

DEL NORTE COUNTY LIBRARY DISTRICT

Notice of Regular Board Meeting

Date:

Time: 5:15 pm

Place: 190 Price Mall, Crescent City CA 95531

(707) 464-9793

ZoomLink:<https://us06web.zoom.us/j/85337142411?pwd=YocFvWke3wI17HZCn9skZnGPNsK7KP.1>

Meeting ID: 853 3714 2411

Passcode: 582157

Public Comment

ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD'S JURISDICTION. Public comment on items of interest to the public, within the subject matter jurisdiction of the committee and not otherwise appearing on the agenda are accepted. Note, however, that the Library Board is not able to undertake extended discussion or act on non-agenized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item unless we announce it so that we may properly address all comments on that subject at the same time. After receiving recognition from the Chair speakers, please limit your comments to three (3) minutes.

A CLOSED SESSION may be called at any time during a meeting, as permitted by the 1994 Ralph M. Brown Act for the following purposes: pending litigation (Sec. 9495639), personnel (Sec. 54957), labor negotiations (Sec. 54957.6) or any other exceptions to open session as described by the Act.

Anyone requiring reasonable accommodation to participate in the meeting should contact the Library Manager at (707) 464-9793 at least five (5) days prior to the meeting.

AGENDA

I. Call to Order

ii. Communications

1) Public Comment Period

III. Consent Agenda

- 1) Minutes: Review, potentially modify, and approve minutes from January 13, 2025 Regular board meetings.
- 2) Claims: Review, potentially modify and authorize claims.*

IV. Committee Reports

- 1) Del Norte Reads
- 2) Library Manager
- 3) Smith River Branch
- 4) Friends of the Library
- 5) Trustees
- 6) Policy

V. Unfinished Business

None

VI. New Business

- 1) Andrew Napier chair, administer the oath of office to Tamara Brooks.
- 2) Accept Jamie Daugherty's resignation as trustee.
- 3) Move \$1374 from line 91128 Friends of DNL to line 20121 Communications. These are funds that were raised from Libations at the Library. We have a budget shortfall of \$3777 from NorthNet Library System. These funds pay for the 10GB fiber optic network.
- 4) Move \$1602 from line 91128 DNC Foundation to line 20227 Craft Supplies. The funds from the foundation are reimbursement for funds spent on the holiday parties and books bought for Christmas distribution.

VII. Adjournment

The next regular meeting of the Del Norte County Library District Board is scheduled for March 10, 2025 at 5:15 pm.

Posted:

Andrew Napier Chair

DEL NORTE COUNTY LIBRARY DISTRICT
Minutes of the regular Board of Trustees meeting
January, 13, 2025

I. Call to Order

Meeting was called to order at 5:15pm

Present: Andrew Napier President, Tamara Brooks Trustee, Meaghan McGlasson Trustee, Andrew Murphy trustee

II. Communications

1) Public Comment Period

A member of the public made a comment about literacy rates in California

III. Consent Agenda

- 1) Minutes from December 9, 2024 approved by majority vote

IV. Committee Reports

- 1) Del Norte Reads: Report read and received
- 2) Library Manager: Report read and received
- 3) Smith River Branch: No report available
- 4) Staff report: Report read and received
- 5) Friends of the Library: Report read and received
- 6) Trustees:

Trustee McGlasson: reported that the Library has been nominated for the Chamber of Commerce Nonprofit of the Year award to be announced on January, 25, 2025

Chair Napier: reported that the Library Board of Trustees had met the day prior for their annual retreat to complete required forms, establish priorities for the year and discuss the State of the Library report.

V. Unfinished Business

- 1) The Director's evaluation was closed out as it had been completed at the last meeting
- 2) Trustee McGlasson motioned to approve the salary increase from \$17.50 to \$18.50 an hour for the bookkeeper and \$23.50 to \$25 an hour for the Library Director. Trustee Murphy seconded the motion and the motion unanimously

VI. New Business

- 1) Move \$49,000 from line 91124-002 Gifts Specified to line 20284-004 Munson and Casten fund was approved as written and unanimously approved.
- 2) Move \$2,411 from line 91125 Travel Reimbursement to line 20290 Travel and Training was approved as written and unanimously approved.
- 3) Move \$2531 from line 91127 Friends of DNL to line 20228 Promotional items was approved as written and unanimously approved.

- 4) Officer elections on board:
Trustee Brooks was elected to role as Vice Chair
Trustee Murphy was elected to role as Secretary

Committee elections:

Budget: Chair Napier and Trustee Murphy

Partnerships: Trustee McGlason and Trustee Murphy

Government Liaison: Trustee Brooks and Trustee McGlason

Policy and Strategic Planning: Trustee Murphy and Trustee Brooks

VII. Adjournment

- 1) Meeting adjourned at 6:09pm. Next regular meeting of the Del Norte County Library District is scheduled for February 15, 2025 at 5:15pm.

Minutes prepared and submitted by:

Andrew Murphy, Secretary