



7 February 2025

Phyllis Goodeill, Director  
Terrin Musbach, Literacy Coordinator  
Del Norte County Library District  
190 Price Mall  
Crescent City, CA 95531

Dear Phyllis and Terrin,

This email represents a formal notification of your CLLS award status for the 2024-2025 program period.

Del Norte County Library District has been placed on a funding hiatus and will not receive CLLS Adult Literacy Services funding during the 2024-2025 program period. This is standard practice when programs consistently struggle to expend funds in a timely manner and accurately track expenses. This break will allow Del Norte County Library District to remain a part of CLLS at this time, give the library time to complete the review process, and identify and expend remaining funds from previous fiscal years.

The hiatus will not impact Del Norte County Library District's status as an active CLLS program. In the 2024-2025 CLLS program period, the library is expected to:

- Continue to provide CLLS services, using local funds, 2024-2025 ESL funds already claimed, and remaining CLLS grant awards from prior years;
- Complete the report forms for the 2024-2025 CLLS program period; and
- Hold regular check-ins with CLLS state library staff

The review of your program that you were notified of on October 25, 2024, is ongoing.



If you have any questions or need additional support, please reach out to us and attend our scheduled support meetings. You're also welcome to schedule a one-on-one meeting using our [online scheduler](#).

Respectfully,

*Annly Roman*

Grants & Bureau Operations Manager  
Library Development Services  
California State Library

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