

DEL NORTE COUNTY LIBRARY DISTRICT

Notice of Regular Board Meeting

Date: Monday, October 11, 2021

Time: 5:15 PM

Place: 190 Price Mall, Crescent City, CA 95531 Zoom: <https://us02web.zoom.us/j/3700765220>
(707) 464-9793

Public Comment: ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD'S JURISDICTION. Public comment on items of interest to the public, within the subject matter jurisdiction of the committee and not otherwise appearing on the agenda are accepted. Note, however, that the Library Board is not able to undertake extended discussion or act on non-agenized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until we announce it so that we may properly address all comments on that subject at the same time. After receiving recognition from the Chair, please state your name and city or county of residency for the record. Speakers, please limit your comments to three (3) minutes.

A CLOSED SESSION may be called at any time during a meeting, as permitted by the 1994 Ralph M. Brown Act for the following purposes: pending litigation (Sec. 9495639), personnel (Sec. 54957), labor negotiations (Sec. 54957.6) or any other exceptions to open session as described by the Act.

Anyone requiring reasonable accommodation to participate in the meeting should contact the Library Manager at (707) 464-9793 at least five (5) days prior to the meeting.

AGENDA

- I. **Call to Order**
- II. **Communications**
 - 1) Public Comment Period
 - 2) Other Communications
- III. **Consent Agenda**
 - 1) Minutes: Review, potentially modify, and approve minutes from the September 13, 2021 Regular Board Meeting.*
 - 2) Claims: Review and authorize claims.*
- IV. **Committee Reports**
 - 1) Del Norte Reads
 - 2) Library Manager
 - 3) Smith River Branch
 - 4) Friends of the Library

- 5) Trustees
- 6) Policy

V. Unfinished Business

- 1) Discuss and take action on the hiring of a Del Norte Reads Director

VI. New Business

- 1) Budget Transfer - Heater
- 2) Discuss and take action on the Employee Christmas Party
- 3) Closed Session - Discuss and take action on the hiring of a Del Norte Library Manager/Director

VII. Adjournment

The next regular meeting of the Del Norte County Library District Board is scheduled for Monday, November 8, 2021 at 5:15 PM.

Posted: _____

Angela Stanley – Library Chair

Posted October 8, 2021

I. Call to Order

Meeting called to order at 5:16 p.m. by Chair Angela Stanley. Roll call:

Present - Marie Jondal, Robin Fornoff and Stanley

II. Communications

- 1) No public comment
- 2) No other Communications

III. Consent Agenda

- 1) Minutes:
Motion by Jondal, second by Fornoff to approve minutes of Aug. 13 Special Meeting.
In Favor - Jondal, Fornoff and Stanley
Opposed- None
Motion Approved: 3-0
- 2) Claims: Motion by Fornoff, second by Jondal to approve claims.
In Favor - Fornoff, Jondal and Stanley
Opposed - None
Motion approved: 3-0

(NOTE: Trustee Cara Brustol joins the meeting at 5:20 p.m. via Zoom.)

IV. Committee Reports

- 1) Friends of the Library - Chair Stanley reports any sales through the program are being posted weekly.
- 2) Library Manager - Chair Stanley reports authorizing Smith River branch to proceed with a book cataloging project.
- 3) Del Norte Reads - Chair Stanley reports the program manager has resigned and the board is soliciting candidates for a replacement.
- 4) Trustees - Stanley reports new windows are being installed on the main branch (Crescent City) building. There are no reports from other trustees.
- 5) Policy Committee - Fornoff reports no activity.

V. Unfinished Business

- 1) Curbside Service - Motion by Fornoff, second by Jondal, that library discontinue curbside service (after all windows are installed) and open to the public with masks required worn by all and a limit of 20 persons at any one time in the main branch (Crescent City) building.
In Favor - Fornoff, Jondal, Bristol and Stanley.
Opposed - None
Motion approved: 4-0
- 2) Hiring Committee - Trustee Ruth Rhodes has informed Stanley she has a conflict and

cannot serve on the hiring committee. Stanley appoints Fornoff to serve with Trustee Jondal.

4) Del Norte Reads Director - Stanley says the director resigned effective Aug. 31, 2021, to accept another job. Stanley says she will direct advertising and the search for a replacement and applications will be forwarded to the Hiring Committee.

VII. Adjournment

Motion by Jondal, second by Fornoff, to adjourn.

In Favor - Jondal, Fornoff, Brusto and Stanley

Opposed- None

Approved 4-0

Meeting adjourned at 5:53 p.m. The next regular meeting of the Del Norte County Library District Board is scheduled for 5:15 p.m. Monday, Oct.. 11, 2021.

649	09/29/21	JACQUELINE MARTIN	Open	\$31.36	---- Edit Claim Edit Vendor Delete Claim
10648	09/28/21	TAB & ASSOCIATES	Open	\$2,187.00	---- Edit Claim Edit Vendor Delete Claim
10647	09/24/21	CRESCENT CITY WATER/SEWER	Open	\$67.24	---- Edit Claim Edit Vendor Delete Claim
10646	09/23/21	TERMINIX	Open	\$74.44	---- Edit Claim Edit Vendor Delete Claim
10645	09/23/21	ROSS JANITORIAL	Open	\$925.00	---- Edit Claim Edit Vendor Delete Claim
10644	09/23/21	HARSHWAL & COMPANY LLP	Open	\$4,500.00	---- Edit Claim Edit Vendor Delete Claim
10641	09/21/21	PACIFIC POWER	Open	\$171.92	---- Edit Claim Edit Vendor Delete Claim
10640	09/21/21	FRONTIER	Open	\$55.11	---- Edit Claim

					Edit Vendor Delete Claim
10639	09/21/21	EUREKA GLASS COMPANY ,INC mCKINLEYVILLE	Open	\$17,560.52	---- Edit Claim Edit Vendor Delete Claim
10638	09/13/21	DEL NORTE OFFICE SUPPLY	Open	\$328.80	---- Edit Claim Edit Vendor Delete Claim
10623	09/03/21	US BANK CORP	Open	\$221.10	---- Edit Claim Edit Vendor Delete Claim
10622	09/03/21	GH Outreach	Open	\$30.00	---- Edit Claim Edit Vendor Delete Claim
10620	09/02/21	ROSS JANITORIAL	Open	\$925.00	---- Edit Claim Edit Vendor Delete Claim
10619	09/02/21	ROSS JAITORIAL	Open	\$945.00	---- Edit Claim Edit Vendor Delete Claim
10618	09/01/21	MENDES SUPPLY COMPANY	Open	\$62.51	---- Edit Claim Edit Vendor Delete Claim

1061 7	09/01/2 1	MENDES SUPPLY COMPANY	Ope n	\$62.51	---- Edit Claim Edit Vendor Delete Claim
1061 6	09/01/2 1	JACKQUELINE MARTIN	Ope n	\$47.04	---- Edit Claim Edit Vendor Delete Claim
1061 5	09/01/2 1	US BANK	Ope n	\$1,492.1 0	

Absent:

Attest: Clerk of the Board

By: _____

Chairperson
Board of Supervisors

Per Amount(s)
Increase Expenditures or Reduce Revenue
\$ 20,624.75
\$ 20,624.75

o finance

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CAO's Office)

Date

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