

**DEL NORTE COUNTY LIBRARY DISTRICT**  
**Minutes of Special Board Meeting**  
**January 22, 2021**

**I. Call to Order**

Meeting commenced at 6:00 PM via zoom.us.

**II. Roll Call**

**III. Communications**

**1) Public Comment Period**

None.

**2) Other Communications**

None.

**IV. New Business**

**1) Discuss and take action on the transfer of \$2,000.00 from Contingency budget line 414-070-81000 to Wonderbus budget line 414-070-30510.**

Trustee Rhodes makes a motion to approve the transfer of \$2,000.00 from Contingency budget line 414-070-81000 to Wonderbus budget line 414-070-30510. Motion seconded by Trustee Jondal.

Poll vote:

Trustee Rhodes - Aye

Trustee Jondal - Aye

Trustee Fornoff - Aye

Chair Stanley - Aye

(1 absent)

Motion carried.

**V. Adjournment**

Meeting adjourned at 6:03 PM. The next regular board meeting is scheduled for Monday, February 8, 2021 at 5:15 PM.

Minutes prepared and submitted by:



Elizabeth Austen, Library Manager

Minutes approved by:



Robin Fornoff, Board Secretary

## DEL NORTE COUNTY LIBRARY DISTRICT

### Notice of Special Board Meeting

**Date:** Friday, January 22, 2021

**Time:** 6:00 PM

**Place:** <https://us02web.zoom.us/j/85175640598>

**(707) 464-9793**

Due to the State of California's Declaration of Emergency - This meeting is being held pursuant to authorization from Governor Newsom's Executive Order N 29-20. The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is a "meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code §54953(b)(1). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code §54953(b)(1). The teleconferenced meeting must meet the following requirements:

(1) it must comply with all the Act's requirements applicable to other meetings (2) all votes must be taken by roll call; (3) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code §54953(b)(1).

**Public Comment: ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD'S JURISDICTION. Public comment on items of interest to the public, within the subject matter jurisdiction of the committee and not otherwise appearing on the agenda are accepted. Note, however, that the Library Board is not able to undertake extended discussion or act on non-agenized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until we announce it so that we may properly address all comments on that subject at the same time. After receiving recognition from the Chair, please state your name and city or county of residency for the record. Speakers, please limit your comments to three (3) minutes.**

**A CLOSED SESSION may be called at any time during a meeting, as permitted by the 1994 Ralph M. Brown Act for the following purposes: pending litigation (Sec. 9495639), personnel (Sec. 54957), labor negotiations (Sec. 54957.6) or any other exceptions to open session as described by the Act.**

Anyone requiring reasonable accommodation to participate in the meeting should contact the Library Manager at (707) 464-9793 at least five (5) days prior to the meeting.

### AGENDA

- I. Call to Order
- II. Roll Call
- III. Communications
  - 1) Public Comment Period
  - 2) Other Communications

**IV. New Business**

1) Discuss and take action on the transfer of \$2,000.00 from Contingency budget line 414-070-81000 to Wonderbus budget line 414-070-30510.

**V. Adjournment**

The next regular meeting of the Del Norte County Library District Board is scheduled for Monday, February 8th, 2021 at 5:15 PM.

Posted: \_\_\_\_\_

Elizabeth Austen – Library Manager

Posted January 19, 2021 at 11:00 AM

{Auditor Use Only}

**DEL NORTE COUNTY  
AUDITOR/CONTROLLER'S OFFICE  
JOURNAL ENTRY REQUEST**

DEPARTMENT NAME:  
**Del Norte County Library District**

	FUND	DEPT	LINE ITEM	PROJ	DESCRIPTION	JOURNAL ENTRY	
						DEBIT	CREDIT
1	414	070	81000		Contingency	2,000.00	
2	414	070	30510		Wonderbus		2,000.00
3							
4							
17							
18							
19							
20							
Total Amount						2,000.00	2,000.00

Explanat Dept. acc

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**NOTE: Complete and send with back-up documentation to the Auditor's Office.**

\_\_\_\_\_  
*Signature of Department Head*

01/15/2021  
\_\_\_\_\_  
*Date*



Beth Austen &lt;bausten@delnortecountylibrary.org&gt;

**Wonderbus**

1 message

**Cory Swarts** <cory@delnortecountylibrary.org>  
To: Beth Austen <bausten@delnortecountylibrary.org>

Fri, Jan 15, 2021 at 1:12 PM

Hello Beth,

★ In order to pay them we need to have the board approve a Budget transfer from 414-070-81000 Contingency, to line 414-070-30510 Wonderbus in the amount of \$2,000. Below is my explanation of why this needs to be done/ did not get done.

★ For the FY 19/20 the Library District Board voted not to contribute to the Wonder Bus. The Library Foundation said they would pay it and gave the Library District \$2,000 for the Wonder Bus. For whatever reason, (Change in staff at the time most likely) the money was not forwarded to the Child Care Council for the Wonder bus. Then for the FY 20/21 the Library District Board voted to contribute \$2,000, but when the money was sent to the Child Care Council they applied the payment to FY 19/20 and asked for the FY 20/21 payment. So the Library District needs to send another \$2,000 that the Library Foundation contributed last year and was not forwarded.

Thank you,

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**Cory Swarts**  
Del Norte County Library District