



17 March 2023 Circular 4/2023

Dear Parents

Term 1 is coming to an end and I am happy to announce that we have finalised the last assessments today!

UPCOMING SCHOOL HOLIDAY

Please remember that 20 March is a special school holiday and we will not be open. Tuesday 21 March 2023 is Human Rights Day and a public holiday, meaning we will be back at school on 22 March 2023.

Please note, since we are done with the assessments, you are welcome to allow your child to stay home next week as we will only keep them busy with revision.

School officially closes on 24 March 2023 at 10:00 for the school holiday and we will reopen on 12 April 2023.

REPORT CARDS AND UPCOMING PARENT TEACHER MEETING

We will be capturing all the marks next week and report cards will be sent home on 14 April 2023. Our parent teacher meeting is scheduled for 18 and 19 April 2023 from 16:00 to 18:30. Our educators will be available on both nights to speak to parents regarding their child's progress. Please make yourself available to see the educator on one of these two days as there is enough time to arrange accordingly with your employer.

DEBT COLLECTION

We implemented a new debtor collection system and SMS messages will be sent to you if your account is in arrears, as a reminder to settle the fees due or outstanding. The system works according to collection steps, and if your account is three (3) months in arrears, you will be blacklisted as a bad payer.

Our collection partner reports your credit record to all the major credit bureaus which all the retail and financial companies use to do a credit check when you apply for credit. If your account is in good standing order, your credit score will increase, but this also means that if you have a poor payment record, you will not be able to open a clothing account, buy a new car, etc.

ARREAR ACCOUNTS

A substantial number of existing and new parents are not making any effort to pay the required monthly installments or get their account up to date. This places us under unnecessary financial pressure, and we cannot operate optimally, and you are unnecessarily jeopardising your credit record.

You chose to enrol your child at a private school, and therefore, you have a contractual obligation to pay the agreed fee for our service. In terms of this contract, you undertook to pay the school fees in advance, before or on the 1st day of the month, for that respective month. This means that you pay 1 January for January, 1 February for February, and so forth, until 1 December for December.

Please ensure that your account is up to date by 31 March 2023.

An account will be sent home today if your account is in arrears. If you made a payment from 14 March 2023 it won't reflect on the statement yet as there is a delay between the bank and the D6 system of 3-5 days.

ACCOUNT REFERENCE NUMBER

Parents are still using the incorrect reference number.

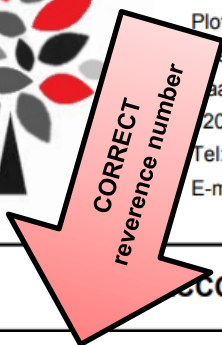
Please make sure you use the correct reference number when making any payments, it is highlighted on your account today. Example:



HAAKDOORN ACADEMY

Plot 251
Haakdoornboom Road
Haakdoornboom
200
Tel: 125613007
E-mail: rcrause73@gmail.com

Banking details: Standard Bank
Bank: Standard Bank of S.A Ltd
Branch code: 051001
Account holder: Haakdoorn Academy
Account number: 032418442
Account type: Cheque



ACCOUNT STATEMENT ON 17 MARCH 2023

Account reference: **1123 Mahlangu**
Mr P Mahlangu
1234 Extension 4, Soshanguve Block VV
Tel: 072 128 8248

Name Surname – 20190101 [Grade 5/B]

Please cut on the dotted line and send the top part back with your payment

Note: Payments included up to 17 March 2023

DATE	REF	DESCRIPTION	LEARNER	MTH	AMOUNT	BALANCE
2023-01-01		Opening balance		Jan23	-1,275.00	-1,275.00
2023-01-01	2792	School Fees invoice		Jan23	2,200.00	925.00
2023-02-01	2875	School Fees invoice		Feb23	2,200.00	3,125.00
2023-02-01	1731	EFT payment received - Thank you			-2,280.00	845.00
2023-02-16	1818	School Fees EFT payment received		Feb23	-845.00	0.00
2023-02-28	1878	School Fees EFT payment received		Mar23	-2,200.00	-2,200.00
2023-03-01	2958	School Fees invoice		Mar23	2,200.00	0.00

Balance summary per learner on 17 March 2023:

LEARNER	BALANCE 2022	2023												DUE NOW	BALANCE	
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		2024+	TOTAL
Ntsakisi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

UPCOMING SCHOOL TRIPS

GRADE R AND GRADE 1

- We planned a school trip for our grade R and our grade 1 learners on **17 May 2023**. The total fee is **R200 per learner** and includes the bus trip to Wag-'n-bietjie farm, as well as lunch at the venue. More information will follow in April. You are however welcome to make the payment towards the trip now. Please use your child's reference number when making payments. **Please pay this separately from the school fees for easier allocation.**

GRADE 2 AND GRADE 3

- We also planned a school trip for our grade 2 and our grade 3 learners on **24 May 2023** to the Elephant Sanctuary in Hartbeespoort. The **fee is R350 per learner** and includes the bus trip, interaction with elephants as well as lunch. More information will follow in April. You are however welcome to make the payment towards the trip now, or even over 2 or 3 installments. Please use your child's reference number when making payments. **Please pay this separately from the school fees for easier allocation.**

If you have any questions, you are welcome to contact us on 012 561 3007 if you have any questions.

Kind regards

Ronél Crause
Director: Haakdoorn Academy