

Haakdoorn Academy Reg 2017/347675/07

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5 April 2023

Circular 5/2023

Dear Parents

A warm welcome back to all our parents, staff, and learners. I trust you enjoyed the holiday and are rested and ready for term 2.

REPORT CARDS & PARENT TEACHER MEETING

We will issue report cards on Friday, 14 April 2023. Our educators will be available on 18 and 19 April 2023 from 16:00 to 18:30 to consult with you regarding your child's progress.

UPCOMING LONG WEEKEND

Please remember that 27 April and 1 May are public holidays. 28 April is a special school holiday, and we will be closed as well.

SCHOOL PHOTOS

You still have time until 15 April to pay the school photos. Strictly cash please.

SCHOOL TRIPS (Grades RR/R/1/2/3)

The <u>amount due for the school trip</u> is added to your account statement, which will be sent home today. Please settle the amount due for grade RR/R and grade 1 learners no later than 10 May, as we need to confirm the numbers with the suppliers 7 days before departure. The fee for grade 2 and grade 3 learners must please be paid no later than 15 May.

DEBT COLLECTION SYSTEM

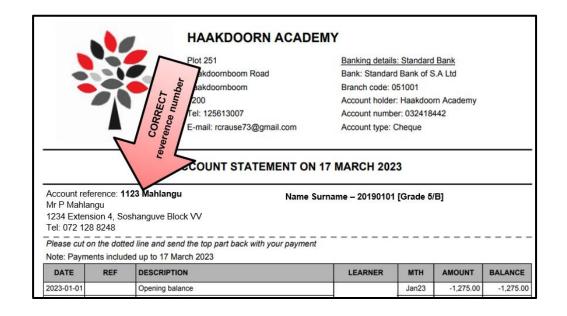
As communicated in the previous circular, we are using a new debt collecting system. SMS messages will be sent to parents' whose accounts are in arrears, according to the collection process. If your account is still in arrears, please settle it urgently as timely payments afford us the opportunity to function optimally and provide the best possible education to your child.

ACCOUNT STATEMENTS

Updated accounts will be sent home today, please remember to check your child's bag. If you made a payment within the past 3 days, it would only reflect on the account statement by 15 April 2023 due to the system delay. If you made a payment on 1 or 2 March with "MARCH FEE" as reference, please contact me as I am unable to allocate this payment to the correct account due to the incorrect reference used.

REFERENCE NUMBER

<u>Many parents are still using the incorrect reference number.</u> Please make sure you use the correct reference number when making any payments, unless instructed otherwise. You can find the correct reference on the latest account statement, as shown below.



UNIFORM

Winter is upon us, and the early mornings are already cold. Please make sure your child is dressed warm enough. All learners must wear winter uniform from 2 May 2023.

GRADE	DESCRIPTION OF CORRECT UNIFORM	SUPPLIER
Grade RR/R	Black school tracksuit pants OR jeans	SilverCross
	Black school jacket, red school jersey, red school golfer, long grey school	SilverCross
	socks	SilverCross
	Dark tekkies (red, grey, black, blue, brown, etc.)	Any supplier
	Long vest and leggings can be worn underneath the uniform	Any supplier
	Long leggings underneath tracksuit pants	Any supplier
	Plain grey/red/black scarf, gloves, beanie (no logo's)	Any supplier
	Nails clean and short (no nail polish)	
	Hair clean and neat, braids (girls) must not hang in the face. Use	
	red/grey/black hair accessories (SilverCross) to tie back long hair	
Grade 1 – 5	Black school tracksuit pants OR long grey school pants	SilverCross
	Black school jacket, red school jersey and/or pullover, red school shirt,	SilverCross
	long grey school socks	SilverCross
	Black school shoes	Any supplier
	Long vest and leggings can be word underneath the uniform	Any supplier
	Plain grey/red/black scarf, gloves, beanie (no logo's)	Any supplier
	Nails clean and short (no nail polish)	
	Hair clean and neat, braids (girls) must not hang in the face. Use	
	red/grey/black hair accessories (SilverCross) to tie back long hair	

If you have any questions, you are welcome to contact us on 012 561 3007.

Best regards

Ronél Crause

Director: Haakdoorn Academy