

Isabelle Hunt Memorial Public Library

PO Box 229

Pine, Arizona 85544

Phone: 928/476-3678

Fax: 928/928-476-2914

<http://www.pinepubliclibrary.com>

[FACEBOOK: Pine Public Library](#)

PATRON/USER BEHAVIOR POLICY

Isabelle Hunt Memorial Public Library has established this Behavior/User Behavior Policy to ensure that our library facility is safe, welcoming and provide equitable access to materials and services for all library users. Appropriate library conduct includes activities such as reading, studying, participating in a library sponsored activity, properly using library materials or computers and other similar conduct normally associated with a public library.

Overview and Definitions:

No individual may engage in inappropriate conduct on the premises of Isabelle Hunt Memorial Public Library, or when using library facilities, or when participating in library programs. Patrons shall be engaged in normal activities associated with the use of a public library while in the building. Patrons not engaged in reading, studying, participating in a library sponsored activity, or using library materials or computers may be asked to leave the building. Inappropriate conduct includes any individual or group activity which is unreasonably disturbing to other individuals lawfully using the library facility, materials and/or premises or is otherwise inconsistent with activities such as reading, studying, properly using library materials and other similar conduct normally associated with a public library.

(Library premises herein to mean within the library, the library ground or designated library program sites.)

Inappropriate Behavior shall include, without limitation by enumeration, the following conduct or behaviors:

1. Committing or attempting to commit any activity that would constitute a crime or a violation of State or County ordinances.
2. Possessing, selling, distributing, displaying or using any dangerous weapon upon library premises or using or threatening the use of any object in such a manner that it may be considered a weapon.
3. Engaging in any physically intimidating or assaultive behavior. Making any threats of violence or unlawful activities. The Library has a policy of zero tolerance for threats and acts of violence. Any person engaging in such behaviors will be immediately ejected from the Library.

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4. Possessing, selling, distributing, consuming or noticeably being under the influence of any alcoholic beverage or controlled substance.
5. Use of outside water may be used for filling water containers, not for onsite hygiene.
6. Library electrical outlets may be used for charging electrical devices such as laptops or phones, but does not include prolonged onsite use of items such as musical stereo devices or large items such as generators.
7. Smoking any substance, use of e-cigarettes, vape pens or electronic nicotine delivery systems, chewing tobacco, or rolling/prepping of any previously aforementioned substances is prohibited anywhere on library premises.
8. Leaving litter on library premises.
9. Trespassing by entering or remaining on library premises after having been notified by an authorized individual not to do so.
10. Refusing to follow the reasonable directions of the library staff.
11. Engaging in any behavior that a reasonable person would find to be disruptive, harassing, or threatening in nature to library users or staff including stalking, use of obscene or abusive language and/or gestures, prolonged staring at or following another with the intent to annoy or intentionally behave in a manner that could reasonably be expected to annoy or disturb other patrons.
12. Engaging in any sexual contact, activities or conduct.
13. Selling, soliciting, surveying, distributing written materials, panhandling or canvassing for any political, charitable or religious purposes inside the library buildings, doorway or library grounds without prior authorization of the Library Director.
14. Engaging in continued excessive or disruptive conversations, talking loudly, using personal electronic equipment at such a volume or making ongoing noise that is unreasonable to other library users, as determined by library staff.
15. Not wearing shoes or shirt within the library.
16. Individuals may be required to leave the Library if their personal hygiene interferes with the ability of other patrons or staff to use and/or enjoy the facility.

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17. Moving furniture without the express consent of the library staff or use of furniture in any manner that may damage the furniture, to include placing feet on the furniture.
18. Using library materials, furniture, equipment or facilities in any manner inconsistent with the customary use thereof or the theft or intentional damaging of library materials, furniture, and equipment of facilities.
19. Blocking of aisles with personal items or leaving such items unattended on library premises at any time. Items may be removed from the library premises if they reasonably appear to be abandoned or have been left unattended for 30 minutes or more.
20. Interfering with the safe and free passage of library staff or patrons on the premises, including but not limited to the placement of objects in hallways, aisles, flooring or elsewhere in a manner that impedes the free passage of such persons about the library. Entering non-public areas of the library without permission.
21. Sleeping in the Library or on Library grounds.
22. The library's outdoor area is meant for short-term use of library services including, but not limited to, Wi-Fi and charging of electrical devices. Long-term and/or extended loitering is prohibited. (Loitering legally is typically defined as lingering or hanging around in a public place or business without a specific or lawful purpose.) No overnight use of library grounds are allowed.
23. Engaging in any other activities that are inconsistent with those activities normally associated with the use of public library facility that includes reading, studying, participating in library sponsored or sanctioned activities and using library materials.
24. Violating the library's rules for acceptable use of the internet and library public computers. A user accepts these rules before accessing the Internet through a library computer. Copies of these rules will be made available by staff upon request.
25. Taking of still photography or videotaping is prohibited unless prior authorization has been given by the Library Director.

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Library Response to Violations of Behavior/User Policy.

Any person who violates the behavior/user policy will be handled in a professional and courteous manner by staff, but the degree of the violation will determine the response.

Staff is instructed to call 9-1-1 immediately in response to any behavior that is deemed dangerous. Staff will call law enforcement for any behavior that is in violation of federal, state or county ordinances. Also, if a person or group of persons is asked to leave the library premises and they refuse to leave and/or become difficult with the staff member.

For most other inappropriate behavior, one warning will be given. Continued violations will result in patron being asked to leave the library for the day. A serious violation or repeated violations, or a violation where law enforcement is called, may result in longer exclusions from the library up to permanent suspension from the library.

An individual who is suspended from the library may be criminally charged with trespassing if they return to library property during the term of the suspension. Any individual who is suspended and whose library privileges have been revoked may request to have the decision reviewed by the Board of Trustees of the Library. The request must be made in writing and submitted to the President of the Board of Trustees of the Isabelle Hunt Memorial Public Library, PO Box 229, Pine, AZ 85544, within 10 days of the alleged offense.

The Board of Trustees, or a designee, will review and respond to the appeal in writing within 10 business days of the date the appeal was received. The suspension remains in effect until the Library Board has reviewed the appeal and issued a decision.

The decision of the Board of Trustees is final.

Board Approved August 16, 2007

Revised: March 22, 2017,

Revised: May 14, 2025