic Development: Lance Fehr, Naomi Hrischuk, Brand Valkenburg, Elwin Brons

Strategic Planning and Development Committee: Lance Fehr, Adam Mazurkewich

Forestry - Elwin Brons

Policy Committee - Adam Mazurkewich, Naomi Hrischuk, Elwin Brons

Waste Management - Brand Valkenburg

CPL Recreation Committee: Adam Mazurkewich

Rat Control Technical Advisors: Grant Peeling, Colette Melnychuk

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

10. TAXATION

10.1 Provincial Mediation Board

Leslie Blacklock

That the list of properties in arrears and as attached be forwarded to the Provincial Mediation Board.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED**10.2 Unpaid Tax Listing**

Lionel Lavoie

That we have reviewed the 2024 unpaid tax listing in accordance with the *Tax Enforcement Act* and proceed with tax enforcement on all properties where arrears exceed \$100.00 or 2 years in arrears.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED**11. NEW BUSINESS - ACTION/MOTION ITEMS****11.1 2024 Scheduled Council Meetings**

Garry Sumlic

That we approve the scheduled council meetings for 2024, subject to change with public notice if necessary:

January 24, 2024
 February 21, 2024
 March 20, 2024
 April 17, 2024
 May 22, 2024
 June 19, 2024
 July 17, 2024
 August 21, 2024
 September 18, 2024
 October 16, 2024
 November 27, 2024
 December 18, 2024

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

2024-0019

11.2 Fidelity Bond and Insurance

Brand Valkenburg

That we accept proof of liability insurance and Fidelity Bonds.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

2024-0020

11.3 SARM Convention March 13-15 Regina

Elwin Brons

That Lance Fehr, Elwin Brons, and Adam Mazurkewich attend the SARM Convention in March taking place in Regina.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

2024-0021

11.4 Records of Retention

Leslie Blacklock

That the attached list of documents be destroyed in accordance with Bylaw 5/17 Destruction of Documents.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			

Elwin Brons	✓
Lance Fehr	✓
Lionel Lavoie	✓
Adam Mazurkewich	✓
Garry Sumlic	✓
Brand Valkenburg	✓

CARRIED

2024-0022

12. CORRESPONDENCE

Brand Valkenburg

That we read, file or respond to the following list of correspondence:

Nipawin RCMP report December 2023
 Federation of Canadian Municipalities Membership
 SAMA Annual General Meeting Saskatoon
 Prince Albert RCMP detachment report December 2023
 SARM Division 5 Director Candidate
 APAS update
 iHunter Annual Sales Report
 Canada Public Works Association
 Municipal Hail Summary
 Plant Health Officer Newsletter
 SARM 2024 Annual Membership Fees letter

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

- 12.1 Nipawin RCMP Report Dec 2023**
- 12.2 FCM Membership**
- 12.3 SAMA AGM Saskatoon**
- 12.4 Prince Albert Policing Report Dec 2023**
- 12.5 Blair Cummins RM of Blucher for SARM Division 5 Director**
- 12.6 APAS update**
- 12.7 iHunter Annual Sales Report 2023**
- 12.8 Canadian Public Works Association CPWA**
- 12.9 Municipal Hail Summary**
- 12.10 Plant Health Officer Newsletter**
- 12.11 SARM 2024 Membership Fees Letter**

13. COUNCILLOR CONCERNS

2024-0023

14. NEXT MEETING DATE

Lance Fehr

That the next meeting date be set for Wednesday, February 21, 2024 at 9:00 am in Council Chambers at the RM of Paddockwood Offices.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

2024-0024

15. ADJOURNMENT

Lance Fehr

That the meeting be adjourned.

Name	For	Against	Abstained	Absent
Leslie Blacklock	✓			
Elwin Brons	✓			
Lance Fehr	✓			
Lionel Lavoie	✓			
Adam Mazurkewich	✓			
Garry Sumlic	✓			
Brand Valkenburg	✓			

CARRIED

11:55 am meeting was adjourned

Reeve: Lance Fehr

Administrator: Naomi Hrischuk