



5 April 2023

Circular 5/2023

Dear Parents

A warm welcome back to all our parents, staff, and learners. I trust you enjoyed the holiday and are rested and ready for term 2.

REPORT CARDS & PARENT TEACHER MEETING

We will issue report cards on Friday, 14 April 2023. Our educators will be available on 18 and 19 April 2023 from 16:00 to 18:30 to consult with you regarding your child's progress.

UPCOMING LONG WEEKEND

Please remember that 27 April and 1 May are public holidays. 28 April is a special school holiday, and we will be closed as well.

SCHOOL PHOTOS

You still have time until 15 April to pay the school photos. Strictly cash please.

SCHOOL TRIPS (Grades RR/R/1/2/3)

The amount due for the school trip is added to your account statement, which will be sent home today. Please settle the amount due for grade RR/R and grade 1 learners no later than 10 May, as we need to confirm the numbers with the suppliers 7 days before departure. The fee for grade 2 and grade 3 learners must please be paid no later than 15 May.

DEBT COLLECTION SYSTEM


As communicated in the previous circular, we are using a new debt collecting system. SMS messages will be sent to parents' whose accounts are in arrears, according to the collection process. If your account is still in arrears, please settle it urgently as timely payments afford us the opportunity to function optimally and provide the best possible education to your child.

ACCOUNT STATEMENTS

Updated accounts will be sent home today, please remember to check your child's bag. If you made a payment within the past 3 days, it would only reflect on the account statement by 15 April 2023 due to the system delay. If you made a payment on 1 or 2 March with "MARCH FEE" as reference, please contact me as I am unable to allocate this payment to the correct account due to the incorrect reference used.

REFERENCE NUMBER

Many parents are still using the incorrect reference number. Please make sure you use the correct reference number when making any payments, unless instructed otherwise. You can find the correct reference on the latest account statement, as shown below.



HAAKDOORN ACADEMY

Plot 251
Haakdoornboom Road
Haakdoornboom
200
Tel: 125613007
E-mail: rcrause73@gmail.com

Banking details: Standard Bank
Bank: Standard Bank of S.A Ltd
Branch code: 051001
Account holder: Haakdoorn Academy
Account number: 032418442
Account type: Cheque

ACCOUNT STATEMENT ON 17 MARCH 2023

Account reference: **1123 Mahlangu**
Mr P Mahlangu
1234 Extension 4, Soshanguve Block VV
Tel: 072 128 8248

Name Surname – 20190101 [Grade 5/B]

Please cut on the dotted line and send the top part back with your payment

Note: Payments included up to 17 March 2023

DATE	REF	DESCRIPTION	LEARNER	MTH	AMOUNT	BALANCE
2023-01-01		Opening balance		Jan23	-1,275.00	-1,275.00

UNIFORM

Winter is upon us, and the early mornings are already cold. Please make sure your child is dressed warm enough. All learners must wear winter uniform from 2 May 2023.

GRADE	DESCRIPTION OF CORRECT UNIFORM	SUPPLIER
Grade RR/R	Black school tracksuit pants OR jeans Black school jacket, red school jersey, red school golfer, long grey school socks Dark tekkies (red, grey, black, blue, brown, etc.) Long vest and leggings can be worn underneath the uniform Long leggings underneath tracksuit pants Plain grey/red/black scarf, gloves, beanie (no logo's) Nails clean and short (no nail polish) Hair clean and neat, braids (girls) must not hang in the face. Use red/grey/black hair accessories (SilverCross) to tie back long hair	SilverCross SilverCross SilverCross Any supplier Any supplier Any supplier Any supplier
Grade 1 – 5	Black school tracksuit pants OR long grey school pants Black school jacket, red school jersey and/or pullover, red school shirt, long grey school socks Black school shoes Long vest and leggings can be word underneath the uniform Plain grey/red/black scarf, gloves, beanie (no logo's) Nails clean and short (no nail polish) Hair clean and neat, braids (girls) must not hang in the face. Use red/grey/black hair accessories (SilverCross) to tie back long hair	SilverCross SilverCross SilverCross Any supplier Any supplier Any supplier

If you have any questions, you are welcome to contact us on 012 561 3007.

Best regards



Ronél Crause

Director: Haakdoorn Academy