



## 2025 VENDOR REGISTRATION FORM

The Northwest Farmers' Market strives to offer high quality foods, crafts, and artwork grown and produced in the Northwest. The Market makes it easier for consumers to access local food and products while promoting community and regional sustainability.

**MARKET LOCATION:** Sioux Lookout Town Beach

### VENDOR INFORMATION

**MARKET HOURS: 10:00AM - 2:00PM**

Please check off all markets in which you would like to attend.

**Spots are not guaranteed without registration and payment.**

### MARKET DATES

- |   |  |
|---|--|
| <input type="checkbox"/> May 30, 2025       | <input type="checkbox"/> June 13, 2025     |
| <input type="checkbox"/> June 27, 2025      | <input type="checkbox"/> July 11, 2025     |
| <input type="checkbox"/> July 25, 2025      | <input type="checkbox"/> August 8, 2025    |
| <input type="checkbox"/> August 22, 2025    | <input type="checkbox"/> September 5, 2025 |
| <input type="checkbox"/> September 19, 2025 |  |

- ☐ Yes, I require the use of electricity.
- ☐ No, I do not require the use of electricity

NAME:

ORGANIZATION:

ADDRESS:

CITY/TOWN:

POSTAL CODE:

PHONE:

EMAIL:

DESCRIPTION  
OF SETUP:

### PAYMENT INFORMATION

CARDHOLDER NAME:

CARD NUMBER:

EXPIRY DATE:

AUTHORIZATION  
SIGNATURE:

**\$50 PER MARKET | TOTAL FEE:**

**Please note:** A Market Food Permit from the Northwestern Health Unit is required for all prepared food, meat, fish, and poultry. The Permit must be submitted to the Market Coordinator a minimum of 14 days prior to the event. For more information on this, see the regulations and attached waiver form. If you have any questions about the Food Vendor form, please contact the Northwestern Health Unit at (807) 737-2292

By signing below, you are verifying that you have read and agree to the attached Vendor Rules and Regulations.

**Signature:**

**Date:**

Please return this form with payment and your Food Vendor Permit (if required) to the Chamber of Commerce no later than 14 days prior to the event. Call (807) 737-1937 or Email [chamber@slkt.ca](mailto:chamber@slkt.ca)



## VENDOR FEE & REGULATIONS

### VENDOR FEE PER MARKET - \$50.00

1 BOOTH THAT WILL BE ASSIGNED BY THE  
MARKET MANAGER

2 TABLES AND 2 CHAIRS WILL BE  
PROVIDED

VENDORS ARE TO PAY UPON  
REGISTRATION

### PLEASE BE ADVISED

We are only accepting a maximum of 15 vendors for each market. Spots will be filled on a first come first served basis.

All Vendors must read and follow the Public Safety Guidelines provided to them by the Northwest Farmers' Market. A copy of the guidelines must be brought with the vendor to each market.

All vendors must be set up 15 mins. prior to the markets. We will always keep your space until that time.

Vendors selling food, both pre-prepared and prepared on-site, must sign an additional waiver form included with this package.

Booth location will be assigned based on the description of set-up provided by vendors. Additional tables or chairs will not be provided unless prior arrangements have been made with the market manager.

There are no refunds for any missed markets.

In addition to our advertising, vendors are encouraged to advertise their attendance at our markets.

**I have read and will adhere to the provided public safety guidelines, Vendor Rules and Regulations, and the above items.**

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_



## WAIVER FOR FOOD VENDORS

- \_\_\_\_\_ I understand that the Northwestern Health Unit may prohibit vendors from attending the market if they see that they are not following proper food safety protocols and practices. All contact regarding market eligibility will be between the vendor and the local public health inspector.
- \_\_\_\_\_ I agree that the Northwest Farmers Market, the Sioux Lookout Chamber of Commerce and the Sioux Lookout Travel Information Centre are not responsible for a vendor's inability to attend the market should the Northwestern Health Unit's Public Health Inspectors find that vendor has not followed all of the protocols required or not meeting the proper standards. No refund will be issued should the Northwestern Health Unit deem a vendor's food items unfit to sell at the market and prohibit that vendor from attending.
- \_\_\_\_\_ I understand that I am expected to follow all regulations and guidelines set out by the Northwestern Health Unit and the Ontario Food Premises Regulation under the Ontario Health Protection and Promotion Act as well as the Ontario Food Safety and Quality Act. It is the Vendor's responsibility to ensure they are meeting these standards and are in good standing. The Northwest Farmers' Market and Sioux Lookout Chamber of Commerce will not be responsible for the education of the vendors.

**I have read and understood the items above and will adhere to them.**

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_