

Notary Appointment Request Form

My Blissful Time - Mobile Notary Services

Please complete the following form to request an appointment. All information must be accurate and complete to proceed with scheduling.

1. Client Information

- Full Name: _____
- Email Address: _____
- Phone Number (for texting): _____
- Preferred Contact Method: ☐ Email ☐ Text

All confirmations and updates will be sent via text or email for accurate recordkeeping.

2. Appointment Details

- Requested Date & Time: _____
- Location for Appointment (Full Address): _____
- Is this a same-day or rush request? ☐ Yes ☐ No
- Is this an after-hours request? ☐ Yes ☐ No

3. Documents to Be Notarized

- Type of Document(s): (e.g., Power of Attorney, Marriage License, Affidavit, Real Estate Documents)
- Number of Signers: _____
- Do all signers have valid, government-issued photo ID? ☐ Yes ☐ No
- Are witnesses required? ☐ Yes ☐ No[!] Witnesses are not provided. You must bring your own.

4. Optional Ceremony Add-Ons (For Wedding Services Only)

Would you like to add any of the following?

- ☐ Personalized Ceremony Script
- ☐ Custom Vow Writing Assistance

Custom Script & Vows Request

Love deserves words that feel true - words that sound like you.

If you're requesting a custom ceremony script or vow-writing assistance, an additional fee will apply depending on the time and level of detail required.

To help me create something meaningful, you're encouraged to share personal touches such as:

- How you met
- What you love about each other
- Shared values, promises, or themes you'd like reflected
- Special words, prayers, or quotes you'd like included

Please attach your notes to this form and email them to contact@myblissfultime.com

Transparency Note: All ceremony content is created using my own input, style, and review - occasionally with the help of professional writing tools to enhance clarity, structure, and emotional tone. Every word is customized with care and your story at heart.

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5. Acknowledgments & Disclaimers

- ☐ I understand that all signers must be present with valid, unexpired photo ID.
- ☐ I understand that documents must not be signed prior to notarization.
- ☐ I acknowledge that witnesses are not provided and must be arranged by the signer.
- ☐ I understand that legal advice or document translation cannot be provided by the notary.
- ☐ I agree to the Cancellation & No-Show Policy below.

Cancellation & No-Show Policy

Appointments canceled with less than 24 hours' notice are non-refundable. This includes travel, after-hours, or waiting time fees that were reserved or incurred.

If your appointment was booked as a Rush / Same-Day Service and is canceled or missed, you will still be responsible for a portion of the same-day fee, along with any related costs.

Additional Communication Note

If you need to send any follow-up details, questions, or materials, please reply within the original email thread used to submit your request.

Be sure to include your full name in the subject line or body of your message to avoid delays and ensure your request is properly matched and handled.

Right to Decline Service

As a commissioned notary public in the State of Florida, I reserve the legal right to decline notarization if I believe:

- The signer is not acting willingly
 - The signer lacks valid identification
 - The document has been signed prior to appearing before me
 - There is reason to believe the document is false, misleading, or unlawful
- Additionally, as an independent business owner, I reserve the right to decline any notarization or wedding ceremony service at my discretion, particularly if the request conflicts with Florida notarial laws or my professional policies.

Personal Beliefs & Service Boundaries

While I deeply value serving the public, I also honor my personal convictions. As an independent business owner, I reserve the right to decline services that conflict with my personal or religious beliefs, especially in relation to ceremonial or wedding content.

This will always be done respectfully, within legal boundaries, and with integrity.

Disclaimer: My Blissful Time is an independently owned and operated business run solely by Deborah Olan. This form and all related services are not affiliated with any employer or outside organization.