

2018-2019 THIRD DISTRICT PTA CALENDAR

(For Out-of-Council units and PTA Council boards)

Deliverables / Meetings / Workshops / Events	
AUGUST	
8/25/18	CAPTA Regional Training – Serna Center, Sacramento
SEPTEMBER	
9/8/18	CAPTA Regional Training – Tulare Office of Education, Visalia
9/22/18	CAPTA Regional Training – Marin County Office of Education, San Rafael
9/28/18	Year-end audit due to Third District PTA office (audit period 1/1/18-6/30/18)
OCTOBER	
10/1/18	Non-profit Raffle Report Form CT-NRP-2 (period 9/1/17-8/31/18) due to CA Attorney General
10/10/18	1st installment of Per capita dues received in Third District PTA office
10/22-31/18	Red Ribbon Week
NOVEMBER	
11/9/18	2nd installment of Per capita dues received in Third District PTA office
11/12/18	Third District office closed for Veteran's Day
11/15/18	2017 Federal & State taxes submitted to IRS/FTB.
11/15/18	2017 RRF-1 form due to CA Attorney General
11/26-30/18	Third District office closed for Thanksgiving Break
DECEMBER	
12/3/18	Reflections entries received in Third District PTA office
12/3/18	Copies of 2017 Fed & State taxes, RRF-1 form and CT-NRP-2 form due to Third District PTA office
12/3/18	\$232 Insurance premium received in Third District PTA office (after 12/3, add \$25 late fee)
12/14/18	3rd installment of Per capita dues received in Third District PTA office
12/21-31/18	Third District office closed for Winter Break

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JANUARY	
1/1-4/19	Third District office closed for Winter Break
1/14-15/19	CA PTA Legislation Conference in Sacramento
1/14/19	Workers Comp form received by Third District PTA office
1/14/19	4th installment of Per capita dues received in Third District PTA office
1/21/19	Third District office closed for Martin Luther King, Jr birthday
1/23/19	Last day to accept Insurance premium with late fee (\$232 + \$25 late fee)
FEBRUARY	
2/15/19	5th installment of Per capita dues received in Third District PTA office
2/15/19	Mid-yr Audit due to Third District PTA office (audit period 7/1/18-12/31/18)
2/17/19	PTA Founder's Day
2/18/19	Third District office closed for President's Day
MARCH	
3/15/19	6th installment of Per capita dues received in Third District PTA office
APRIL	
4/11/19	7th installment of Per capita dues received in Third District PTA office
4/15-22/19	Third District office closed for Spring Break
MAY	
5/6-10/19	Teacher Appreciation Week
5/15/19	8th installment of Per capita dues received in Third District PTA office
5/15/19	2019-2020 Roster received by Third District PTA office
5/15/19	2019-2020 Historian Report received by Third District PTA office
5/16-18/19	California State PTA Convention – Monterey
JUNE	
6/15/19	Final installment of Per capita dues received in Third District PTA office
6/20-23/19	National PTA Convention – Columbus, OH