**DEL NORTE COUNTY LIBRARY DISTRICT**

**Notice of Regular Board Meeting  
Date:** Thursday, May 28, 2020  
**Time:** 9:00 AM  
**Place:** <https://us02web.zoom.us/j/86905753233>  
**(707) 464-9793**

**Public Comment: ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD’S JURISDICTION. Public comment on items of interest to the public, within the subject matter jurisdiction of the committee and not otherwise appearing on the agenda are accepted. Note, however, that the Library Board is not able to undertake extended discussion or act on non-agenized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until we announce it so that we may properly address all comments on that subject at the same time. After receiving recognition from the Chair, please state your name and city or county of residency for the record. Speakers, please limit your comments to three (3) minutes.**

**A CLOSED SESSION may be called at any time during a meeting, as permitted by the 1994 Ralph M. Brown Act for the following purposes: pending litigation (Sec. 9495639), personnel (Sec. 54957), labor negotiations (Sec. 54957.6) or any other exceptions to open session as described by the Act.**

Anyone requiring reasonable accommodation to participate in the meeting should contact the Library Manager at (707) 464-9793 at least five (5) days prior to the meeting.

**AGENDA**

1. **Call to Order**
2. **Communications**1) Public Comment Period  
   2) Other Communications
3. **Consent Agenda**1) Minutes: Review, potentially modify, and approve minutes from the April 23, 2020 Regular Board Meeting, the May 8, 2020 Special Board Meeting, and the Closed Session.\*  
   2) Claims: Review and authorize claims.
4. **Committee Reports**1) Del Norte Reads\*

2) Library Manager\*  
3) Smith River Branch  
4) Friends of the Library  
5) Trustees  
6) Policy Committee

1. **Unfinished Business**1) Update on progress of Board Code of Conduct Policy

2) Updated on roofing contractor job

3) LSTA grant update\*

1. **New Business**
2. Appointment of Board Treasurer
3. Board Member Lupe Gutierrez resignation\*
4. Appointment of Board Secretary
5. Policy Committee to establish procedure on recruitment of Board Members
6. Employee Code of Conduct Policy\*
7. Sick leave for Employees\*
8. New fiscal year budget\*
9. Sa99 forms - board members receive forwarded request to file as per accountant
10. Trustee list for 2019 audit\*
11. Courier services\*
12. COVID-19 and phases for reopening\*
13. **Adjournment**The next regular meeting of the Del Norte County Library District Board is scheduled for Thursday, June 25h, 2020 at 9:00 AM.

Posted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Library Board of Trustees**

Elizabeth Austen – Library Manager Chair: Sierra Smith (2020)

Posted May 21, 2020 at 7:00 PM Angela Stanley (2022)

Colleen Luttrell (2020)

John Roberts (2020)