

**Minutes of Special Board Meeting
Del Norte County Library District
May 8, 2020**

I. Call to Order

Meeting commenced at 6:37p.m. via zoom.us.

Present: Chair Smith, and Directors, Roberts and Luttrell

Absent: Directors Gutierrez and Stanley

II. Communications

1) Public Comment Period

None.

2) Other Communications

Director Roberts reports roofing contractor is ready to begin work however it is going to take the \$1,000 for the county; Chair Smith reports that there is another document that is separate from the contract and states that Director Stanley is going to handle this.

III. New Business

1) Del Norte Reads – Budget Transfer Request of \$25,000 from DNR to State Library.

Literacy Coordinator, Phoebe Lenhart reports that the family literacy grant for \$25,000 will no longer be used due to COVID-19 therefore the funds need to be returned to the state library urgently. This needs to be signed over so that the county can cut the check. Phoebe states she needs a board member signature so that she can drop the check off first thing Monday morning. Director Roberts states he will come into town over the weekend to sign the check.

2) Shed Break In

Director Roberts reports the main library's storage shed was broken into and that there is evidence that a person was living in there and urinating in there. There was also food, garbage and firewood in there. Director Roberts had someone come and board up the front of the shed. The mess will need to be cleaned up. The police were called and the police do not know who the owner of the belongings is but the police took the belongings. Folding chairs were stolen out of the shed.

IV: Adjournment:

Meeting adjourned at 7:10 PM.


Closed Session

Minutes prepared and submitted by:



Elizabeth Austen, Library Manager

Minutes approved by:

 - chair

Lupe Gutierrez, Secretary