

DEL NORTE COUNTY LIBRARY DISTRICT

Notice of Regular Board Meeting

Date: January 13, 2025

Time: 5:15 pm

Place: 190 Price Mall, Crescent City CA 95531

(707) 464-9793

ZoomLink:

<https://us06web.zoom.us/j/85337142411?pwd=YocFvWke3wl17HZCn9skZnGPNsK7KP.1>

Meeting ID: 853 3714 2411

Passcode: 582157

Public Comment

ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD'S JURISDICTION. Public comment on items of interest to the public, within the subject matter jurisdiction of the committee and not otherwise appearing on the agenda are accepted. Note, however, that the Library Board is not able to undertake extended discussion or act on non-agenized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item unless we announce it so that we may properly address all comments on that subject at the same time. After receiving recognition from the Chair speakers, please limit your comments to three (3) minutes.

A CLOSED SESSION may be called at any time during a meeting, as permitted by the 1994 Ralph M. Brown Act for the following purposes: pending litigation (Sec. 9495639), personnel (Sec. 54957), labor negotiations (Sec. 54957.6) or any other exceptions to open session as described by the Act.

Anyone requiring reasonable accommodation to participate in the meeting should contact the Library Manager at (707) 464-9793 at least five (5) days prior to the meeting.

AGENDA

I. Call to Order

ii. Communications

- 1) Public Comment Period

III. Consent Agenda

- 1) Minutes: Review, potentially modify, and approve minutes from December 12/9/2024 Regular board meetings.
- 2) Claims: Review, potentially modify and authorize claims.*

IV. Committee Reports

- 1) Del Norte Reads
- 2) Library Manager
- 3) Smith River Branch
- 4) Friends of the Library
- 5) Trustees
- 6) Policy

V. Unfinished Business

- 1) Continue to discuss the director's evaluation.
- 2) Continue to discuss and approve salary increases for the book keeper and the director. Current Salary for the book keeper is \$17.50 an hour increase to \$18.50 an hour. Director salary currently \$23.50 and hour increase to \$25 an hour. Sufficient funds exist on line 414-070-10010 Payroll to cover 6 months of salary increase. Spreadsheet attached.

VI. New Business

- 1) Move \$49,000 from line 91124-002 Gifts Specified to line 20284-004 Munson and Chasteen fund. This is funds from the \$50,000 check the library received from the Debra Chasteen trust fund. It is \$49,000 instead of 50K due to \$1,000 budgeted to the line.
- 2) Move \$2,411 from line 91125 Travel Reimbursement to line 20290 Travel and Training. The funds are reimbursements made to the library for travel that has already occurred.
- 3) Move \$2531 from line 91127 Friends of DNL to line 20228 Promotional items. These are funds deposited from the book sale, fundraiser, and monthly book sales.
- 4) Elect officers for the board. Open seats are Vice Chair and Secretary of the Board.

VII. Adjournment

The next regular meeting of the Del Norte County Library District Board is scheduled for February 10, 2025 at 5:15 pm.

Posted: 1/10/2025

DEL NORTE COUNTY LIBRARY DISTRICT
Minutes of the regular Board of Trustees meeting
December 9, 2024

I. Call to Order

Meeting was called to order at 5:16 pm.

II. Roll Call

Present: Andrew Napier President, Tamara Brooks Trustee, Jamie Daugherty Trustee, Meaghan McGlasson Trustee, Marie Jondal, Vice Chair.

III. Communications

1) Public Comment Period

A member of the public commented that it is a violation of the Brown Act to ask the public to state their name.

A member of the public commented on the director and asked why the board did not take action on complaint to the board.

A member of the public made a comment about the trust funds received.

IV. Consent Agenda

1.) Minutes from November 18, 2024 approved by majority vote.

2.) Claims approved by majority vote.

V. Committee Reports

1) Del Norte Reads: no report available.

2) Library Director: report read and received.

3) Smith River Branch: report read and received.

4) Friends of the Library: report read and received.

5) Trustees:

Trustee Daugherty: Provided another option for a new building.

Trustee McGlasson: Continue to meet with the director to work on HR and personnel.

Chair Napier: Continue to work with Trinity County Library to assist with becoming a Special District.

6) Policy: None

VI. Unfinished Business

None

VII. New Business

1) Trustee McGlasson motioned to move \$629 from line 91127 Friends of DNL to line 20228 promotional items, seconded by Vice Chair Jondal. Poll Vote: Yes= 5 No=0, motion passed.

2) Trustee McGlasson motioned to approve a technology stipend for Christopher O. With the stipulation that the job description be renamed scope of work. Seconded by Vice Chair Jondal. Poll vote: yes=5, no= 0 motion passed.

A member of the public made a comment regarding the scope of work.

3) Motion by Trustee McGlasson seconded by Trustee Brooks to continue director's evaluation at the next meeting.

A member of the public commented that publishing the director's evaluation sets a dangerous precedent.

A member of the public made several comments regarding the evaluation.

A member of the public made a comment about exit surveys.

- 4) Motion to table discussion of salary increase for bookkeeper and director by Trustee McGlasson and seconded by Trustee Brooks.
A member of the public commented that the salary for the bookkeeper and director are 'woefully underpaid'.
Members of the public made additional comments.

Adjournment

Meeting adjourned at 6:15 pm. Next regular meeting of the Del Norte County Library District is scheduled for January 13, 2025 at 5:15 pm.

Minutes prepared and submitted by:

Phyllis Goodeill, Library Director

Minutes approved by:

Andrew Napier, Chair